PickUpPatrol

PickUp Patrol eliminates the need to write notes or make phone calls when changing your student's dismissal plans.

Convenient

Submit changes from your smartphone or computer.

Flexible

Make plan changes days, weeks, or months in advance.

Better Communication

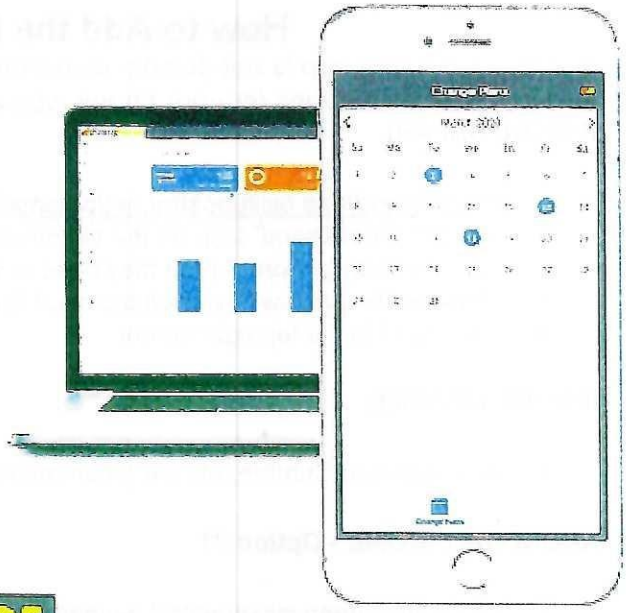
Tracking of student plans is more accurate and efficient.

Safe & Secure

Student data is secure and the program is managed entirely by

REGISTER

- When it's time to sign up, you'll receive a registration email. Use the provided link to create a password.
- Already registered? Add app.pickuppatrol.net/parents to your home screen for easy access.



MAKE A PLAN CHANGE

Submit a plan change whenever there is a change to your student's regular schedule.

1. A date
2. Your student
3. A plan change option and a message if needed
4. Hit submit and that's it!

AFTER YOU HIT SUBMIT

- Our school will be notified of the plan change
- Teachers will relay the information to your student before dismissal on the day the change occurs
- You'll receive a confirmation email for each change

CONFIRM YOUR STUDENT'S DEFAULT PLANS

A default plan is the regular dismissal plan your student follows when no changes have been submitted. For example:

- Katie rides Bus #2 every day
- Jacob goes to Aftercare M, W, F, and is a Pickup every T, H

Please set/confirm your student's default plan the first time you log in.

PickUpPatrol™

No notes. No phone calls. No problem.

How to Add the PUP App to your Home Screen

The PickUp Patrol app is not downloaded from an app store. You simply add it to your phone's home screen following the instructions for your phone type and browser below.

IPHONE/SAFARI

- Open https://app.pickuppatrol.net/parents in Safari.
- Tap the "share/send" icon on the bottom menu bar (rectangle with an "up" arrow).
- Choose "Add to Home" (you may need to scroll right/left or further down to see this icon).
- Rename the page with something short like "PickUp Patrol" or "PUP".
- Click ADD in the top right corner.

IPHONE/CHROME

- PUP works in Chrome, but we recommend you use Safari to add PUP to your home screen.

ANDROID/CHROME - Option #1

- Open https://app.pickuppatrol.net/parents in Chrome.
- Tap on the 3 dots on the top right.
- Scroll down and tap on "Add to Home Screen".

ANDROID/CHROME - Option #2

- Open https://app.pickuppatrol.net/parents in Chrome
- Tap on the Menu button. The appearance of the Menu button will depend on your device—usually it's a button that looks like three horizontal lines stacked on top of each other, or it could be accessed through a hardware button on your phone.
- Tap "Add to Home Screen".

ANDROID/MICROSOFT EDGE

- Open https://app.pickuppatrol.net/parents in Edge.
- In the Ellipsis menu (lower right corner), choose "Add to Home Screen".
- Select "Add" and "OK" after the prompts.
- Choose "Add to Home".

ANDROID/FIREFOX

- Open https://app.pickuppatrol.net/parents in Firefox.
- Press the Menu button (either below the screen on some devices or at the top-right corner of the browser), then tap on "Page".
- Tap "Add Page Shortcut", Your shortcut should now appear on your home screen.

Tip: If you want to change the label on your shortcut, bookmark that page first, then change its title on the *Edit Bookmark* window. On the *Bookmarks* panel, do a long tap on that site and choose "Add Page Shortcut".

Note: PickUp Patrol DOES NOT work with Internet Explorer.

PICKUP PATROL PARENT APP INSTRUCTIONS

LOGIN PAGE

You will receive an automated registration email through PUP that takes them to this page.

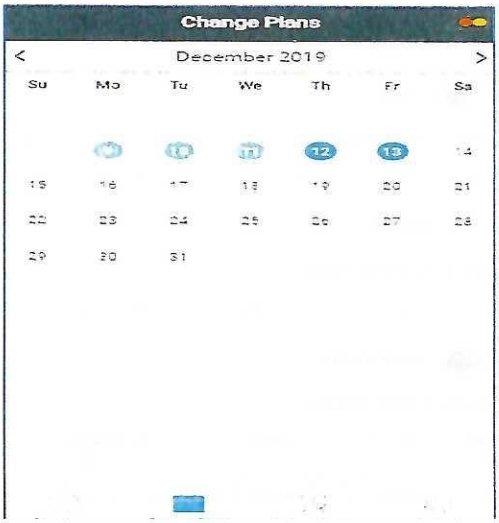
Once registered, add the PUP app to your home screen. You may access the App on your computer or smartphone. On your first log in you will view a tutorial where you'll be asked to review/update your children's Default Plans.

