

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
ANNUAL REORGANIZATION AND REGULAR MEETING MINUTES  
JANUARY 3, 2023  
7:00 PM – MIDDLE SCHOOL MEDIA CENTER**

**I. CALL TO ORDER: by Board Secretary**

The Business Administrator/Board Secretary, Richard Rennie, will call the 2023 Reorganization Meeting of the Hardyston Board of Education to order on January 3, 2023 at 7:03 p.m.

The Business Administrator/Board Secretary, Richard Rennie, read the Open Public Meetings Act statement. **“This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.”**

**II. PLEDGE OF ALLEGIANCE**

**III. SCHOOL ELECTION RESULTS:**

For Three-Year (3) full term for membership on the Board of Education, Jeff Parrott, Sussex County Clerk, certified the following candidates were elected to the Hardyston Township Board of Education.

The official certified results from the Sussex County Clerk’s Office will be on file in the Hardyston Township Board Office for review.

**Induction and Administration of Oath of Office** to the new and re-elected Board Members (N.J.S.A.:18A:17.11) – Please rise, recite the oath of office, and sign as indicated in the presence of the Board Secretary.

- |    |                             |                                      |
|----|-----------------------------|--------------------------------------|
| a. | 3-year term: Anthony Alfano | Board of Education Member, 2023-2025 |
| b. | 3-year term: Jean Barrett   | Board of Education Member, 2023-2025 |
| c. | 3-year term: Edward Reinle  | Board of Education Member, 2023-2025 |

**IV. Roll Call**

Mr. Anthony Alfano	present
Mrs. Jean Barrett	present
Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present
Mrs. Catherine Maksymiuk	present
Mr. Edward Reinle	present
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Mr. Rich Rennie	present

Quorum confirmed: [ X ] Yes [ ] No

Special Guest(s) Present: A. Sanders & H. Romahn (TOY) Peggy Van Ginneken & David Lenz (ESP of the Year)  
Staff Members Present: 15  
Community Members Present: 20  
Other: Joseph Roselle, Board Attorney

**V. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS (School Ethics Act, Chapter 178, Public Law 2001)**

**18A:12-24.1 Code of Ethics for School Board Members**

A school board member shall abide by the following Code of Ethics for School Board Members:

*Each board member will take turns reading aloud the following statements, which is then followed by each board member affixing their signature to an affirmation statement and discussion:*

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**VI. BOARD OFFICERS AND APPOINTMENTS - School Business Administrator**

**Election of President of the Board:**

Nominations will now be accepted for President of the Hardyston Twp. Board of Education:

1. R. Hoffman Nominated by A. Alfano
2. D. Van Ginneken Nominated by N. Demsak

Roll call vote to elect the President of the Board:

Alfano:	Abstain	Barrett:	Yes	Carey:	Yes
Demsak:	Yes	Hoffman:	Yes	Lucarelli:	Yes
Maksymiuk:	Yes	Reinle:	Yes	Van Ginneken:	Yes

President of the Board is: D. Van Ginneken

**The meeting is now turned over to the Board President.**  
**Election of Vice President of the Board:**

Nominations will now be accepted for Vice President of the Hardyston Twp Board of Education:

1. R. Hoffman Nominated by N. Demsak & S. Lucarelli
2. \_\_\_\_\_ Nominated by \_\_\_\_\_

Roll call vote to elect the Vice President of the Board:

Alfano:	Yes	Barrett:	Yes	Carey:	Yes
Demsak:	Yes	Hoffman:	Yes	Lucarelli:	Yes
Maksymiuk:	Yes	Reinle:	Yes	Van Ginneken:	Yes

Vice President of the Board is: R. Hoffman

**VII. Appointments and Delegates:**

Presentation, by the President, of positions to which delegates and alternates will be appointed to the New Jersey and Sussex County School Boards Association:

NJSBA & SCSBA Delegate	R. Hoffman
NJSBA & SCSBA Alternate	D. Van Ginneken
Sussex Co. Ed. Services	R. Hoffman

