

Hardyston Township School District

Mileage Reimbursement

Name: _____ Date: _____

Please check one: District Middle School Elementary School

Date	From	To	Reason	# of Miles
TOTAL MILES				

Effective 1/1/2008, the rate for mileage is .35¢ per mile.

EMPLOYEE SIGNATURE

PRINCIPAL/ASSISTANT PRINCIPAL/SUPERVISOR'S SIGNATURE

(For Office Use Only)

_____ Business Office Approval

_____ Date of Approval

_____ Budget Account Code

Date of Payment: _____ Purchase Order #: _____