

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
October 11, 2022  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

|                          |         |        |                       |
|--------------------------|---------|--------|-----------------------|
| Mrs. Donna Carey         | present | absent | arrived at _____ p.m. |
| Mrs. Jen Cenatiempo      | present | absent | arrived at _____ p.m. |
| Mr. Nick Demsak          | present | absent | arrived at _____ p.m. |
| Mr. Brian Drelick        | present | absent | arrived at _____ p.m. |
| Mr. Ron Hoffman          | present | absent | arrived at _____ p.m. |
| Mrs. Susan Lucarelli     | present | absent | arrived at _____ p.m. |
| Mrs. Catherine Maksymiuk | present | absent | arrived at _____ p.m. |
| Mrs. Michele Van Allen   | present | absent | arrived at _____ p.m. |
| Mr. David Van Ginneken   | present | absent | arrived at _____ p.m. |
| <br>                     |         |        |                       |
| Mr. Michael Ryder        | present | absent | arrived at _____ p.m. |
| Mr. Rich Rennie          | present | absent | arrived at _____ p.m. |

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
  - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report – NJSLA - Assessment Results Report
5. Student Recognition:

**Students of the Month:**

- Kindergarten: **Eliana Thomasen**
- Grade 1: **Giovanni Tirado**
- Grade 2: **Avery McNeely**
- Grade 3: **Morgan O'Leary**
- Grade 4: **Bradley Maloney**
- Grade 5: **Jemma Johnson**
- Grade 6: **Rachel Carr**
- Grade 7: **Jason Barta**
- Grade 8: **Zachary Vierzchalek**

**Staff Recognition:**

Wilson Reading Level 1 Certification: **Tammy Peek**  
**Edith MacMillan**

**V. Public Comment (Board Policy #1200) (please limit to agenda items only)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_

Mrs. Catherine Maksymiuk \_\_\_\_\_  
 Mrs. Michele Van Allen \_\_\_\_\_  
 Mr. David Van Ginneken \_\_\_\_\_  
 Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2022- 2023:

- November 8, 2022 – Regular Meeting
- December 13, 2022 – Regular Meeting
- January 3, 2023 – Regular Meeting and Annual Reorganization
- January 24, 2023 – Budget Workshop

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Carey         | _____      | _____     | _____          | _____         |
| Cenatiempo    | _____      | _____     | _____          | _____         |
| Demsak        | _____      | _____     | _____          | _____         |
| Drelick       | _____      | _____     | _____          | _____         |
| Hoffman       | _____      | _____     | _____          | _____         |
| Lucarelli     | _____      | _____     | _____          | _____         |
| Maksymiuk     | _____      | _____     | _____          | _____         |
| Van Allen     | _____      | _____     | _____          | _____         |
| Van Ginneken  | _____      | _____     | _____          | _____         |

**IX. New Business**

**NB-1**

Discussion about by-laws

**X. Agenda Items:**

**MEETING MINUTES**

1. September 13 – Regular Meeting

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Carey         | _____      | _____     | _____          | _____         |
| Cenatiempo    | _____      | _____     | _____          | _____         |
| Demsak        | _____      | _____     | _____          | _____         |
| Drelick       | _____      | _____     | _____          | _____         |
| Hoffman       | _____      | _____     | _____          | _____         |
| Lucarelli     | _____      | _____     | _____          | _____         |
| Maksymiuk     | _____      | _____     | _____          | _____         |
| Van Allen     | _____      | _____     | _____          | _____         |

**HIB REPORT** All policies and procedures have been followed and met; report is based on the recommendation of the CSA.

*Background: HIB report for 10-11-22 is located in the Executive Session folder and will be voted on at the November 8, 2022 BOE meeting (if necessary).*

**FINANCE**

**F-1**

Motion to approve \$22,294.03 in transfers for the month of September 2022.

**F-2**

Motion to approve the Bills List for the month of September 2022 in the amount of \$1,550,743.92.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for August 2022.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for August 2022.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2022.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to graciously accept a donation in the amount of \$400.00 from Weis 4 School Rewards program.

**ACTION ITEM(S): F-1 – F-5**

| MOTION       | YES   | NO    | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Carey        | _____ | _____ | _____   | _____  |
| Cenatiempo   | _____ | _____ | _____   | _____  |
| Demsak       | _____ | _____ | _____   | _____  |
| Drelick      | _____ | _____ | _____   | _____  |
| Hoffman      | _____ | _____ | _____   | _____  |
| Lucarelli    | _____ | _____ | _____   | _____  |
| Maksymiuk    | _____ | _____ | _____   | _____  |
| Van Allen    | _____ | _____ | _____   | _____  |
| Van Ginneken | _____ | _____ | _____   | _____  |

