

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
JULY 14, 2020
7:00 PM – Hardyston Township Middle School Media Center**

I. Call to Order

Board President Ronald Hoffman called the Regular Meeting of the Hardyston Board of Education to order on July 14, 2020 at 7:05 p.m., virtually, from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	absent
Mr. Nick Demsak	present
Mr. Brian Drelick	present
Mrs. Amie Ficacci	absent
Mr. Ronald Hoffman	present
Mrs. Susan Lucarelli	present
Mrs. Michele Van Allen	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Richard Rennie	present

Quorum confirmed: Yes No

Special Guest(s) Present: None

Staff Member(s) Present: n/a

Community Member(s) Present: Participants via zoom

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:

Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)

Finance, Facilities and Operations & Technology Infrastructure (David Van Ginneken)

Personnel, Negotiations, Grievance & Policy (Donna Carey)

Ad Hoc Services Committee (Dave Van Ginneken)

3. Board President Update
4. Superintendent's Report
5. Presentation of District and Board Goals 2020-2021 School Year (Mike Ryder / Ron Hoffman)

V. Public Comment (Board Policy #1200)

n/a

VI. Executive Session - if needed

None

VII. Return to Public Session

n/a

VIII. Old Business

O/B-1

Meeting Dates for 2019- 2020:

- August 11 – Regular Meeting
- September 8 – Regular Meeting
- October 13 – Regular Meeting
- November 10 – Regular Meeting
- December 8 – Regular Meeting
- January 5 – Annual Reorganization Meeting
- January 12 – Regular Meeting
- January 26 – Budget Workshop

IX. New Business

NB-1

Motion to approve a first reading of the following policies:

1250	Visitors
3510	Operation and Maintenance of a Plant
3541.33	Transportation Safety
5141.2	Illness
5141.3	Health Examinations and Immunizations

Background: Newly released revisions to the above policies as recommended by NJSBA, based on references from "The Road Back: Restart and Recovery Plan for Education".

ACTION ITEM(S): NB-1

Motion of adopt: N. Demsak

Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

X. Agenda Items:

MEETING MINUTES

1. June 9, 2020 - Regular Meeting
2. June 23, 2020 – Annual Retreat

Motion of adopt: R. Hoffman

Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X-6/23 </u>	<u> </u>	<u> X-6/9 </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT All policies and procedures have been followed and met; report is based on the recommendation of the CSA. * **Nothing to Report.**

FINANCE

F-1

Motion to approve \$187,818.63 in transfers for the month of June 2020.

F-2

Motion to approve the Bills List for the month of June 2020 in the amount of \$1,065,222.38.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for May 2020.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for May 2020.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31, 2020.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to approve a shared service agreement with Hamburg, Ogdensburg, and Wallkill Valley school districts for emergency nursing services, as needed, subject to mutual approval and development of the agreement and attorney review.

F-6

Motion to grant limited authority to Mrs. Susan Verso, Assistant to the Business Administrator, to act as the Alternate Certifier and to have authority to certify the monthly submissions for Free & Reduced Lunch Program in the absence of the Certifier (Rich Rennie, Business Administrator).

NOTE: No other staff can be assigned as the Alternate Certifier.

ACTION ITEM(S): F-1 to F-6

Motion to adopt: D. Van Ginneken	Seconded By: B. Drelick			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Drelick	<u> X </u>	_____	_____	_____
Ficacci	_____	_____	_____	<u> X </u>
Hoffman	<u> X </u>	_____	_____	_____
Lucarelli	<u> X </u>	_____	_____	_____
Van Allen	<u> X </u>	_____	_____	_____
Van Ginneken	<u> X </u>	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to accept, with regret, the letter of resignation from Claire Mazan, part time Family & Consumer Sciences Teacher, effective June 19, 2020.

P-2

Motion to approve a maternity disability leave of absence for Jenna Houghtaling, Middle School Special Education Teacher, for the period September 1, 2020 through September 18, 2020. Mrs. Houghtaling intends to use 12 accumulated sick days during this period. Following the disability leave, she wishes to be placed on family medical leave commencing on or about September 21, 2020 and ending on or about December 11, 2020. Mrs. Houghtaling plans to return to her current position December 14, 2020. She intends to apply for Family Leave Insurance for the maximum time during her leave period. All leaves are in accordance with federal and state regulations.

P-3

Motion to approve Aaron Delbury as Long Term Substitute Teacher – Grade 8 Algebra, for the period September 1, 2020 through on or about November 25, 2020, at a rate of \$175.00 per day as per negotiated agreement.

P-4

Motion to approve Erin Stickle as long term substitute teacher, Elementary Resource Room, for the period September 1, 2020 to December 1, 2020 as per negotiated agreement.

Background: Ms. Stickle is continuing in this position from the previous school year.

P-5

Motion to approve Wendy Stoffels as Elementary School Nurse, BA, Step 2, \$54,552, for the period September 1, 2020 through June 30, 2021, as per negotiated agreement.

P-6

Motion to approve David Schiff as long term substitute teacher, Grade 5 Science, for the period September 1, 2020 to December 1, 2020 as per negotiated agreement.

Background: Mr. Schiff is continuing in this position from the previous school year.

