

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 12, 2021  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Rich Rennie)

2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
  - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report / District Goals Update

**V. Public Comment (Board Policy #1200) (please limit to agenda items only)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mrs. Michele Van Allen \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
- Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2020- 2021:

- November 9 – Regular Meeting
- December 14 – Regular Meeting
- January 4 – Annual Reorganization / Regular Meeting
- January 25 – Budget Workshop

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. September 14, 2021 – Regular Meeting

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

*Background: HIB report for 10-12-21 is located in the Executive Session folder and will be voted on at the November 9, 2021 BOE meeting (if necessary).*

**FINANCE**

**F-1**

Motion to approve \$31,597.95 in transfers for the month of September 2021.

**F-2**

Motion to approve the Bills List for the month of September 2021 in the amount of \$1,125,971.95.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for August 2021.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for August 2021.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2021.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-*

*expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to approve the updated Treasurer of School Monies Comparison Report for June 2021.

**F-6**

Motion to approve the updated Board Secretary's Monthly Comparison Report for June 2021.

**ACTION ITEM(S): F-1 – F-6**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the CSA.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Chelsea VanDyk	Custodian	N/A

**P-2**

Resolved, that the Board of Education hereby places Alyssa Perry on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period January 3, 2022 through March 9, 2022, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about June 10, 2022.

**P-3**

Motion to employ the following special education paraprofessional(s) for the 2021-2022 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour

Rylie Cunniffe	13.77
Heather Cascone	13.77
Sandi DiBari	13.77

**P-4**  
 Motion to approve Alexa Neish as intern Social Worker for the Fall and Spring semesters (21-22), retroactive to 9/27/2021. She is currently a student at Rutgers School of Social Work. Fingerprint clearance has been obtained.

**P-5**  
 Motion to accept, with regret the letter of resignation from Ashley Collins, elementary paraprofessional, effective October 6, 2021.

**P-6**  
 Motion to approve movement on the salary guide to MA+45 for Justine Maris, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2022.

**P-7**  
 Motion to approve the following staff members as miscellaneous non-certificated help on an as needed basis:

Michael Raccioppi                      Ryan Neal

**P-8**  
 Motion to approve Erin Fuchs as Long Term Substitute Teacher - Kindergarten, retroactive to October 7, 2021 through on or about October 29, 2021, at an hourly rate of \$175.00 per day as outlined in the negotiated agreement.

*Background: Mrs. Fuchs is filling for current teacher on medical leave.*

**P-9**  
 Motion to approve Samantha Bassolino as part time custodian at the elementary school, Step 1, \$27,406.11 (FTE .69), for the period on or about October 13 through June 30, 2022.

*Background: This is an open position vacated by Michael Haggerty who was moved to a full time position.*

**ACTION ITEM(S): P-1 – P-9**

Motion of adopt:	_____		Seconded by:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
FUNdations Level 3 Workshop, online	9-29-2021	\$325.00	\$15.00(materials)	S. Gilroy

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2021-2022 school year:

Grade	Destination	Date	Cost Per Student
PreK	Pochuck Farms, Vernon	10/18/2021	\$12.00

**C/P-3**

Motion to accept additional federal grant funding for the ARP IDEA Program for fiscal year 2022 in the amounts of \$26,366 (ages 5-21) and \$2,249 (ages 3-5). Monies will be used for related services.

**C/P-4**

Motion to approve the District Nursing Services Plan 2021 as attached.

**C/P-5**

Motion to approve the Emergency Virtual or Remote Instruction Plan as attached.

**C/P-6**

Motion to approve the Food Service Biosecurity Management Plan as attached.

**ACTION ITEM(S): C/P-1 – C/P-6**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a first reading of the following policies:

- 1648.11 The Road Forward – Health and Safety
- 1648.13 School Employee Vaccination Requirements
- 2425 Emergency Virtual or Remote Instruction Program

**ACTION ITEM(S): POL-1**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2021-2022 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Girl Scout Troop#97684	ES Classroom	Sept. – June	4:00 – 6:00 PM	Tuesday Twice per month

**ACTION ITEM(S): F/O-1**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**XI. Written Communication**

**XII. Public Comment (Board Policy #1200)**

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**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mrs. Michele Van Allen \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
- Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.