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the CSA.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

| <b>NAME</b>     | <b>POSITION</b>            | <b>CERTIFICATION</b>   |
|-----------------|----------------------------|------------------------|
| Dean Carrigan   | Teacher / Paraprofessional | In process             |
| Meredith Nunez  | Teacher / Paraprofessional | Sub Cert – Exp. 4/2027 |
| Elizabeth Weite | Teacher / Paraprofessional | Sub Cert – Exp. 6/2027 |
| Mary Walsh      | Teacher / Paraprofessional | In process             |
| Roger DeGroat   | Teacher / Paraprofessional | Sub Cert – Exp. 8/2027 |
| Donna Bayliff   | Teacher / Paraprofessional | In process             |
| Amanda Herrmann | Teacher / Paraprofessional | In process             |

**P-2**

Motion to employ the following special education paraprofessionals for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

| Name         | Rate per Hour |
|--------------|---------------|
| Sarah Nelson | 16.77         |
| Erika Santos | 16.77         |

**P-3**

Motion to accept, with regret, the resignation letter from Patrick Nyhuis, LTS – Middle School Counselor, effective October 14, 2022. Mr. Nyhuis accepted a full time position in another school district.

**P-4**

Motion to accept, with regret, the resignation letter from Sean McElroy, paraprofessional, effective October 5, 2022.

**P-5**

Motion to approve Vanessa Garcia as LTS – Middle School Counselor, effective October 12, 2022 through on or about January 16, 2023, at a rate of \$175 per day as outlined in the negotiated agreement.

**P-6**

Motion to approve a revised ending date for Michelle Flannery to on or about October 21, 2022.

*Background: Mrs. Flannery’s move out of state was delayed.*

**P-7**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

|                   |                                   |        |                |
|-------------------|-----------------------------------|--------|----------------|
| Stacey Luce       | Coach-Cross Country               | Step 4 | \$2,180        |
| Stacey Luce       | Student Council Advisor           | Step 6 | \$2,741        |
| Aliena Hull       | Head Coach-Cheer                  | Step 1 | \$1,757        |
| Mackenzie Hickey  | Asst. Coach-Cheer                 | Step 1 | \$1,617        |
| Josh Bennett      | Head Coach-Boys Basketball        | Step 6 | \$2,880        |
| Ryan Neal         | Head Coach-Girls Basketball       | Step 2 | \$1,897        |
| Kaitlin Gregory   | Head Coach-Gymnastics             | Step 6 | \$2,880        |
| Jill Corbett      | Asst. Coach-Gymnastics            | Step 4 | \$2,180        |
| Kasey Kervatt     | Art Club                          |        | \$526/15 hours |
| Kasey Kervatt     | National Junior Art Honor Society |        | \$526/15 hours |
| Tara Scognamiglio | National Junior Honor Society     |        | \$526/15 hours |

**P-8**

Motion to approve the following certified staff members for the Before or After School Detention Monitor:

Michael Raccioppi                      Amanda Bonney

**P-9**

Motion to approve the following staff members for miscellaneous non-certified activities as needed for the 2022-2023 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Roula Wahad                              Amanda Bonney                              Mackenzie Hickey

**P-10**

Resolved, that the Board of Education hereby places Frances Sliker on a Federal family medical leave of absence using accumulated sick days, for the period December 12, 2022 through February 20, 2023, after which the employee will be placed on a leave of absence under the Federal and State family leave acts subject to modifications as may be necessary with medical documentation, ending on or about May 25, 2023.

**P-11**

Resolved, that the Board of Education hereby places Lisa Garofano on a medical leave of absence using sick days, for the period October 4, 2022, through on or about November 4, 2022, under the Federal and State leave acts subject to modifications as may be necessary with medical documentation.

**ACTION ITEM(S): P-1 – P-11**

|                  |            |           |                    |               |
|------------------|------------|-----------|--------------------|---------------|
| Motion of adopt: | _____      |           | Seconded by: _____ |               |
| <b>MOTION</b>    | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b>     | <b>ABSENT</b> |
| Carey            | _____      | _____     | _____              | _____         |
| Cenatiempo       | _____      | _____     | _____              | _____         |
| Demsak           | _____      | _____     | _____              | _____         |
| Drelick          | _____      | _____     | _____              | _____         |
| Hoffman          | _____      | _____     | _____              | _____         |
| Lucarelli        | _____      | _____     | _____              | _____         |
| Maksymiuk        | _____      | _____     | _____              | _____         |
| Van Allen        | _____      | _____     | _____              | _____         |
| Van Ginneken     | _____      | _____     | _____              | _____         |

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

| EVENT  | DATE      | REGISTRATION FEE | MILEAGE & OTHER EXPENSES | EMPLOYEE/BOARD MEMBER |
|--|-----------|------------------|--------------------------|-----------------------|
| NJSMA Elementary Music Division 2022 Fall Workshop, Mountain Lakes | 10/10/22  | \$90.00          | \$16.10                  | K. Vinkman            |
| NJTEEA Conference and Expo, Rutgers University                     | 10/28/22  | \$150.00         | \$46.90                  | H. Romahn             |
| NJASL Annual Conference  | 12-4-6/22 | \$250.00         | \$110.10                 | S. Ploch              |

