

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
NOVEMBER 9, 2021
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)

2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report
5. HIB Self-Assessment (R. Demeter)
6. Student Safety Data System Update (R. Demeter)
7. Student Recognition:

October Students of the Month:

- Grade K: Brock Oren
- Grade 1: Charlotte Herrmann
- Grade 2: Daniel Padula
- Grade 3: Rory VanDerWende
- Grade 4: Nii-Armah Hanson
- Grade 5: Sydney Cascone
- Grade 6: Gia Gutierrez
- Grade 7: Alexy Weaver
- Grade 8: Derek Yannetta

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____

Mrs. Michele Van Allen _____
 Mr. David Van Ginneken _____
 Mr. Ronald Hoffman _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2021- 2022:

- December 14 – Regular Meeting
- January 4 – Annual Reorganization / Regular Meeting
- January 25 – Budget Workshop
- February 8 – Regular Meeting
- February 22 – Budget Workshop

IX. New Business

NB-1

Motion to approve the 2020-2021 Program for Determining Grades under the Anti-Bullying Bill of Rights Act as presented.

X. Agenda Items:

MEETING MINUTES

1. September 14, 2021 – Regular Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Background: HIB report for 10-12-21 is located in the Executive Session folder and will be voted on at the November 9, 2021 BOE meeting.

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____

Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$3,252.15 in transfers for the month of October 2021.

F-2

Motion to approve the Bills List for the month of October 2021 in the amount of \$ 1,409,093.37.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for September 2021.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for September 2021.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2021.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the following resolution:

Whereas, the Hardyston School District has equipment that is no longer needed to meet the operational requirements of the school district, and **Whereas,** it is in the best interest of the District to dispose of such property through trade in, negotiated sale, donation, public auction or in refuse (destruction).

Now, THEREFORE BE IT AGREED AND RESOLVED, by the Board of Education of Hardyston Public School District, the equipment listed below:

VCR - GOVIDEO SONIC BLUE - DDV3110
serial# 227311002362

JVC Compact VHS Camcorder - model GR-SXM260U
Serial #: 80904059

JVC Compact VHS Camcorder - model GR-SXM260U

Serial #: 089K3177

CANON Optura Pi Camcorder

Serial#: 2080260853

HTS#000679

Air Compressor from Elementary School

Shall be sold 'as is' at auction to the highest bidder on GovDeals.com.

F-6

Motion to approve a Shared Services Agreement Between the Hardyston Township Board of Education and the Hamburg Board of Education for nursing services.

ACTION ITEM(S): F-1 – F-4

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Maci Morano	Teacher / Aide	In process
Melissa Leon	Teacher / Aide	In process
Francesca Amati	Teacher / Aide	In process
Victoria Thompson	Teacher / Aide	Sub Cert - Exp. 10/2026

P-2

Motion to accept, with regret, the retirement letter from Elizabeth Burdzy, middle school nurse, effective July 1, 2022. Mrs. Burdzy is in her 21st year with the district.

P-3

Motion to rescind the appointment of John Zubl, part time custodian, previously approved at the June 8, 2021 board meeting.

Background: Required paperwork was not completed.

P-4

Motion to approve the following staff members as volunteer ski club chaperones for the 2022 season:

Kasey Kervatt	Danielle Derby	Robert Demeter
Jennifer Cimaglia	Jodi Reinstein	

P-5

Motion to approve the following staff member as miscellaneous non-certificated extra-curricular help on an as needed basis:

Teresa Zinck	Deborah Coltenback
Amie Barone	Maria Flaherty

P-6

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Joshua Bennett	Head Boys Basketball Coach	Step 6	\$2,880
Joshua Bennett	Assistant Boys Basketball Coach	Step 6	\$2,600
Raquel Spooner	Head Girls Basketball Coach	Step 2	\$1,897
Ryan Neal	Assistant Girls Basketball Coach	Step 1	\$1,617
Joshua Bennett	Assistant Soccer Coach	Step 6	\$2,461

P-7

Motion to employ the following special education paraprofessionals for the 2021-2022 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Karin Polhemus	13.77
Elizabeth Kelly	13.77
Jennifer Bubenik	13.77

P-8

Motion to approve Mark Postas for a long-term leave, part-time custodial position (.625FTE) from November 10, 2021 through December 14, 2021.at the prorated rate of \$24,824.

P-9

Motion to approve Kyle McKenna as Long Term Substitute Teacher - Kindergarten, retroactive to November 2, 2021 through on or about December 23, 2021, at an hourly rate of \$175.00 per day as outlined in the negotiated agreement.

Background: Mr. McKenna is filling in for current teacher on medical leave.

P-10

Motion to accept, with regret, the resignation of Ewa Bressler, paraprofessional at the elementary school. Mrs. Bressler’s last day of employment is November 1, 2021.

P-11

Motion to accept, with regret, the retirement letter from Penny Mackerley, part time custodian, effective February 1, 2022.

ACTION ITEM(S): P-1 – P-11

Motion of adopt:	_____		Seconded by:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJASL Annual Conference, Atlantic City	12/5-7/21	\$200.00	\$105.00	S. Ploch
Innovative, New Activities for Strengthening Your Physical Education Program K-8	Ongoing	\$159.00	-0-	A. Kasa

Making Performing Arts Education More Inclusive, webinar	10/29/21	-0-	\$9.99 for a recording	E. Kempf
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ACTION ITEM(S): C/P-1

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

- 1648.11 The Road Forward – Health and Safety
- 1648.13 School Employee Vaccination Requirements
- 2425 Emergency Virtual or Remote Instruction Program

POL-2

Motion to approve a first reading of the following policies and regulations:

- 0131 Bylaws, Policies, and Regulations
- 2421 Career and Technical Education
- 3134 Assignment of Extra Duties
- 3142 Nonrenewal of Nontenured Teaching Staff Member
- 3142R Nonrenewal of Nontenured Teaching Staff Member
- 3221 Evaluation of Teachers
- 3221R Evaluation of Teachers
- 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3222R Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- 3223R Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- 3224R Evaluation of Principals, Vice Principals, and Assistant Principals

ACTION ITEM(S): POL-1 – POL-2

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2021-2022 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Rec Basketball	MS Gym	11/11/21 – 3/15/22	5:30 PM – 7:30 PM	Mon – Fri
Wallkill Valley Rec Basketball	ES Gym	11/11/21 – 3/15/22	5:30 PM – 7:30 PM	Mon - Fri Saturday Games

F/O-2

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP) and M-1 Report for the 2022-2023 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now Therefore Be It Resolved, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

ACTION ITEM(S): F/O-1 – F/O-2

Motion of adopt:	_____		Seconded by:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

XI. Written Communication

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

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XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mrs. Michele Van Allen _____
- Mr. David Van Ginneken _____
- Mr. Ronald Hoffman _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.