

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
ANNUAL REORGANIZATION AND REGULAR MEETING AGENDA
JANUARY 4, 2022
7:00 PM – MIDDLE SCHOOL CAFETERIA**

I CALL TO ORDER: by Board Secretary

The Business Administrator/Board Secretary, Richard Rennie, called the 2022 Reorganization Meeting of the Hardyston Board of Education to order on January 4, 2022 at 7:03 p.m.

The Business Administrator/Board Secretary, Richard Rennie, read the Open Public Meetings Act statement. **“This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act”, Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.”**

II PLEDGE OF ALLEGIANCE

III SCHOOL ELECTION RESULTS:

For Three-Year (3) full term for membership on the Board of Education, Jeff Parrott, Sussex County Clerk, certified the following candidates were elected to the Hardyston Township Board of Education.

The official certified results from the Sussex County Clerk’s Office will be on file in the Hardyston Township Board Office for review.

Induction and Administration of Oath of Office to the new and re-elected Board Members (N.J.S.A:18A:17.11) – Please rise, recite the oath of office, and sign as indicated in the presence of the Board Secretary.

- | | | |
|----|---------------------------------|--------------------------------------|
| a. | 3-year term: Ronald Hoffman | Board of Education Member, 2022-2024 |
| b. | 3-year term: David Van Ginneken | Board of Education Member, 2022-2024 |
| c. | 3-year term: Danuta Carey | Board of Education Member, 2022-2024 |

IV Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	present
Mr. Nick Demsak	present
Mr. Brian Drelick	present

Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	absent
Mrs. Catherine Maksymiuk	present
Mrs. Michele Van Allen	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	present

Quorum confirmed: Yes No

Special Guest(s) Present: n/a

Staff Members Present: n/a

Community Members Present: n/a

Other: Students and family members

V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS (School Ethics Act, Chapter 178, Public Law 2001)

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

Each board member will take turns reading aloud the following statements, which is then followed by each board member affixing their signature to an affirmation statement and discussion:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

Presentation, by the President, of positions to which delegates and alternates will be appointed to the New Jersey and Sussex County School Boards Association:

NJSBA & SCSBA Delegate	R. Hoffman
NJSBA & SCSBA Alternate	D. Van Ginneken
Sussex Co. Ed. Services	R. Hoffman

VIII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.

None

IX. REORGANIZATION AGENDA FOR APPROVAL, AS REQUIRED BY STATUTE:

Motion to approve the following governance year organizational items (1 - 10) for approval, as required by statute:

1. Motion to renew the approved monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Road, to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

Month	2nd Tuesday Regular	4th Tuesday Workshop
January	4 Annual Reorganization	25 Budget Workshop
February	8	22 Budget Workshop
March	8 Approve Tentative Budget	22 No Workshop Scheduled
April of	12	26 Public Hearing and Adoption 2022-2023 Budget ***
May	10	24 No Workshop Scheduled
June	14	28 Annual Retreat
July	12	26 No Workshop Scheduled
August	9	23 No Workshop Scheduled

2. Motion to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert’s Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.

3. Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through December 31, 2021.

4. Motion to approve all past executive session minutes, through December 31, 2021, for review and redaction by attorney to comply with potential Open Public Records Requests.

5. Motion to re-adopt all existing Strauss Esmay Board of Education policy manual, by-laws, regulations; handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2022.

6. Motion to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.

7. Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2021, educational programs, and existing approved textbooks for the 2021-2022 school year.

8. Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.

9. Motion to designate the Provident Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.

10. Motion to continue the board committee structure (with board incumbents) as listed for the 2021-2022 School year.

1. Curriculum, Programs and Educational Technology & Community Relations
2. Finance, Facilities and Operations & Technology Infrastructure
3. Personnel, Negotiations, Grievance & Policy
4. Joint Educational Services Committee

ACTION ITEM(S): Reorganization Items #1 - #10

Motion to accept:	R. Hoffman	Seconded By:	N. Demsak	
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

III. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations
 - Finance, Facilities and Operations & Technology Infrastructure
 - Personnel, Negotiations, Grievance & Policy
 - Joint Educational Services Committee
3. Board President Update
4. CSA Report - District Goals Update
5. Staff Recognition:

Elementary School Educator of the Year: **Kasey Kervatt**

Middle School Educator of the Year: **Josh Bennett**

6. Student Recognition:

DAR American History Essay Contest:

2nd Place: **Kimmie Coscia**

3rd Place: **Ashley Caraccio**

Honorable Mention: **Ryan Caraccio**

IV. Public Comment (Board Policy #1200)

None

V. Executive Session

None

VI. Return to Public Session

n/a

Action following Executive Session if needed:

VII. Old Business

O/B-1

Meeting Dates for 2021- 2022:

- January 25 – Budget Workshop
- February 8 – Regular Meeting
- February 22 – Budget Workshop
- March 8 – Regular Meeting

VIII. New Business

IX. Agenda Items:

MEETING MINUTES

1. December 14, 2021 – Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Background: HIB report for 1-4-22 is located in the Executive Session folder and will be voted on at the February 8, 2022 BOE meeting.