**VIII. Public Comment (Board Policy #1200) – Agenda “Action” Items only as indicated under Committee Reports, numbered, with “motion to” in the introduction statement.**

*n/a*

**IX. REORGANIZATION AGENDA FOR APPROVAL, AS REQUIRED BY STATUTE:**

Motion to approve the following governance year organizational items (1 - 10) for approval, as required by statute:

**1. Motion** to renew the approved monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Road, to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

<b>Month</b>	<b>2<sup>nd</sup> Tuesday Regular</b>	<b>4<sup>th</sup> Tuesday Workshop</b>
January	3 Annual Reorganization	24 Budget Workshop
February	14	28 Budget Workshop
March	14 Approve Tentative Budget	28 No Workshop Scheduled
April	11 No Regular Meeting Scheduled	25 Regular Meeting and Public Hearing and Adoption of 2023-2024 Budget ***
May	9	23 No Workshop Scheduled
June	13 Regular Meeting/Annual Reorg.	27 Annual Evaluation and Retreat
July	11	25 No Workshop Scheduled
August	8	22 No Workshop Scheduled

**2. Motion** to approve the Code of Ethics for School Board Members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert’s Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.

**3. Motion** to reaffirm all past resolutions and motions previously approved by the Board of Education through December 31, 2022.

**4. Motion** to approve all past executive session minutes, through December 31, 2022, for review and redaction by attorney to comply with potential Open Public Records Requests.

**5. Motion** to re-adopt all existing Strauss Esmay Board of Education policy manual, by-laws, regulations; handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2023.

**6. Motion** to recognize the Hardyston Township Education Association as the official organized bargaining units representing all non-administrative contractual staff.

**7. Motion** to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2021, educational programs, and existing approved textbooks for the 2022-2023 school year.

**8. Motion** to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.

**9. Motion** to designate the Provident Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.

**10. Motion** to continue the board committee structure (with board incumbents) as listed for the 2022-2023 School year.

1. Curriculum, Programs and Educational Technology & Community Relations
2. Finance, Facilities and Operations & Technology Infrastructure
3. Personnel, Negotiations, Grievance & Policy

**ACTION ITEM(S): Reorganization Items #1 - #10**

*Motion made by A. Alfano and 2<sup>nd</sup> by E. Reinle to Table the following governance year organizational items: #3, #5, #6, #7, and #10.*

Roll Call – YES: 4 NO: 5 - Motion did not pass.

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	<u>X</u> _____	_____	_____
Barrett	_____	_____	<u>X</u> _____	_____
Carey	<u>X</u> _____	_____	_____	_____
Demsak	<u>X</u> _____	_____	_____	_____
Hoffman	<u>X</u> _____	_____	_____	_____
Lucarelli	<u>X</u> _____	_____	_____	_____
Maksymiuk	<u>X</u> _____	_____	_____	_____
Reinle	_____	_____	<u>X</u> _____	_____
Van Ginneken	<u>X</u> _____	_____	_____	_____

**X. ADJOURNMENT of Annual Reorganization Meeting**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Van Ginneken, and seconded by R. Hoffman, to adjourn the meeting at 7:17 p.m.

---

**I. Call to Order**

Board President David Van Ginneken called the Regular Meeting of the Hardyston Board of Education to order on January 3, 2023 at 7:17 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Roll Call**

Mr. Anthony Alfano present  
 Mrs. Jean Barrett present  
 Mrs. Donna Carey present  
 Mr. Nick Demsak present  
 Mr. Ron Hoffman present  
 Mrs. Susan Lucarelli present  
 Mrs. Catherine Maksymiuk present  
 Mr. Edward Reinle present  
 Mr. David Van Ginneken present

Mr. Michael Ryder present  
 Mr. Rich Rennie present

Quorum confirmed: [ X] Yes [ ] No

Special Guest(s) Present: Teacher of the Year and ESP of the Year (ES & MS)  
 Staff Members Present: 15  
 Community Members Present: 20  
 Other: Joseph Roselle, Board Attorney

