

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2021
7:00 PM

I. Call to Order

Board President Ronald Hoffman called the Workshop Meeting of the Hardyston Board of Education to order on December 14, 2021 at 7:02 p.m., virtually, from the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	present
Mr. Nick Demsak	absent
Mr. Brian Drelick	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	absent
Mrs. Catherine Maksymiuk	present
Mrs. Michele Van Allen	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	present

Quorum confirmed: ☒ Yes ☐ No

Special Guest(s) Present: **Heidi Wohlleb, Nisivoccia**

Staff Member(s) Present: n/a

Community Member(s) Present: 1

Other:

none

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report
5. HIB Self-Assessment (R. Demeter)
6. Student Safety Data System Update (R. Demeter)
7. Student Recognition:

October Students of the Month:

Grade 5: Sydney Cascone

November Students of the Month:

Kindergarten: Brynlee Greco

Grade 1: Jada Michel

Grade 2: Christian George

Grade 3: Graham Beebe

Grade 4: Kayla Stanton

Grade 5: Vanessa Lentini

Grade 6: Amelia Pinto

Grade 7: Hailey Philips

Grade 8: Andrew Wahad

8. Annual Audit Report (Nisivoccia & Company LLP)

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

N/A

VI. Executive Session *if needed*

None

VII. Return to Public Session

Action following Executive Session if needed: None

VIII. Old Business

O/B-1

Meeting Dates for 2021- 2022:

- January 4 – Annual Reorganization / Regular Meeting
- January 25 – Budget Workshop
- February 8 – Regular Meeting
- February 22 – Budget Workshop

IX. New Business

NB-1

Motion to approve the 2020-2021 Program for Determining Grades under the Anti-Bullying Bill of Rights Act as presented.

Motion of adopt: R. Hoffman

Seconded By: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Drelick	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Maksymiuk	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

X. Agenda Items:

MEETING MINUTES

1. November 9, 2021 – Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Drelick	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u>X</u>
Maksymiuk	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Background: HIB report for 12-14-21 is located in the Executive Session folder and will be voted on at the January 4, 2022 BOE meeting.

Motion of adopt: R. Hoffman	Seconded By: B. Drelick			
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>			
Cenatiempo			<u>X</u>	
Demsak				<u>X</u>
Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli				<u>X</u>
Maksymiuk	<u>X</u>			
Van Allen	<u>X</u>			
Van Ginneken	<u>X</u>			

FINANCE

F-1

Motion to approve \$26,601.02 in transfers for the month of November 2021.

F-2

Motion to approve the Bills List for the month of November 2021 in the amount of \$1,096,606.05.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for October 2021.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for October 2021.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending October 31, 2021.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to accept and approve the Comprehensive Annual Financial Report and Auditors' Management Report for the fiscal year ending June 30, 2021, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ, as discussed at the public meeting on December 14, 2021.

F-6

Motion to graciously accept a donation in the amount of \$1,250.00 from the Barnett Family, with a matching donation from ADOBE Inc., for a total of \$2,500.00. The family would like to support various important projects led by our student council, as well as assisting various areas of the district that need financial support.

F-7

Motion to graciously accept a donation in the amount of \$500.00 from George and Terese Johnson. Mr. and Mrs. Johnson would like the donation to help our Hardyston families in need.

ACTION ITEM(S): F-1 – F-7

Motion of adopt: D. Van Ginneken		Seconded by: B. Drelick		
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>	_____	_____	_____
Cenatiempo	<u>X</u>	_____	_____	_____
Demsak	_____	_____	_____	<u>X</u>
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u>X</u>
Maksymiuk	<u>X</u>	_____	_____	_____
Van Allen	<u>X</u>	_____	_____	_____
Van Ginneken	<u>X</u>	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Robin Donohue	Nurse	In process
Lorraine Dunn	Teacher / Paraprofessional	Sub Cert. Exp. 7/2/22
Kaitlyn Yakkey	Teacher / Paraprofessional	In process

Nicki Poltersdorf	Teacher	Elem. Ed. Cert.
Kaila Velez	Teacher / Paraprofessional	Sub Cert. Exp. 4/2026
Alexa Neish	Paraprofessional	

P-2

Motion to approve Mark Postas for a long-term leave, part-time custodial position (.625FTE) for the period December 15, 2021.through January 31, 2022 at the prorated rate of \$24,824.

P-3

Motion to accept the letter of resignation from Sara Gillooley, effective immediately.

P-4

Motion to accept, with regret, the resignation letter from Krysten Bifano, part time Child Study Team secretary, her last day being January 20, 2022.

P-5

Motion to rescind the appointment of Karin Polhemus, part time paraprofessional, previously approved at the November 9, 2021 board meeting.

Background: Ms. Polhemus decided to accept full time employment elsewhere.

P-6

Motion to approve the following staff member as volunteer ski club chaperone for the 2022 season:

Dan Kornak

P-7

Motion to approve the following non-staff members as volunteer ski club chaperones for the 2022 season:

Mindy Schlereth Jenny Deery

P-8

Motion to approve the following after school activities and appoint the advisors, for the 2021/2022 school year, as per negotiated agreement:

- Knitting club - grades 2 - 4 - Chriss Reder - \$526.00 for 15 hours
- Lego game club - grades 3 & 4 - Holly Romahn - \$526.00 for 15 hours
- Math Club Session 1 – Zaid Khalil - \$526 for 15 hours
- Math Club Session 2 – Zaid Khalil - \$526.00 for 15 hours

P-9

Motion to approve Naeemah Polhill as Grade 7 ELA teacher, \$71,018, MA+45, Step 10, pro-rated, for the period January 3, 2022 through June 30, 2022.

