

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
March 15, 2022  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
  - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report / Strategic Planning Recap / District Goals Update
5. Student Recognition:

*February Students of the Month:*

- Kindergarten: Jaxson Leon
- Grade 1: Jenacy Santana
- Grade 2: Lily Altieri
- Grade 3: Jeremy Lorenzo
- Grade 4: Jonathan Katzenstein
- Grade 5: Connor Duffy
- Grade 6: Derek Fleming
- Grade 7: Jackson Psaroudis
- Grade 8: Destiny Cerracchio

**V. Public Comment (Board Policy #1200)** (please limit to agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.*

**VI. Executive Session** *if needed*

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mrs. Michele Van Allen \_\_\_\_\_

Mr. David Van Ginneken \_\_\_\_\_  
 Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2021- 2022:

- April 12, 2022 Regular Meeting
- April 26, 2022 Budget Public Hearing
- May 10, 2022 Regular Meeting
- June 14, 2022 Regular Meeting

**O/B-2**

**Motion to approve**, upon recommendation of the Chief School Administrator, the tentative 2022-2023 school budget for submission and approval to the Executive County Superintendent as follows:

The Hardyston Township Board of Education has proposed programs and services in this budget in addition to the New Jersey Student Learning Standards adopted by the State Board of Education. The Hardyston Township Board of Education approves this “tentative” budget to be presented to the Sussex Executive County Superintendent of Schools for approval prior to advertising in the New Jersey Herald and on the district’s web site. The budget will be approved by the County Superintendent prior to the public meeting. The budget will be revised, if necessary, at the public hearing on April 26, 2022 (reschedule date is May 10, 2022).

The motion further provides authorization to the CSA and SBA to modify the budget shown below, if necessary, based on the final preparation of this budget for approval.

<b><u>Appropriations</u></b>				<b><u>22-23</u></b>
	General Current Expense (Fund 11)			\$12,714,827
				<b>\$12,714,827</b>
	Capital Outlay / SDA (Fund 12)			\$60,673
	Capital Reserve / Capital Projects			\$1,460,000
		<b>Total Capital Outlay</b>		<b>\$1,521,473</b>
	Charter School Tuition (Fund 10)			\$238,073
		<b>General Fund Total</b>		<b>\$14,474,373</b>
	Special Revenue Fund (Fund 20)			\$178,448
	Repayment of Debt (Fund 40)			\$763,519
			<b>Total Appropriations</b>	<b>\$15,416,340</b>
<b><u>Revenues</u></b>				<b><u>22-23</u></b>
	Local Tax Levy			\$10,645,827.
	Misc. Revenue			\$16,500.00
	Interest on Main Reserve			\$301.00
	Interest on Cap Reserve			\$800.00

		Total Revenue from Local Sources	\$10,663,4278
<b>State Sources</b>	School Choice		\$107,272
	Transportation Aid		\$452,207
	Special Ed Aid		\$461,016
	Security Aid		\$61,773
	Adjustment Aid		\$223,812
		Revenue from State Sources	\$1,306,080
<b>Other Sources</b>	Budgeted Fund Balance		\$674,865
	Withdrawal from Capital Reserve (10-307)		\$1,460,000
	Withdrawal from Maint Reserve (10-310)		\$370,000
	TOTAL OPERATING BUDGET		
		<b>Total Operating Budget (Fund 10 &amp; 11 &amp; 12)</b>	<b>\$14,474,373</b>
	Title I	(Updated to actual 20-21 and 80% for Budget)	\$48,469
	Title II	(Updated to actual 20-21 and 80% for Budget)	\$8,992
	IDEA	(Updated to actual 20-21 and 80% for Budget)	\$120,987
		<b>Special Revenue Funds (Fund 20)</b>	<b>\$178,448</b>
		<b>Debt Service / Bond Repayment (Fund 40)</b>	<b>\$763,519</b>
		<b>Total Revenues</b>	<b>\$15,416,340</b>

This budget incorporates the following revenue measures:

- \$674,865 of budgeted fund balance
- \$370,000 of budgeted Maintenance Reserve  
(including: maintaining roofing at schools, water softener, AC repair, APR window)
- \$1,460,000 of budgeted Capital Reserve  
(including water supply upgrade, catch basin updates and electric upgrades)

**OB-3**

WHEREAS, the Hardyston Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district:

WHEREAS, N.J.A.C. 6A:23A-7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and,

WHEREAS, a Board of Education may establish, for regular district business travel only, and annual school year threshold per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and,

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms: now,

THEREFORE, be it resolved, that the Hardyston Township Board of Education approves all travel not in compliance with N.J.A.C. 6A23A-7 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District and Reimbursement Forms; and

BE IT FURTHER RESOLVED, that Hardyston Township Board of Education approves travel and related expense reimbursements (object '580') in accordance with N.J.A.C. 6A:23A-7, to a maximum expenditure of \$40,000 for all staff members in the General Fund; and, that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Current expenditures for travel and related expenses for the 2021/2022 school year as follows:

Expenditures	\$615.17
Encumbrances	\$0
Funds Available	\$633.74

**ACTION ITEM(S): O/B-2 – O/B-3 Tentative Budget 2022-2023**

Motion to adopt:	_____		Seconded By:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. February 8, 2022 – Regular Meeting
2. February 22, 2022 – Budget Workshop

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

**HIB REPORT** *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

*Background: HIB report for 3-15-22 is located in the Executive Session folder and will be voted on at the April 12, 2022 BOE meeting.*

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
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WHEREAS, there exists a need for professional counseling services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted: NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Tri-County Behavioral Care, LLC be contracted as official counselors of record for the Hardyston Board of Education for the 2021-2022 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

**ACTION ITEM(S): F-1 – F-7**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the CSA.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Brian Kaminski	Teacher	Sub Cert. Exp. 1/2027
Hayley Shea	Teacher / Paraprofessional	Sub Cert. Exp. 1/2027
Karen Cernek	Teacher	Sub Cert. Exp. 7/2024
Melissa Eggleston	Teacher / Paraprofessional	Sub Cert. Exp. 1/2027

**P-2**

Motion to employ the following special education paraprofessional for the 2021-2022 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Kathleen Calandra	16.77

**P-3**

Motion to approve Arielle Stampone as Resource Room Teacher, elementary school, BA, Step 2, \$55,738, prorated, for the period beginning April 1, 2022 through June 30, 2022.