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**III. Workshop**

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations
  - Finance, Facilities and Operations & Technology Infrastructure
  - Personnel, Negotiations, Grievance & Policy
3. Board President Update
4. CSA Report
5. **Staff Recognition:**

Elementary School Educator of the Year: **Holly Romahn**  
 Middle School Educator of the Year: **Amanda Sanders**  
 Elementary Educational Services Professional: **David Lenz**  
 Middle School Educational Services Professional: **Peggy Van Ginneken**

6. **National Board Recognition Month:** *New Jersey's 5,000 local school board members devote countless hours – with no compensation – to the oversight and advancement of our children's education. They play an essential role in our students' lives. They oversee 581 school districts, which in turn, operate nearly 2,500 public schools and provide educational services to nearly 1.4 million children. They set the policies for our schools and make important decisions affecting curriculum, financing and staffing.*

January 2023 is the 21<sup>st</sup> annual School Board Recognition Month in New Jersey, a time to raise public awareness of the role and responsibilities of local boards of education and to thank your community's school board members for their efforts.

**WHEREAS,** *The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and*

**WHEREAS,** *The Hardyston Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and*

**WHEREAS,** *The Hardyston Board of Education embraces the goal of high-quality education for all New Jersey public school students; and*

**WHEREAS,** *New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and*

**WHEREAS,** *New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and*

**WHEREAS,** *School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and*

**WHEREAS,** *Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

**WHEREAS,** *New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it*

**RESOLVED,** *That the Hardyston Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further*

**RESOLVED,** *That the Hardyston Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.*

7. Ethics Training (Joe Roselle, Esq.)

**IV. Public Comment (Board Policy #1200)** (please limit to agenda items only)

n/a

**V. Executive Session** *if needed*

*None*

**VI. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.*

**n/a**

Action following Executive Session if needed:

**VII. Old Business**

**O/B-1**

Meeting Dates for 2022- 2023:

- January 24 – Budget Workshop
- February 14 – Regular Meeting
- February 28 – Budget Workshop
- March 14 – Regular Meeting

**VIII. New Business**

**IX. Agenda Items:**

**MEETING MINUTES**

1. December 13, 2022 – Regular Meeting

Motion of adopt: D. Van Ginneken Seconded By: D. Carey

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**HIB REPORT** *All policies and procedures have been followed and met; the January report is based on the recommendation of the CSA.*

*Background: HIB report for 1-3-23 is located in the Executive Session folder and will be voted on at the February 14, 2023 BOE meeting (if necessary).*



**FINANCE**

**F-1**

Motion to approve \$8,122.26 in transfers for the month of December 2022.

**F-2**

Motion to approve the Bills List for the month of December 2022 in the amount of \$1,291,134.34.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for November 2022.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for November 2022.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending November 30, 2022.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 to F-4**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL Nothing to Report**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**CURRICULUM/PROGRAMS**

**C/P-1**

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost Per Student</b>
6	Medieval Times, Lyndhurst	4/19/23	\$40.95
7	Fairview Lake YMCA, Newton	5/8/23	\$40.00
MS Band/Choir	Multi-District band and choir rehearsal, Wallkill Valley Regional High School	1/31/23 and 2/1/23	budgeted item

**C/P-2**

Motion to approve the following out of district student transportation cost for the month of December 2022:

STUDENT	SCHOOL	TRANSPORTATION
Grade 4/Grade 8	Wayne Township	\$3,120.00

**ACTION ITEM(S): C/P-1 - C/P-2**

Motion to adopt: D. Van Ginneken Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY *Nothing to Report***

**FACILITIES/OPERATIONS *Nothing to Report***

**X. Written Communication**

**XI. Public Comment (Board Policy #1200)**

*None*

**XII. Executive Session**

*n/a*

**XIII. Return to Public Session – if needed**

Action following Executive Session if needed:

n/a

**XIV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Van Ginneken, and seconded by S. Lucarelli, to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

*Rich Rennie*