

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA**

**April 12, 2022**

**7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed:         Yes         No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
  - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report
5. Student Recognition:

March Students of the Month:

- Kindergarten: Brodie Singley
- Grade 1: Mason Caine
- Grade 2: Skyler Chiang
- Grade 3: Emma Napovier
- Grade 4: Abigail Baldassano
- Grade 5: Levi McCarrick
- Grade 6: Sadie Rude
- Grade 7: Temperance Settembrino
- Grade 8: Preeyapha Srirakasa

2021/2022 Sussex County Superintendents' Roundtable Student Award:     **Haley Murphy**

**V. Public Comment (Board Policy #1200)** (please limit to agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation.*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_

Mr. Ron Hoffman \_\_\_\_\_  
 Mrs. Susan Lucarelli \_\_\_\_\_  
 Mrs. Catherine Maksymiuk \_\_\_\_\_  
 Mrs. Michele Van Allen \_\_\_\_\_  
 Mr. David Van Ginneken \_\_\_\_\_  
 Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2021- 2022:

- April 26, 2022 - Budget Public Hearing
- May 10, 2022 - Regular Meeting
- June 14, 2022 - Regular Meeting
- June 28, 2022 – Annual Retreat

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. March 15, 2022 – Regular Meeting and Budget Workshop

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; report is based on the recommendation of the CSA. No vote will take place this month because new information has been received.*

*Background: HIB report for 4-12-22 is located in the Executive Session folder and will be voted on at the May 10, 2022 BOE meeting.*

**FINANCE**

**F-1**

Motion to approve \$6,366.87 in transfers for the month of March 2022.

**F-2**

Motion to approve the Bills List for the month of March 2022 in the amount of \$1,273,886.84.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for February 2022.

**F-4**

Motion to approve the Board Secretary's Monthly Comparison Report for February 2022.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 28, 2022.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

**F-5**

Withdrawal of Funds from the Capital Reserve Account

RESOLVED, that the Hardyston Township Board of Education, per N.J.A.C. 6A:23A-14.1, approves the withdrawal of funds in the amount of \$50,000 from the Capital Reserve Account to be used in the capital outlay fund (Account 12-000-400-931) for the purpose of paying for pre-development / pre-application professional services rendered by PSA for the following Infrastructure Upgrades at the Hardyston Elementary School. Projects are part of the district's LRFP and include: Electrical Service and Panel Upgrades, Municipal Water Supply Connection, and Catch Basin and Storm Piping Upgrades.

**F-6**

RESOLVED that the Hardyston Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

**F-7**

Motion to approve the following resolution:

**Whereas**, the Hardyston School District has equipment that is no longer needed to meet the operational requirements of the school district, and **Whereas**, it is in the best interest of the District to dispose of such property through trade in, negotiated sale, donation, public auction or in refuse (destruction).

**Now, THEREFORE BE IT AGREED AND RESOLVED**, by the Board of Education of Hardyston

Public School District, the equipment listed below:  
 135 non-operable Dell chromebooks and chargers  
 (42) Dell Latitude E5530  
 (1) Dell Latitude 5580

*Items shall be listed 'as is' and auctioned to the highest bidder on GovDeals.com.*

**F-8**

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized And directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 22-23 school year.

**ACTION ITEM(S): F-1 – F-8**

Motion of adopt:	_____		Seconded by:	_____	
<b><u>MOTION</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the CSA.)

**P-1**

Motion to accept, with regret, the resignation letter from Giuliana Machiavello, elementary school part time paraprofessional, effective April 6, 2022. Ms. Machiavello and family are relocating to another state.

**P-2**

Motion to appoint Michael Ryder as the district’s Title IX Coordinator, with no additional stipend, through June 30, 2022.

**P-3**

Motion to appoint Gulay Maffia as the district’s Title IX Investigator, with no additional stipend, through June 30, 2022.

**P-4**

Motion to appoint Jennifer Cimaglia as the district’s Title IX Decision Maker, with no additional stipend, through June 30, 2022.

**P-5**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2021/2022 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Robert Demeter      Assistant Track Coach      Step 6      \$2,461.00

**P-6**

Motion to approve a full time interventionist position (MID0000004) at the middle school as approved in the 2022-2023 school year budget.

**P-7**

Motion to approve Tammy Peek as full time Middle School Interventionist, BA+30, Step 6, \$61,375, for the period September 1, 2022 through June 30, 2023.

**P-8**

Motion to approve Marianne Petronella as full time middle school nurse, BA+15, Step 1, \$57,192, for the period September 1, 2022 through June 30, 2023.

**P-9**

Motion to accept, with regret, the resignation letter from Patricia Lovett, part time nurse, effective June 25, 2022.

