

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA**

February 8, 2022

7:00 PM

I. Call to Order

Board President Ronald Hoffman called the Budget Workshop of the Hardyston Board of Education to order on February 8, 2022 at 7:03 p.m. in the Cafeteria of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township. The Hardyston Board of Education follows the guidance from the CDC and Department of Health for correct usage of masks for proper coverage and social distancing wherever possible.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	absent
Mr. Nick Demsak	present
Mr. Brian Drelick	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present
Mrs. Catherine Maksymiuk	present
Mrs. Michele Van Allen	absent
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	present

Quorum confirmed: Yes No

Special Guest(s) Present: **None**

Staff Member(s) Present: Yes

Community Member(s) Present: Yes

Other: N/A

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21- Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report / Start Strong Presentation
5. Student Recognition:

January Students of the Month:

Kindergarten: Giovanni Tirado
Grade 1: Jacob Tillman
Grade 2: Avery Boyd
Grade 3: Noor Nakouzzi
Grade 4: Courtney Mogavero
Grade 5: Isabella Luciano
Grade 6: Evangley Rolan-Maldonado
Grade 7: Tanya Makhija
Grade 8: Ryan Carracio

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.

VI. Executive Session if needed

None

VII. Return to Public Session

N/A

VIII. Old Business

O/B-1

Meeting Dates for 2021- 2022:

- February 8 – Regular Meeting
- February 22 – Budget Workshop
- March 8, 2022
- April 12, 2022
- April 26, 2022 Budget Public Hearing

IX. New Business:

Discuss the mask mandate for March 7th.

X. Agenda Items:

MEETING MINUTES

1. January 4, 2022 – Annual Reorganization and Regular Meeting
2. January 25, 2022 – Budget Workshop

Motion of adopt: R. Hoffman

Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Background: HIB report for 2-8-22 is located in the Executive Session folder and will be voted on at the March 8, 2022 BOE meeting.

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$9,979.78 in transfers for the month of January 2022.

F-2

Motion to approve the Bills List for the month of January 2022 in the amount of \$1,309,485.81.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for November 2021.

F-4

Motion to approve the Treasurer of School Monies Comparison Report for December 2021.

F-5

Motion to approve the Board Secretary’s Monthly Comparison Report for November 2021.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending November 30, 2021.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-6

Motion to approve the Board Secretary’s Monthly Comparison Report for December 2021.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 31, 2021.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-7

RESOLVED, that upon the recommendation of the Superintendent, the Hardyston Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Site Improvements at Hardyston Township Elementary School to serve as an application to the Office of School Facilities and major amendment to the District’s LRFP; and

Furthermore, this project is being funded by ‘other capital’ and the Hardyston Board of Education will not be seeking state funding but will fund the project through the District’s Capital Reserve account.

F-8

Motion to accept a check for \$150.00 from Project Self-Sufficiency for placing second in the 2021 Stuff the Stocking Challenge. These funds will be used toward our student activity fund.

F-9

Motion to approve application of the waiver of compliance for the district’s participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-23SY, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having 40 or fewer Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2022-23 budget year (\$20,432) (40 students projected).

Now Therefore Be It Resolved that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-23 school year.

ACTION ITEM(S): F-1 – F-9

Motion of adopt: D. Van Ginneken Seconded by: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2021-2022 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Elizabeth Sackheim Carr	Teacher	Elem Teacher/TOSWD
Wendy Ransom	Teacher	Sub Cert – 7/2022
Sean Hackett	Teacher / Aide	Sub Cert – 1/2026
Denise Kelly	Teacher	Sub Cert – 1/2026
Konstantina Bonagura	Teacher	Sub Cert – 10/2026
Tracy Concepcion	Teacher	Sub Cert – 12/2026
Thomas Peterson	Teacher / Aide	Sub Cert – 1/2027
Corinne DiTocco	Teacher	Teacher of Social Studies
Deborah Ryan	Teacher / Aide	Sub Cert – 1/2027

P-2

Motion to approve the one-time voluntary donation of (one or more) unused sick, vacation, and/or personal days by Hardyston staff members for the benefit of a fellow staff member H0000629, who is experiencing catastrophic results of a debilitating condition. This action is voluntary; however, this is an exception and cannot be used as a creation of a practice.