P-7

Motion to approve Elizabeth Campbell as Speech Teacher for the Remote 2020 Extended School Year Preschool Handicapped and Multiple Disability Programs beginning June 29, 2020 through July 30, 2020
@ \$50.00/hr.

Background: Ms. Campbell will replace the previously approved speech teacher.

P-8

Motion to employ the following special education aides for the 2020-2021 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Barone, Amie	14.27
Binns, Doreen	14.27
Braga, Victoria	14.27
Caldera, Janet	14.27
Cammarata, Natalie	14.27
Coltenback, Debbie	14.27
Dunn, Karen	14.27
Flaherty, Maria	16.24
Flannery, Michelle	14.27
Foote, Karen	14.27
Fresella, Jennifer	16.24
Grogaard, Abigail	14.27
Guy, Ensle	14.27
Maupai, Renee	14.27
Monahan, Marianne	14.27
Murphy, Mary	18.99
Pagan, Isabella	18.31

Pruiksmas, Jody	14.27
Romeo, Danielle	14.27
Schmeal, Sandra	14.27
Tobar, Gloria	14.27
Wilborn, Janice	14.27

Background: Hours per week will not exceed 29.75; exact hours per week will be determined once all schedules have been finalized.

P-9

Motion to approve the part-time position of interventionist teacher for the 2020-21 school year.

Background: This position is contingent on not being able to rehire a FCS teacher.

P-10

Motion to approve two additional days during the summer of 2020 at a per diem rate, per 6 hour work day for Alizah Demczak for the purpose of preparing for the 2020-2021 school year. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-11

Motion to approve three Kindergarten classroom paraprofessional positions for the 2020-2021 school year.

Background: These positions will enable support in each of the three kindergarten classrooms.

P-12

Motion to approve Patricia Lovett as part time school nurse at a salary per negotiated agreement (.6 FTE), for the period September 1, 2020 through June 30, 2021.

P-13

Motion to rescind the resignation of Deena Russell from the June 9, 2020 Board meeting, and to renew her appointment as a 12-month, part-time (.6FTE) middle school secretary at Step 2, \$18,966.

P-14

Motion to accept, with regret, the letter of resignation dated June 30, 2020 from Karen Schurman, part time paraprofessional.

ACTION ITEM(S): P-1 – P-14

Motion to adopt: R. Hoffman

Seconded By: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Strengthening Online English/Language Arts Instruction	8/7/2020	\$279.00	-0-	E. Walker

C/P-2

Motion to approve the 2020-2021 Board Goals as presented.

C/P-3

Motion to approve the 2020-2021 District Goals and Action Plan as presented.

C/P-4

Motion to accept federal grant funding for the IDEA Program for fiscal year 2021 in the amount of \$157,139 for IDEA Basic and \$4,328 for IDEA Preschool. Appropriations as follows:

IDEA Basic

\$71,139 Out of District Placement Tuition
 \$60,502 Therapies
 \$17,677 CST stipend
 \$7,071 CST benefits
 \$750 Supplies

IDEA Preschool

\$3,186 Therapies
 \$780 CST stipend
 \$312 CST benefits
 \$50 Supplies

C/P-5

Motion to approve the 2021 ESEA funding for Titles IA, IIA, III, & IVA as follows:

- Title IA: Total \$45,970
 - Salaries for two positions (1 ES, 1 MS) \$45,970

- Title IIA: Total \$20,777
 - Wilson intervention professional development, on-site \$8,000
 - Schoolwide professional development, on site \$5,277
 - Teacher professional development, off-site \$7,500

- Title III: Total \$715
 - The total available for this grant does not meet the \$10,000 minimum threshold for this grant program. Funds were refused.

- Title IV: Total \$10,000
 - Transferred to Title IIA \$10,000

- Total \$66,747

ACTION ITEM(S): C/P-1 – C/P-5

Motion to adopt: D. Carey

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

PO-1

ACTION ITEM(S): C/P-1 – C/P-5

Motion to adopt: D. Carey

Seconded By: N. Demsak

Motion to approve a first reading of the following regulations:

- 1250 Visitors
- 3510 Operation and Maintenance of a Plant
- 3541.33 Transportation Safety
- 5141.2 Illness
- 5141.3 Health Examinations and Immunizations

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ficacci	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS *Nothing to report*

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session

A motion was presented by N. Demsak and seconded by S. Lucarelli that the Hardyston Township Board of Education enters private session at 8:23 p.m. to discuss CSA Evaluation and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session –

Motion to the Board of Education will return to public session at 8:34 p.m.

Roll Call

Mrs. Donna Carey	<u> X </u>
Mrs. Jennifer Cenatiempo	<u> </u>
Mr. Nick Demsak	<u> X </u>
Mr. Brian Drelick	<u> X </u>
Mrs. Amie Ficacci	<u> </u>
Mr. Ronald Hoffman	<u> X </u>
Mrs. Susan Lucarelli	<u> X </u>
Mrs. Michele Van Allen	<u> X </u>
Mr. David Van Ginneken	<u> X </u>

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by R. Hoffman, and seconded by D. Van Ginneken, to adjourn the meeting at 8:35 p.m.