

HARDYSTON TOWNSHIP BOARD OF EDUCATION REGULAR MEETING AGENDA AND ANNUAL RETREAT

August 9, 2022

7:00 PM

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed: ☐ Yes ☐ No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report
5. Annual Retreat – Kathy Helewa, NJSBA

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mrs. Jennifer Cenatiempo	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Mrs. Susan Lucarelli	_____
Mrs. Catherine Maksymiuk	_____
Mrs. Michele Van Allen	_____
Mr. David Van Ginneken	_____
Mr. Ronald Hoffman	_____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2022- 2023:

- September 13, 2022 – Regular Meeting
- October 11, 2022 – Regular Meeting

- November 8, 2022 – Regular Meeting
- December 13, 2022 – Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. June 28 – Regular Meeting

Motion of adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$137,140.70 in transfers for the month of June 2022 as of 6/30/2022.

F-2

Motion to approve \$20,064.88 in transfers for the month of July 2022.

F-3

Motion to approve the Bills List for the month of June 2022 in the amount of \$1,186,627.01 as of 6/30/2022 .

F-4

Motion to approve the Bills List for the month of July 2022 in the amount of \$1,248,830.83.

F-5

Motion to approve the Treasurer of School Monies Comparison Report for June 2022.

F-6

Motion to approve the Board Secretary's Monthly Comparison Report for June 2022.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2022.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-7

Motion to approve partnership with Tri-County Behavioral Care for services to our students as needed and identified by appropriate school administration, at a cost of \$500.00 per day; additional \$100.00 per risk assessment when conducted.

F-8

Motion to approve the renewal of the following maintenance contracts:

Complete Security Systems	7/1/22-6/30/23	Burglar, fire & freezer alarms incl. state mandated inspections	\$ 6,296.45
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Background: Amount has been updated from what was approved at the June 14 annual reorganization meeting.

F-9

Motion to approve \$190,097 in Extraordinary Aid from 2021-2022 and apply those funds to the 2022-2023 budget.

ACTION ITEM(S): F-1 – F-9

Motion of adopt:	Seconded by:			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the attached substitute calling list for the 2022-2023 school year. All required paperwork has been completed and on file. All hired aides may be approved to substitute as needed. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

P-2

Motion to assign Robert Demeter as Anti-Bullying Coordinator for the 2022-2023 school year.

P-3

Motion to assign Alizah Demczak as Anti-Bullying Specialist for the middle school from September 1, 2022 through January 16, 2023.

P-4

Motion to assign Larissa Potosnak as Anti-Bullying Specialist for the middle school from January 17, 2023 through June 30, 2023.

P-5

Motion to assign Alizah Demczak as Anti-Bullying Specialist for the elementary school for the 2022-2023 school year.

P-6

Motion to approve Alizah Demczak as 504 Coordinator for the Middle School, from September 1, 2022 through January 16, 2023, at a stipend of \$565.00, prorated.

P-7

Motion to approve Larissa Potosnak as 504 Coordinator for the Middle School, from January 17, 2023 through June 30, 2023, at a stipend of \$565.00, prorated.

P-8

Motion to approve Alizah Demczak as 504 Coordinator for the Elementary School for the 2022-2023 school year at a stipend of \$565.00.

P-9

Motion to approve Alizah Demczak as RTI Coordinator for the Middle School from September 1, 2022 through January 16, 2023, at a stipend of \$565.00, prorated.

P-10

Motion to approve Larissa Potosnak as RTI Coordinator for the Middle School from January 17, 2023 through June 30, 2023, at a stipend of \$565.00, prorated.

P-11

Motion to approve Alizah Demczak as RTI Coordinator for the Elementary School for the 2022-2023 school year at a stipend of \$565.00.

P-12

Motion to employ David Sasso, School Social Worker, for two additional days during the summer for general summer Child Study Team Office requirements. Mr. Sasso will be paid at his current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-13

Motion to employ Gulay Maffia, Supervisor of Special Education, for two additional days during the summer for general summer Child Study Team Office requirements. Dr. Maffia will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and CSA and BOE approval.

P-14

Motion to accept, with regret, the resignation from Jody Pruiksma, paraprofessional, effective August 2, 2022.

P-15

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Head Coach-Field Hockey	Step 6	\$2,741
Kaitlin Gregory	Assistant Field Hockey Coach	Step 2	\$1,617
Josh Bennett	Head Coach-Soccer	Step 6	\$2,741
John Torppey	Assistant Soccer Coach	Step 1	\$1,477
Emmaline Kempf	Select Choir	Step 6	\$2,461
Emmaline Kempf	Intramural Band	Stipend	\$526/15 Hr.

P-16

Motion to approve the following individuals as volunteers for the 2022-2023 Trep\$ program:

Keri Demeter Sabrina Rude

P-17

Motion to approve the following individuals as coordinators for the 2023 Ski Club program:

Robert Demeter

P-18

Motion to employ the following special education paraprofessionals for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Deborah Skowronski	16.77

P-19

Motion to approve Aliena Hull as middle school Math Teacher, BA, Step 1, \$56,407, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

P-20

Motion to accept, with regret, the letter of resignation from Daniella Preston, elementary teacher, effective August 29, 2022.

P-21

Motion to approve Lorrie Anzaldi-Franko as elementary school teacher, BA, Step 3, \$57,607, for the period September 1, 2022 through June 30, 2023 as per negotiated agreement.