P-3

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Girls Track Coach	Step 6	\$2,741.00
Josh Bennett	Boys Track Coach	Step 6	\$2,741.00

Ryan Neal	Assistant Track Coach	Step 1	\$1,477.00
Kasey Kervatt	Adventure Theater Advisor	Step 6	\$2,461.00
Amanda Sanders	Adventure Theater Advisor	Step 1	\$1,477.00
Chriss Reder	Math Club – Elementary	Stipend	\$526/15 hours
Patricia Rosendale	Academic Bowl Advisor	Stipend	\$526/15 hours
Ann Kasa	Being Active Advisor	Stipend	\$526/15 hours

P-4

Motion to approve movement on the salary guide to MA+45 for Lisa Healy, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2022.

P-5

Motion to accept, with regret, the letter of resignation from Denise Calandrillo, elementary special education teacher, effective April 1, 2022.

Background: Mrs. Calandrillo is moving out of state.

P-6

Motion to extend Kyle McKenna as Kindergarten - Leave Replacement Teacher for the period beginning February 9, 2022 through June 30, 2022 and be placed on guide in accordance with the negotiated agreement, BA, Step 1, \$55,138, prorated.

P-7

Motion to accept the resignation letter from Naemah Polhill, effective immediately.

Background: Mrs. Polhill resigned for personal reasons and will not be able to fulfill her position.

ACTION ITEM(S): P-1 – P-7

Motion of adopt: N. Demsak Seconded by: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
The Perfect Storm: Addressing Emerging Issues Related to HIB, Mental Health, and School Violence, VIRTUAL	2/15/22	\$35.00	-0-	L. Potosnak
NJMEA 2022 State Conference, Atlantic City	2/24-26/22	\$180.00	-0-	E. Kempf
Dyslexia – Constructing Reading Comprehension, VIRTUAL	3/9 & 3/16/22	\$115.00	-0-	M. Hubbard
Why Most Schools are not Fully Prepared for a Lockdown, Florham Park	3/9/22	-0-	\$22.00	R. Demeter

C/P-2

Motion to approve the 2022-2023 school year calendar as attached.

C/P-3

Motion to approve select middle school students to attend the annual Teen Arts Festival at Sussex County Community College on March 15, 2022 (snow date March 16). The cost for transportation and admission has been budgeted.

ACTION ITEM(S): C/P-1 – C/P-3

Motion of adopt: D. Carey

Seconded by: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a second reading and adopt the following policies:

- *2422 Comprehensive Health and Physical Education (*Moved to Committee*)
- 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs
- 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures
- 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest
- 6311 Contracts for Goods or Services Funded by Federal Grants
- 7432 P&R Eye Protection
- 8420 Emergency and Crisis Situations
- 8420.1R Fire and Fire Drills
- 8540 School Nutrition Programs

POL-2

Motion to approve a first reading of the following policies and regulations:

- 2467 Surrogate Parents and Resource Family Parents
- 5111 Eligibility of Resident/Nonresident Students
- 5116 Education of Homeless Children
- 8550 Meal Charges Outstanding Food Service Bill
- 8600 Student Transportation
- 5751 Sexual Harassment of Students
- 5751R Sexual Harassment of Students

ACTION ITEM(S): POL-1 – POL-2

Motion of adopt: R. Hoffman

Seconded by: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

***2422** *Comprehensive Health and Physical Education (removed from)*

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2021-2022 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY

Wallkill Valley Daisy Troop	ES Classroom 11	February – June 2022	6:00 – 7:00 PM	Twice a month
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ACTION ITEM(S): F/O-1

Motion of adopt: D. Van Ginneken Seconded by: N. Demsak

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

1. Thank you note – Sussex Elks (Moving Wall donation)
2. Project Self-Sufficiency

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session *if needed*

None

XIV. Return to Public Session

N/A

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman, and seconded by D. Van Ginnken, to adjourn the meeting at 8:20 p.m.