Background: Mrs. Lovett accepted a full time position.

**ACTION ITEM(S): P-1 - P-9**

Motion of adopt:	_____				Seconded by:	_____			
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>					
Carey	_____	_____	_____	_____					
Cenatiempo	_____	_____	_____	_____					
Demsak	_____	_____	_____	_____					
Drelick	_____	_____	_____	_____					
Hoffman	_____	_____	_____	_____					
Lucarelli	_____	_____	_____	_____					
Maksymiuk	_____	_____	_____	_____					
Van Allen	_____	_____	_____	_____					
Van Ginneken	_____	_____	_____	_____					

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Leading for Literacy!, Virtual	5/4/2022	\$40.00	-0-	M. Goodman
Certified Autism Spectrum Disorder Clinical Specialist, ONLINE	self-paced	\$199.99	-0-	J. Rosen
NASP Advanced Skills Institute, ONLINE	7/20-21/2022	\$209.00	-0-	J. Rosen

**C/P-2**

Motion to approve the amended 2021/2022 school calendar for the remainder of this school year as follows:

- Last day of school for students Tuesday, June 21, 2022
- Eighth Grade Graduation Monday, June 20, 2022
- Last day of school for teachers Tuesday, June 21, 2022
- Early dismissal days for all students Fri., June 17, Mon., June 20, Tues., June 21
- Early dismissal days for teachers Fri., June 17 and Tues., June 21

**C/P-3**

Resolved to approve the following parent-paid class trip(s) for the 2021-2022 school year:

Grade	Destination	Date	Cost Per Student
PSD	Turtleback Zoo, West Orange	6/6/22 <i>r/d 6/14</i>	\$31.00
K	Sussex County Fairgrounds, Augusta	5/27/22	\$12.00
1	Sussex County Fairgrounds, Augusta	5/23/22	\$10.00
2	Turtleback Zoo, West Orange	6/2/22 <i>r/d 6/14</i>	\$24.00
3	Quiet Valley Historical Farm, Stroudsburg PA	5/31/22	\$26.00

4	Liberty Hall Museum, Union	6/7/22	\$31.00
8	Dorney Park, Allentown, PA	5/20/22	\$30.00
MS Band/ Choir	High Note Festival Dorney Park, Allentown, PA	6/3/22	\$87.39
MS G&T	Junior Solar Sprints Competition, Lakeside Middle School, Pompton Lakes	5/20/22	Budgeted Item; no cost to parents

**C/P-4**

Motion to approve the following out of district student for the remainder of the 2021-2022 school year:

#	SCHOOL	TUITION	
1	Chapel Hill Academy	\$16,905.	+transportation
	31 Chapel Hill Road		(\$549./per day)
	Lincoln Park, NJ		
	(49 days /2021-2022 school year)		

**ACTION ITEM(S): C/P-1 –C/P-4**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies:

- 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
- 2431.4 P&R Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 2622 P&R Student Assessment
- 5541 Anti-Hazing
- 8465 P&R Bias Crimes and Bias-Related Acts
- 9560 Administration of School Surveys
- 1648.11 The Road Forward – Health and Safety Appendices

**ACTION ITEM(S): POL-1**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Move to record and award bid received on April 5, 2022 for Site Improvements at Hardyston Elementary School. 7 responses were received to the bid specifications, as follows:

	<b>Bidder</b>		<b>Base Bid</b>	
1	KM Construction		\$496,778.00	Bid Withdrew (letter received 4/7/2022)
2	YW construction		\$607,680.00	Appendix J and X missing from bid packet
3	<b>Ferraro Construction</b>		<b>\$645,138.21</b>	Lowest responsible bidder (Board award)
4	Viersma Companies		\$698,358.00	
5	Samson Concrete & Masonry		\$787,000.00	
6	Walkill Group		\$847,000.00	
7	PMY Construction		\$1,070,526.00	

Move to award bid for Site Improvements at the Hardyston Elementary School to Ferraro Construction based on approval of the 22-23 school year budget and availability of capital reserve funds.

**ACTION ITEM(S): F/O-1**

Motion of adopt:	_____		Seconded by:	_____	
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Carey	_____	_____	_____	_____	
Cenatiempo	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Maksymiuk	_____	_____	_____	_____	
Van Allen	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

**XI. Written Communication**

1. Schools Health Insurance Fund – Dividend Release Request
2. Thank you note - American Heart Association

**XII. Public Comment (Board Policy #1200)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

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**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_

Mrs. Catherine Maksymiuk \_\_\_\_\_  
Mrs. Michele Van Allen \_\_\_\_\_  
Mr. David Van Ginneken \_\_\_\_\_  
Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.