Background: Ms. Polhill is replacing the current teacher who is retiring January 1, 2022.

P-10

Motion to approve an extension of assignment for Kyle McKenna, Long Term Kindergarten Teacher, for the period December 15, 2021 through February 8, 2022.

Background: Mr. McKenna is covering for the current teacher who is out on leave.

P-11

Motion to approve Francesca Amati as Long Term Substitute Teacher – Grade 2, for the period on or about January 3, 2022 through on or about June 10, 2022.

Background: Ms. Amati will be covering for the current teacher going out on maternity leave.

P-12

Resolved, the Board of Education hereby approves the sidebar between the Board and the HTEA, dated January 1, 2022, subject to the terms therein.

P-13

Motion to approve the 2021-2022 payroll rates for substitute coverage as indicated effective January 1, 2022:

- | | | |
|----|-----------------------------|-------------------|
| 1. | Substitute Teacher | \$150.00 per day |
| 2. | Substitute Secretary | \$ 13.00 per hour |
| 3. | Substitute Paraprofessional | \$ 13.00 per hour |

P-14

Motion to employ the following special education paraprofessional for the 2021-2022 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Machiavello, Giuliana	13.77

ACTION ITEM(S): P-1 – P-14

Motion of adopt: J. Cenatiempo	Seconded by: D. Van Ginneken			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u>X</u>			
Cenatiempo	<u>X</u>			
Demsak				<u>X</u>

Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli				<u>X</u>
Maksymiuk	<u>X</u>			
Van Allen	<u>X</u>			
Van Ginneken	<u>X</u>		<u>P-12</u>	

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
FUNdations Level K Virtual Launch Workshop	12/7/21	\$289.00	-0-	K. McKenna
Motivation, Mindset, and Grit, Practical Proven Strategies to Increase Learning	Online	\$159.00	-0-	R. Schick

C/P-2

Motion to approve the District Performance Review for the New Jersey Quality Single Accountability Continuum (QSAC) for 2021-2022 school year as attached.

C/P-3

Resolved to approve the following parent-paid class trip(s) for the 2021-2022 school year:

Grade	Destination	Date	Cost Per Student
MS Band/Choir	High Note Festival @ Dorney Park, PA	6/3/21	\$80.00

ACTION ITEM(S): C/P-1 – C/P-3

Motion of adopt: D. Carey

Seconded by: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>			
Cenatiempo	<u>X</u>			
Demsak				<u>X</u>
Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli				<u>X</u>
Maksymiuk	<u>X</u>			
Van Allen	<u>X</u>			
Van Ginneken	<u>X</u>			

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

0131	Bylaws, Policies, and Regulations
2421	Career and Technical Education
3134	Assignment of Extra Duties
3142	Nonrenewal of Nontenured Teaching Staff Member
3142R	Nonrenewal of Nontenured Teaching Staff Member
3221	Evaluation of Teachers
3221R	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3222R	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3223R	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals
3224R	Evaluation of Principals, Vice Principals, and Assistant Principals

POL-2

Motion to approve a first reading of the following policies and regulations:

4146	Nonrenewal of Nontenured Support Staff Member
4146R	Nonrenewal of Nontenured Support Staff Member
6471	School District Travel
6471R	School District Travel
8561	Procurement Procedures for School Nutrition Programs

ACTION ITEM(S): POL-1 – POL-2

Motion of adopt: J. Cenatiempo

Seconded by: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u>X</u>			
Cenatiempo	<u>X</u>			
Demsak				<u>X</u>
Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli				<u>X</u>
Maksymiuk	<u>X</u>			
Van Allen	<u>X</u>			

Van Ginneken X _____ _____ _____

FACILITIES/OPERATIONS

F/O-1

RESOLVED, that upon the recommendation of the Superintendent, the Hardyston Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the site infrastructure upgrades at Hardyston Township Elementary School to serve as an application to the Office of School Facilities; and

Furthermore, this project is being funded by ‘other capital’ (Capital Reserve Account) and the Hardyston Board of Education will not be seeking state funding but will fund the project through the District’s Capital Reserve account. (PSA proposal and estimates are included in the F&F committee folder.)

ACTION ITEM(S): F/O-1

Motion of adopt: D. Van Ginneken Seconded by: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	_____	_____	_____
Cenatiempo	_____	_____	<u> X </u>	_____
Demsak	_____	_____	_____	<u> X </u>
Drelick	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Maksymiuk	<u> X </u>	_____	_____	_____
Van Allen	<u> X </u>	_____	_____	_____
Van Ginneken	<u> X </u>	_____	_____	_____

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

Kelly Stoll – 56 Lakeside Avenue, Stockholm, NJ 07460 – concerned that there are 24 students in each Kindergarten class and asked if the district can add another Kindergarten and First grade teacher.

XIII. Executive Session *if needed*

None

XIV. Return to Public Session

n/a

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman, and seconded by D. Van Ginneken, to adjourn the meeting at 8:08 p.m.