**C/P-2**

Motion to approve the following curriculum revision:

- Comprehensive Health and Physical Education

**C/P-3**

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

| Grade            | Destination   | Date     | Cost Per Student                          |
|------------------|---|----------|---|
| 6 – 8 Band/Choir | Sussex County Junior Honors Music-Advanced Ensemble, Kittatinny High School | 11/15/22 | Budgeted Item                             |
| 5 – 8 Band/Choir | High Note Festival, Dorney Park, PA   | 6/1/2022 | \$91 +/-<br><i>Waiting for bus quotes</i> |
| 5 – 8 Band/Choir | WSUS, Franklin  | 12/20/22 | Budgeted Item                             |

**C/P-4**

Motion to approve the 2022-2023 Food Service Biosecurity Management Plan as attached and reviewed by committee.

**C/P-5**

Motion to approve the Nursing Services Plan 2022 for the middle and elementary schools as attached.

**C/P-6**

Motion to approve the Center for Prevention’s Girls Circle for the 2022-23 school year.

**C/P-7**

Motion to approve the creation of the National Junior Honor Society and National Junior Art Honor Society chapters at Hardyston Middle School.

**ACTION ITEM(S): C/P-1 – C/P-7**

| MOTION       | YES   | NO    | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Carey        | _____ | _____ | _____   | _____  |
| Cenatiempo   | _____ | _____ | _____   | _____  |
| Demsak       | _____ | _____ | _____   | _____  |
| Drelick      | _____ | _____ | _____   | _____  |
| Hoffman      | _____ | _____ | _____   | _____  |
| Lucarelli    | _____ | _____ | _____   | _____  |
| Maksymiuk    | _____ | _____ | _____   | _____  |
| Van Allen    | _____ | _____ | _____   | _____  |
| Van Ginneken | _____ | _____ | _____   | _____  |

**POLICY**

**POL-1**

Motion to approve a second reading of the following policies:

- 0163 Quorum
- 1511 Board of Education Website Accessibility
- 2415 Every Student Succeeds Act
- 3216 Dress and Grooming
- 3270 Professional Responsibilities
- 3270R Lesson Plans and Plan Books
- 4216 Dress and Grooming
- 5513P&R Care of School Property
- 5517 School District Issued Student Identification Cards
- 5722 Student Journalism

**POL-2**

Motion to approve a first reading of the following policy:

- 5512 Harassment, Intimidation, and Bullying

**ACTION ITEM(S): POL-1 – POL-2**

| MOTION | YES   | NO    | ABSTAIN | ABSENT |
|--------|-------|-------|---------|--------|
| Carey  | _____ | _____ | _____   | _____  |



|              |       |       |       |       |
|--------------|-------|-------|-------|-------|
| Cenatiempo   | _____ | _____ | _____ | _____ |
| Demsak       | _____ | _____ | _____ | _____ |
| Drelick      | _____ | _____ | _____ | _____ |
| Hoffman      | _____ | _____ | _____ | _____ |
| Lucarelli    | _____ | _____ | _____ | _____ |
| Maksymiuk    | _____ | _____ | _____ | _____ |
| Van Allen    | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2022-2023 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

| NAME                     | LOCATION     | DATE                  | TIME        | DAY                    |
|--------------------------|--------------|-----------------------|-------------|------------------------|
| Girl Scout Troop #97931  | ES Room 11   | Oct. 2022 - June 2023 | 7:15 - 8:30 | Friday / one per month |
| Girl Scout Troop # 96266 | MS Room 204  | Oct. 2022 - June 2023 | 6:00 – 8:00 | Wednesday              |
| Boy Scout Troop#187      | MS Cafeteria | Oct. 2022 – June 2023 | 6:30 – 8:00 | Tuesday                |

**ACTION ITEM(S): F/O-1**

Motion of adopt: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
**MOTION                    YES                    NO                    ABSTAIN                    ABSENT**

|              |       |       |       |       |
|--------------|-------|-------|-------|-------|
| Carey        | _____ | _____ | _____ | _____ |
| Cenatiempo   | _____ | _____ | _____ | _____ |
| Demsak       | _____ | _____ | _____ | _____ |
| Drelick      | _____ | _____ | _____ | _____ |
| Hoffman      | _____ | _____ | _____ | _____ |
| Lucarelli    | _____ | _____ | _____ | _____ |
| Maksymiuk    | _____ | _____ | _____ | _____ |
| Van Allen    | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

**XI. Written Communication**

**XII. Public Comment (Board Policy #1200)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner; it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).*

**XIII. Executive Session *if needed***

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mrs. Donna Carey \_\_\_\_\_
- Mrs. Jennifer Cenatiempo \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mrs. Michele Van Allen \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
- Mr. Ronald Hoffman \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.