

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 11, 2022
7:00 PM

I. Call to Order

Board President Ronald Hoffman called the Workshop Meeting of the Hardyston Board of Education to order on October 11, 2022 at 7:02 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President Ronald Hoffman read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present
Mrs. Jen Cenatiempo	absent
Mr. Nick Demsak	present
Mr. Brian Drelick	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present
Mrs. Catherine Maksymiuk	present
Mrs. Michele Van Allen	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	absent
Mrs. Susan Verso	present

Quorum confirmed: Yes No

Special Guest(s) Present: None

Staff Member(s) Present: 12

Community Member(s) Present: 15

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (D. Carey)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Van Ginneken)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
 - Joint Educational Services Committee (D. Van Ginneken)
3. Board President Update
4. CSA Report – NJSLA - Assessment Results Report
5. Student Recognition:

Students of the Month:

Kindergarten: **Eliana Thomasen**

Grade 1: **Giovanni Tirado**

Grade 2: **Avery McNeely**

Grade 3: **Morgan O'Leary**

Grade 4: **Bradley Maloney**

Grade 5: **Jemma Johnson**

Grade 6: **Rachel Carr**

Grade 7: **Jason Barta**

Grade 8: **Zachary Vierzchalek**

Staff Recognition:

Wilson Reading Level 1 Certification: **Tammy Peek**
Edith MacMillan

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

J.B. spoke in regards to agenda item C/P-2.

K.L. spoke in regards to agenda item C/P-2.

K.S. spoke in regards to agenda item C/P-2.

S. M. spoke in regards to agenda item C/P-2.

L.C. spoke in regards to agenda item C/P-2.

J. D. spoke in regards to agenda item C/P-2.

VI. Executive Session *if needed*

None

VII. Return to Public Session

n/a

Action following Executive Session if needed:

n/a

VIII. Old Business

O/B-1

Meeting Dates for 2022- 2023:

- November 8, 2022 – Regular Meeting
- December 13, 2022 – Regular Meeting
- January 3, 2023 – Regular Meeting and Annual Reorganization
- January 24, 2023 – Budget Workshop

Motion of adopt: R. Hoffman

Seconded by: D. Van Ginneken

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

IX. New Business

NB-1

Discussion about by-laws: Policy committee will draft a policy regarding virtual meeting and attendance for Board members. A draft will be presented at the meeting on November 8, 2022.

X. Agenda Items:

MEETING MINUTES

1. September 13 – Regular Meeting

Motion of adopt: R. Hoffman

Seconded By: B. Drelick

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; report is based on the recommendation of the CSA.*

Background: HIB report for 10-11-22 is located in the Executive Session folder and will be voted on at the November 8, 2022 BOE meeting (if necessary).

FINANCE

F-1

Motion to approve \$22,294.03 in transfers for the month of September 2022.

F-2

Motion to approve the Bills List for the month of September 2022 in the amount of \$1,550,743.92.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for August 2022.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for August 2022.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2022.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to graciously accept a donation in the amount of \$400.00 from Weis 4 School Rewards program.

ACTION ITEM(S): F-1 – F-5

Motion of adopt: D. Van Ginneken Seconded by: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the CSA.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Dean Carrigan	Teacher / Paraprofessional	In process
Meredith Nunez	Teacher / Paraprofessional	Sub Cert – Exp. 4/2027
Elizabeth Weite	Teacher / Paraprofessional	Sub Cert – Exp. 6/2027
Mary Walsh	Teacher / Paraprofessional	In process
Roger DeGroat	Teacher / Paraprofessional	Sub Cert – Exp. 8/2027
Donna Bayliff	Teacher / Paraprofessional	In process
Amanda Herrmann	Teacher / Paraprofessional	In process

P-2

Motion to employ the following special education paraprofessionals for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Sarah Nelson	16.77
Erika Santos	16.77

P-3

Motion to accept, with regret, the resignation letter from Patrick Nyhuis, LTS – Middle School Counselor, effective October 14, 2022. Mr. Nyhuis accepted a full time position in another school district.

P-4

Motion to accept, with regret, the resignation letter from Sean McElroy, paraprofessional, effective October 5, 2022.

P-5

Motion to approve Vanessa Garcia as LTS – Middle School Counselor, effective October 12, 2022 through on or about January 16, 2023, at a rate of \$175 per day as outlined in the negotiated agreement.

P-6

Motion to approve a revised ending date for Michelle Flannery to on or about October 21, 2022.

Background: Mrs. Flannery’s move out of state was delayed.