*Background: Ms. Stampone has been in this position for the current teacher out on leave who has now resigned.*

**P-4**

Resolved, that the Board of Education hereby places Larissa Potosnak on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period on or about May 31, 2022 through on or about August 8, 2022, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about November 30, 2022. Mrs. Potosnak then wishes to be placed on child rearing leave, returning to her position on January 16, 2023.

**P-5**

Motion to place Francesca Amati, Grade 2 - Leave Replacement Teacher, placed on guide in accordance with the negotiated agreement, BA, Step 1, \$55,138, prorated, for the period beginning April 1, 2022 through June 30, 2022.

**P-6**

Motion to approve the following staff member as miscellaneous non-certificated help on an as needed basis:

Deborah Coltenback                      Amie Barone

**P-7**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Kaitlin Gregory	Gymnastics Head Coach	Step 6	\$2,880.00
Jill Corbett	Gymnastics Assistant Coach	Step 3	\$2,039.00
Sandra Burke	Math Club – Elementary	Stipend(1/2)	\$263.00

**P-8**

Resolved, that the Board of Education hereby places Elizabeth Rossi on a Federal family medical leave of absence for the period March 7, 2022 through on or about May 30, 2022, under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation. Mrs. Rossi intends to return to her current position May 31, 2022.

**P-9**

Motion to approve Teresa Zinck as Leave Replacement Teacher – Grade 6 Math, BA, Step 1, \$55,138, prorated, for the period beginning March 7, 2022 through May 20, 2022.

**P-10**

Motion to approve an extension of leave for Alyssa Perry to a return date of September 1, 2022.

**ACTION ITEM(S): P-1 – P-10**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>
NJSBGA Conference/Expo, Atlantic City	3/20-23/2022	\$300.00	\$303.20	D. Lenz
Psychotherapy Networker, VIRTUAL	3/10-11/2022	\$279.99	-0-	D. Sasso
First Steps in Music, VIRTUAL	1/8, 1/15, 1/22, 2/12/2022	\$350.00	-0-	K. Vinkman
Conversational Solfege Levels 1 and 2 Certification Course, VIRTUAL	3/5, 3/12, 3/19, 3/26/2022	\$445.00	-0-	K. Vinkman
2022 NJALC Spring Conference: Regulations: Assessment, Legal, and Social/Emotional Challenges, VIRTUAL	4/8/2022	\$130.00/each	-0-	G. Maffia G. Gibson

**ACTION ITEM(S): C/P-1**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____

Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies:

	2422	Comprehensive Health and Physical Education
2467		Surrogate Parents and Resource Family Parents
5111		Eligibility of Resident/Nonresident Students
5116		Education of Homeless Children
8550		Meal Charges Outstanding Food Service Bill
8600		Student Transportation
5751		Sexual Harassment of Students
5751R		Sexual Harassment of Students

**POL-2**

Motion to approve a first reading of the following policies and regulations:

2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
2431.4 P&R	Prevention and Treatment of Sports-Related Concussions and Head Injuries
2622 P&R	Student Assessment
5541	Anti-Hazing
8465 P&R	Bias Crimes and Bias-Related Acts
9560	Administration of School Surveys
1648.11	The Road Forward – Health and Safety Appendices

**ACTION ITEM(S): POL-1 – POL-2**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2021-2022 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girls Rec Softball League	ES Fields	April – June	5:00 – 8:30 9:00 – 6:00	Mon. – Fri. Sat. – Sun.
Hardyston Men’s Softball League	ES Fields	April – Sept.	9:00 – 1:00	Sunday
Wallkill Valley Youth Basketball League	MS Gym	Extended thru 3/31	5:30 - 7:30	Mon. - Fri.

**ACTION ITEM(S): F/O-1**

Motion of adopt:	_____				Seconded by:	_____			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>					
Carey	_____	_____	_____	_____					
Cenatiempo	_____	_____	_____	_____					
Demsak	_____	_____	_____	_____					
Drelick	_____	_____	_____	_____					
Hoffman	_____	_____	_____	_____					
Lucarelli	_____	_____	_____	_____					
Maksymiuk	_____	_____	_____	_____					
Van Allen	_____	_____	_____	_____					
Van Ginneken	_____	_____	_____	_____					

**XI. Written Communication**

1. Thank you note – Susan G. Komen Breast Cancer Foundation

**XII. Public Comment (Board Policy #1200)**

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*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). ). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.*

**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.

**Roll Call**

Mrs. Donna Carey \_\_\_\_\_  
Mrs. Jennifer Cenatiempo \_\_\_\_\_  
Mr. Nick Demsak \_\_\_\_\_  
Mr. Brian Drelick \_\_\_\_\_  
Mr. Ron Hoffman \_\_\_\_\_  
Mrs. Susan Lucarelli \_\_\_\_\_  
Mrs. Catherine Maksymiuk \_\_\_\_\_  
Mrs. Michele Van Allen \_\_\_\_\_  
Mr. David Van Ginneken \_\_\_\_\_  
Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.