****The app has four plan change actions across the bottom of the screen****

THIS WEEK/NEXT WEEK; displays upcoming changes already in the system.

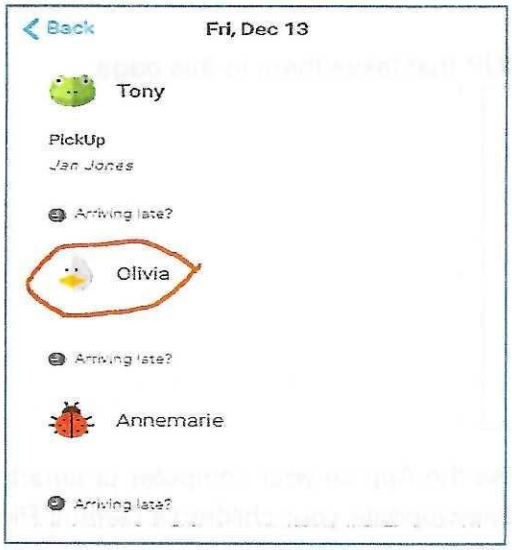
(Plans farther out can be viewed from the "Change Plans" screen).

Choosing **CHANGE PLANS** displays a calendar. Blue circles indicate days that already have changes entered. To make a Plan Change, tap/select a date.



You can see all of your children that attend the Hardyston School District using PUP

Select your student



Tap on the Plan dropdown arrow

Select an option

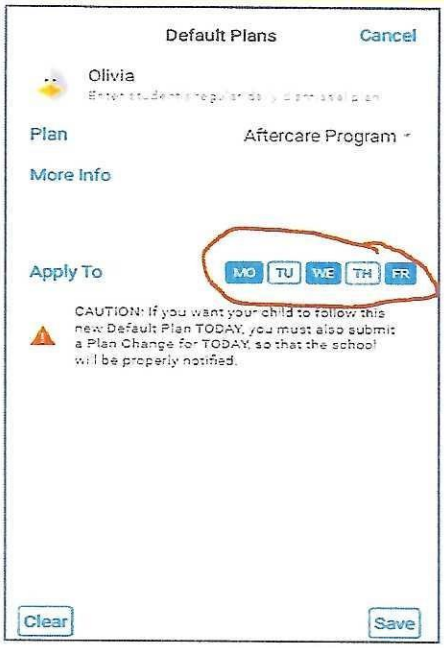
There is space to add a message, if needed.
For repeated plans, add additional dates.

Once submitted, parents receive an email confirming the plan was received by the school.

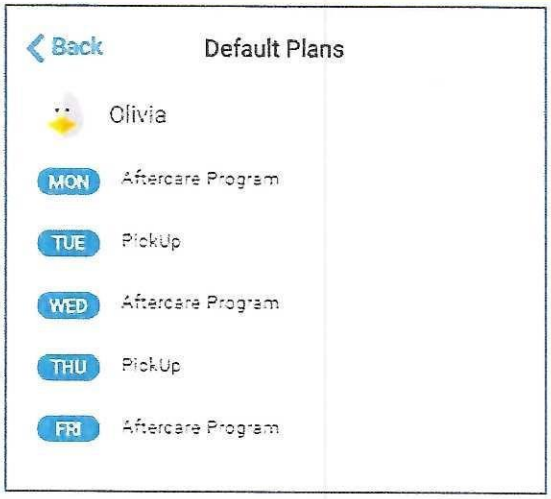
The **DEFAULT PLANS TAB** displays this view. A Default Plan is the student's dismissal plan on a normal day when no changes have been submitted. In this view, "Tony" attends the Aftercare Program every day of the week. "Olivia" and "Annemarie" do not have Default Plans set up yet.

To edit the Default Plans, tap UPDATE.

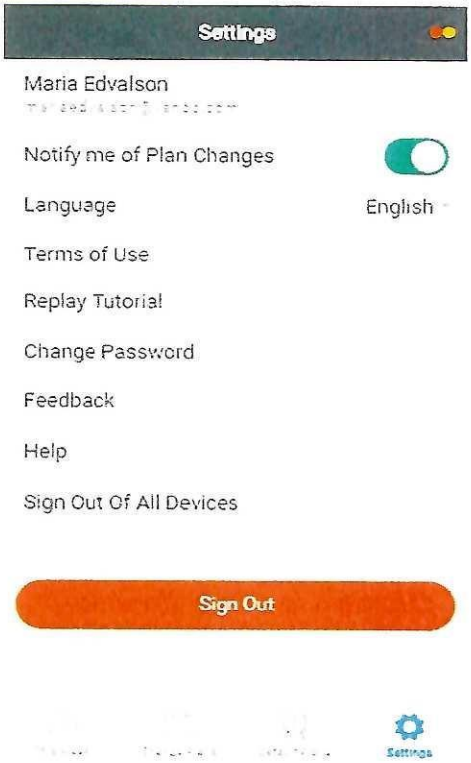
A Default Plan is selected from the dropdown menu.
Then, the days of the week that the plan applies to are selected and saved.
If the student's schedule varies by day, additional plans can be added in the same manner.



Once Default Plans are entered, the screen looks like this.



The SETTINGS TAB contains tools to manage the App.



You can also scan this QR code to see registration instructions