P-22

Motion to rescind the offer of employment for Jessica Pratt, Long Term Substitute school counselor for the middle school. Ms. Pratt has accepted full time employment in another school district.

P-23

Motion to approve Patrick Nyhuis as Long Term Substitute school counselor for the middle school, MA, Step 1, \$59,547, for the period September 1, 2022 through on or about January 16, 2023.

P-24

Motion to accept, with regret, the letter of resignation from Kyle McKenna, elementary paraprofessional, effective August 3, 2022.

ACTION ITEM(S): P-1 – P-24

Motion of adopt:	Seconded by:			
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJALC Fall Symposium 2022, VIRTUAL	10/21/22	\$145.00 <i>Non-member</i>	-0-	G. Gibson
NJALC Fall Symposium 2022, VIRTUAL	10/21/22	\$125.00 <i>member</i>	-0-	G. Maffia
FUNdations Level K Virtual Launch Workshop	8/2/2022	\$299.00	-0-	L. Franko
Major Changes in HIB Law, Webinar	9/1/2022	\$40.00	-0-	R. Demeter

C/P-2

Motion to accept federal grant funding for the IDEA Program for 22-23 in the amount of \$147,880 for IDEA Basic and \$4,806 for IDEA Preschool. Appropriations as follows:

IDEA Basic

100-500 \$147,880 Out of District Placement Tuition

IDEA Preschool

200-300 \$4,806 Prof & Tech Services (OT/PT)

C/P-3

Motion to approve the submission of 22-23 ESEA funding for Titles IA, IIA, III, & IVA as follows:

- Title IA: Total \$ 80,145
 - \$10,000 transferred from Title IV
 - \$ 3,497 transferred from Title II
 - Salaries for two positions (Instructional Staff Pull Out Program)

- Title IIA: Total \$9,600
 - \$3,497 transferred to Title 1A
 - Consultants, Educational (Schoolwide professional development)

- Title III: Total \$ 588.00
 - The total available for this grant does not meet the \$10,000 minimum threshold for this grant program. Funds were refused.

- Title IV: Total \$10,000
 - Transferred to Title IA

C/P-4

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

Grade	Destination	Date	Cost Per Student
Select MS Students	Anti Bullying Summit, Sussex County Technical School, Sparta	10/13/2022	-0-

ACTION ITEM(S): C/P-1 – C/P-4

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading of the following

1648.15	Recordkeeping for Healthcare Settings in School Buildings
2417	Student Intervention and Referral Services
3161	Examination for Cause
4161	Examination for Cause
8420	Emergency and Crisis Situations
9320 P&R	Cooperation with Law Enforcement Agencies

POL-2

Motion to approve the revision of the following policy:

1648.11	The Road Forward Appendices
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POL-3

Motion to approve a first reading of the following policies and regulation:

2415.04	Title I- District Wide Parent and Family Engagement
2415.50	HMS Title I - School Parent and Family Engagement
2415.51	HES Title I - School Parent and Family Engagement
5512	Harassment, Intimidation, and Bullying
7410	Maintenance and Repair
7410R	Maintenance and Repair

ACTION ITEM(S): POL-1 - POL-3

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2022-2023 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girl Scouts	MS	1 / 6	4:00 - 8:30	Friday

Cookie Kick Off	Gym/Cafeteria	<i>1/9 snow date</i>		<i>Monday</i>
Wallkill Valley Girl Scouts Troop #96849	MS Room 204	Sept. 2022 - June 2023	3:00 - 8:00	Tuesday
Girl Scout Daisy Troop #98487	ES Room 11	Sept. 2022 - June 2023	6:00 - 7:00	Every other Monday
Sussex County Stars Softball	ES Softball Field	Aug. 9 - Oct. 31 2022	4:30 - 7:30 (or dark) 8:00-1:00 Sat.	Monday thru Saturday
Sussex County Men's Modified Softball League	ES Baseball & Softball Fields	Aug. 28 - Nov. 27 2022	9:00 - 2:00	Sunday

F/O-2

Motion to approve the following transportation aid in lieu for an identified student attending the 2022 Extended School Year Program at a cost of \$294.50.

F/O-3

Motion to approve the following transportation cost for the 2022 Summer Academy:

Vendor: D.W. Clark 12 days @ \$225./day Total Cost: \$2,700.00

F/O-4

Move to record and award bid received on August 3, 2022 for Electrical Upgrades at Hardyston Elementary School. 4 responses were received to the bid specifications, as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate</u>	<u>Total</u>
Post and Kelly	\$483,000	\$24,900	\$507,900
Gilmore Electric, Inc	\$273,771	\$12,254	\$286,025
Power with Prestige Inc.	\$372,000	\$19,000	\$391,000
High Point Electric	\$570,560	\$12,440	\$583,000

Move to award bid for Electrical Upgrades at the Hardyston Elementary School to Gilmore Electric Inc based on BOE approval and availability of capital reserve funds.

ACTION ITEM(S): F/O-1 – F/O-4

Motion of adopt: _____	Seconded by: _____			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____

Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

Annual Retreat:

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session *if needed*

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mrs. Jennifer Cenatiempo	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Mrs. Susan Lucarelli	_____
Mrs. Catherine Maksymiuk	_____
Mrs. Michele Van Allen	_____
Mr. David Van Ginneken	_____
Mr. Ronald Hoffman	_____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____,

to adjourn the meeting at _____ p.m.