

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 8, 2022
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mrs. Jen Cenatiempo	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mrs. Michele Van Allen	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mr. Rich Rennie	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report – District Goals Update
5. Student Safety Data System Update (R. Demeter)

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mrs. Michele Van Allen _____
- Mr. David Van Ginneken _____
- Mr. Ronald Hoffman _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2022- 2023:

- December 13, 2022 – Regular Meeting
- January 3, 2023 – Regular Meeting and Annual Reorganization

- January 24, 2023 – Budget Workshop
- February 14, 2023 – Regular Meeting
- February 28, 2023 – Budget Workshop

Motion of adopt: _____ Seconded by: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. October 11 – Regular Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; the report for October is based on the recommendation of the CSA.*

Background: HIB report for 11-08-22 is located in the Executive Session folder and will be voted on at the December 13, 2022 BOE meeting (if necessary).

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____

Maksymiuk _____
Van Allen _____
Van Ginneken _____

FINANCE

F-1

Motion to approve \$16,491.17 in transfers for the month of October 2022.

F-2

Motion to approve the Bills List for the month of October 2022 in the amount of \$1,764,676.37.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for September 2022.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for September 2022.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2022.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to accept a grant awarded to the District in the amount of \$2,000.00 from the Special Olympics of New Jersey.

F-6

Motion to approve the following resolution:

Whereas, the Hardyston School District has equipment that is no longer needed to meet the operational requirements of the school district, and **Whereas,** it is in the best interest of the District to dispose of such property through trade in, negotiated sale, donation, public auction or in refuse (destruction).

Now, THEREFORE BE IT AGREED AND RESOLVED, by the Board of Education of Hardyston Public School District, the equipment listed below:

Quantity: 152 Dell Chromebook 11 Model P22T
With chargers

F-7

Motion to accept the generous donation in the amount of \$3000.00 from the Barnett Family which includes a matching donation from ADOBE Systems (in coordination with the Barnett’s donation). The family would like to support various educational and special needs areas with these funds.

ACTION ITEM(S): F-1 – F-7

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Frank Fasolo	Custodian	N/A
Kyle Tully	Custodian	N/A
Margaret Gleason	Teacher	TOH; Elem. Ed.
Lauren Faber	Teacher	Sub Cert. – Exp. 7/2024
Tara Haidinger	Teacher	Sub Cert. – Exp. 7/2027

P-2

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Yearbook Advisor	Step 2	\$1,477
Amanda Sanders	Adventure Theater Advisor	Step 2	\$1,617
Patricia Rosendale	Academic Bowl Advisor	Stipend	\$526/15 hours
*Mackenzie Hickey	Head Coach-Cheer	Step 1	\$1,757
*Aliena Hull	Asst. Coach-Cheer	Step 1	\$1,617
Caitlin Carrigan	Unified Club Advisor	Stipend	\$526/15 hours
Jill Corbett	Unified Club Advisor	Stipend	\$526/15 hours
Joshua Bennett	Assistant Boys Basketball	Step 6	\$2,600
Ryan Neal	Assistant Girls Basketball	Step 2	\$1,757

**Background: This is a correction to the October agenda; Miss Hickey and Miss Hull were incorrectly listed for coaching.*

P-3

Motion to approve placement on guide for Madeline McMullan, BA, Step 12, \$56,407, pro-rated, to begin December 1, 2022 through on or about February 16, 2023, as outlined in the negotiated agreement.

Background: Miss McMullan is the long term substitute for the current teacher out on leave.

P-4

Motion to employ the following special education paraprofessional(s) for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour	Start Date
Sloan Reeves	16.77	Retroactive to 10/24/2022
Milenko Popovic	16.77	11/11/2022

P-5

Motion to rescind employment of KellyAnn Cook, part time paraprofessional. Ms. Cook declined employment with the district.

P-6

Motion to approve a leave extension for Kristina Luciano, middle school math teacher, from a return date of November 29 to March 1, 2023.

P-7

Motion to approve a leave extension for Lisa Garofano, middle school LLD teacher, from a return date of November 7 to December 5, 2022.

ACTION ITEM(S): P-1 – P-7

Motion of adopt: _____ Secoded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
The Regional Women’s Educational Leadership Forum, Kean University	12/2/22	\$45.00	-0-	G. Maffia

C/P-2

Motion to approve the 8th grade class to travel to Wallkill Valley Regional High School on November 22, to tour the school. Wallkill Valley will provide the transportation.

C/P-3

Motion to approve Special Olympics/Unified Clubs for the 2022-23 school year.

ACTION ITEM(S): C/P-1 – C/P-3

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading of the following policies:

5512 Harassment, Intimidation, and Bullying

POL-2

Motion to approve a first reading of the following bylaws:

0145 Board Member Resignation and Removal
 0155.1 Board Member Participation in Board Meetings by Teleconferencing or Video-conferencing Equipment

ACTION ITEM(S): POL-1 – POL-2

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
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Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2022-2023 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Youth Basketball League	ES Gym	Dec 1 – March 31	6:00-9:00 PM	Monday - Friday
Wallkill Valley Youth Basketball League	MS Gym	Dec 1 – March 31	6:00-8:30 PM	Monday - Friday

F/O-2

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP) and M-1 Report for the 2023-2024 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now Therefore Be It Resolved, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

F/O-3

Motion to approve the following Transportation Contract for the 2022/2023 school year:

Move Me Transport (bid awarded via Sussex County Cooperative)

Per Diem: \$361 (\$291 plus \$70 for aide)

Number of Days: Approx 149 days (started on 10/21/2022 and estimated through end of year)

Total Estimated Cost: \$53,789 (approximate transportation cost for year)

ACTION ITEM(S): F/O-1 – F/O-3

Motion of adopt: _____ Seconded by: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Cenatiempo	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Van Allen	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #1200)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mrs. Donna Carey _____
- Mrs. Jennifer Cenatiempo _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mrs. Michele Van Allen _____
- Mr. David Van Ginneken _____
- Mr. Ronald Hoffman _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.