P-7

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Stacey Luce	Coach-Cross Country	Step 4	\$2,180
Stacey Luce	Student Council Advisor	Step 6	\$2,741
Aliena Hull	Head Coach-Cheer	Step 1	\$1,757
Mackenzie Hickey	Asst. Coach-Cheer	Step 1	\$1,617
Josh Bennett	Head Coach-Boys Basketball	Step 6	\$2,880
Ryan Neal	Head Coach-Girls Basketball	Step 2	\$1,897
Kaitlin Gregory	Head Coach-Gymnastics	Step 6	\$2,880
Jill Corbett	Asst. Coach-Gymnastics	Step 4	\$2,180
Kasey Kervatt	Art Club		\$526/15 hours
Kasey Kervatt	National Junior Art Honor Society		\$526/15 hours
Tara Scognamiglio	National Junior Honor Society		\$526/15 hours

P-8

Motion to approve the following certified staff members for the Before or After School Detention Monitor:

Michael Raccioppi Amanda Bonney

P-9

Motion to approve the following staff members for miscellaneous non-certified activities as needed for the 2022-2023 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Roula Wahad Amanda Bonney Mackenzie Hickey

P-10

Resolved, that the Board of Education hereby places Frances Sliker on a Federal family medical leave of absence using accumulated sick days, for the period December 12, 2022 through February 20, 2023, after which the employee will be placed on a leave of absence under the Federal and State family leave acts subject to modifications as may be necessary with medical documentation, ending on or about May 25, 2023.

P-11

Resolved, that the Board of Education hereby places Lisa Garofano on a medical leave of absence using sick days, for the period October 4, 2022, through on or about November 4, 2022, under the Federal and State leave acts subject to modifications as may be necessary with medical documentation.

ACTION ITEM(S): P-1 – P-11

Motion of adopt: N. Demsak Seconded by: D. Van Ginneken

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
NJSMA Elementary Music Division 2022 Fall Workshop, Mountain Lakes	10/10/22	\$90.00	\$16.10	K. Vinkman
NJTEEA Conference and Expo, Rutgers University	10/28/22	\$150.00	\$46.90	H. Romahn
NJASL Annual Conference	12-4-6/22	\$250.00	\$110.10	S. Ploch

C/P-2

Motion to approve the following curriculum revision:

- Comprehensive Health and Physical Education

C/P-3

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

Grade	Destination	Date	Cost Per Student
6 – 8 Band/Choir	Sussex County Junior Honors Music-Advanced Ensemble, Kittatinny High School	11/15/22	Budgeted Item
5 – 8 Band/Choir	High Note Festival, Dorney Park, PA	6/1/2022	\$91 +/- <i>Waiting for bus quotes</i>
5 – 8 Band/Choir	WSUS, Franklin	12/20/22	Budgeted Item

C/P-4

Motion to approve the 2022-2023 Food Service Biosecurity Management Plan as attached and reviewed by committee.

C/P-5

Motion to approve the Nursing Services Plan 2022 for the middle and elementary schools as attached.

C/P-6

Motion to approve the Center for Prevention’s Girls Circle for the 2022-23 school year.

C/P-7

Motion to approve the creation of the National Junior Honor Society and National Junior Art Honor Society chapters at Hardyston Middle School.

ACTION ITEM(S): C/P-1 – C/P-7

Motion of adopt: D. Carey Seconded by: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey		<u> X </u>	<u> X (C/P-2) </u>	
Cenatiempo				<u> X </u>
Demsak	<u> X </u>			
Drelick	<u> X </u>			
Hoffman	<u> X </u>			
Lucarelli	<u> X </u>			
Maksymiuk	<u> X </u>			
Van Allen	<u> X </u>			
Van Ginneken	<u> X </u>			

POLICY

POL-1

Motion to approve a second reading of the following policies:

- 0163 Quorum
- 1511 Board of Education Website Accessibility
- 2415 Every Student Succeeds Act
- 3216 Dress and Grooming

3270 Professional Responsibilities
 3270R Lesson Plans and Plan Books
 4216 Dress and Grooming
 5513P&R Care of School Property
 5517 School District Issued Student Identification Cards
 5722 Student Journalism

POL-2

Motion to approve a first reading of the following policy:
 5512 Harassment, Intimidation, and Bullying

ACTION ITEM(S): POL-1 – POL-2

Motion of adopt: N. Demsak Seconded by: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2022-2023 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Girl Scout Troop #97931	ES Room 11	Oct. 2022 - June 2023	7:15 - 8:30	Friday / one per month
Girl Scout Troop # 96266	MS Room 204	Oct. 2022 - June 2023	6:00 – 8:00	Wednesday
Boy Scout Troop#187	MS Cafeteria	Oct. 2022 – June 2023	6:30 – 8:00	Tuesday

ACTION ITEM(S): F/O-1

Motion of adopt: D. Van Ginneken Seconded by: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Cenatiempo	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Allen	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XI. Written Communication

None

XII. Public Comment (Board Policy #1200)

None

XIII. Executive Session *if needed*

None

XIV. Return to Public Session

n/a

Action following Executive Session if needed:

None

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman, and seconded by C. Maksymiuk, to adjourn the meeting at 8:44 p.m.