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$5,318.94 in transfers for the month of December 2021.

F-2

Motion to approve the Bills List for the month of December 2021 in the amount of \$1,175,704.06.

ACTION ITEM(S): F-1 to F-2

Motion to adopt: R. Hoffman

Seconded By: M. VanAllen

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2020-2021 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Moya Gallagher	Nurse	Sub Cert - Exp. 12/26
Ryan McCoy	Teacher / Paraprofessional	Sub Cert - Exp. 1/25
Deborah Ryan	Teacher / Paraprofessional	Sub Cert - Exp 1/27
Thomas Peterson	Teacher / Paraprofessional	Sub Cert - Exp 1/27

P-2

Resolved, that the Board of Education hereby places Kristina Luciano on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period on or about April 25, 2022 through on or about August 5, 2022, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about November 29, 2022.

P-3

Motion to accept, with regret, the letter of resignation from Jodi Reinstein, Director of the Child Study Team, effective February 21, 2022. Mrs. Reinstein accepted a position in another school district.

P-4

Motion to approve an extension of leave for Rebecca Tooker to a return date of September 1, 2022.

P-5

Motion to extend Sevgi Gilroy as Grade 3 - Leave Replacement Teacher through June 30, 2022 and be placed on guide in accordance with the negotiated agreement, MA, Step 1, \$58,278, prorated.

P-6

Motion to abolish the Director of Special Education job description and replace it with Supervisor of Special Education, effective February 21, 2022.

P-7

Motion to approve movement on the salary guide to MA for Bryan Graham, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2022.

P-8

Motion to approve Patricia Rosendale as a mentor buddy for a new teacher for the period January 3, 2022 through June 30, 2022.

P-9

Motion to approve Mark Postas as part-time custodian at the middle school, Step 12, .625FTE, through June 20, 2022, at the prorated salary of \$31,405.63.

ACTION ITEM(S): P-1 to P-9

Motion to adopt: N. Demsak

Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
2022 New Jersey Music Educators Association State Conference, Atlantic City	2/24 - 2/26/2022	\$180.00	\$110.60	K. Vinkman
Decrease Attention-getting and Tantrum Behaviors with Practical Solutions and Strategies, West Orange	2/9/22	\$279.00	-0-	A. Demczak

C/P-2

Motion to approve 7 and 8 grade students to travel to Wallkill Valley Regional High School on January 31, 2022 for an all day multi-district rehearsal, from 8:30AM to 2:15 PM. Cost for transportation has been budgeted.

ACTION ITEM(S): C/P-1 - C/P-2

Motion to adopt: D. Carey

Seconded By: B. Drelick

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a second reading and adopt the following policies and regulations:

- 4146 Nonrenewal of Nontenured Support Staff Member
- 4146R Nonrenewal of Nontenured Support Staff Member
- 6471 School District Travel
- 6471R School District Travel
- 8561 Procurement Procedures for School Nutrition Programs

POL-2

Motion to approve a first reading of the following policies and regulations:

- 2422 Comprehensive Health and Physical Education
- 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs
- 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures
- 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest
- 6311 Contracts for Goods or Services Funded by Federal Grants
- 7432 P&R Eye Protection
- 8420 Emergency and Crisis Situations
- 8420.1R Fire and Fire Drills
- 8540 School Nutrition Programs

POL-3

Motion to abolish the following policies and regulations:

- 1521 Educational Improvement Plans
- 1648 Restart and Recovery Plan
- 1648.02 Remote Learning Options for Families
- 1648.03 Restart and Recovery Plan-Full Time Remote Instruction
- 1649 Federal Families First Coronavirus (COVID-19) Response Act
- 2421R Vocational - Technical Education
- 5114 Children Displaced by Domestic Violence
- 8810 Religious Holidays

ACTION ITEM(S): POL-1 - POL-3

Motion to adopt: N. Demsak

Seconded By: R. Hoffman

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS *Nothing to report*

X. Written Communication

None

XI. Public Comment (Board Policy #1200)

None

XII. Executive Session

n/a

XIII. Return to Public Session – if needed

n/a

XIV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by N. Demsak, and seconded by D. Carey, to adjourn the meeting at 7:41p.m.

Respectfully Submitted,

Rich Rennie
Board Secretary