

HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
FEBRUARY 14, 2023
7:00 PM – MIDDLE SCHOOL CAFETORIUM

I. Call to Order

Board President David Van Ginneken called the Regular Meeting of the Hardyston Board of Education to order on February 14, 2023 at 7:00 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Roll Call

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	present	
Mrs. Donna Carey	present	
Mr. Nick Demsak	present	arrived at 7:15 p.m.
Mr. Ron Hoffman	present	
Mrs. Susan Lucarelli	absent	
Mrs. Catherine Maksymiuk	present	
Mr. Edward Reinle	absent	
Mr. David Van Ginneken	present	

Mr. Michael Ryder	present
Mr. Rich Rennie	absent

Quorum confirmed: Yes No

Special Guest(s) Present: Mr. Joseph Roselle, Esq., Board Attorney

Staff Member(s) Present: Mrs. Jennifer Cimaglia, ES Principal
Mr. Robert Demeter, MS Vice Principal

Community Member(s) Present: 40
Other: Reporter for Advertiser News

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all

grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

III. Workshop

1. Updates to Agenda (Rich Rennie)
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations
 - Finance, Facilities and Operations & Technology Infrastructure
 - Personnel, Negotiations, Grievance & Policy
3. CSA Report – District Goals Update; Start Strong Presentation
4. **Student Recognition:**
 - January:**
 - Kindergarten: **Kayla Ramirez**
 - Grade 1: **Blake Vasquez**
 - Grade 2: **Lianna Mehmedi**
 - Grade 3: **Sofia Meyer and Kaylin Contrada**
 - Grade 4: **Henry Scarpone**
 - Grade 5: **Chloe Clapp**
 - Grade 6: **Victoria Diribe**
 - Grade 7: **William Conklin**
 - Grade 8: **Alex Mogavero**

IV. Public Comment (Board Policy #1200) (please limit to agenda items only)

None

V. Executive Session *if needed*

None

VI. Return to Public Session

n/a

VII. Old Business

O/B-1

Meeting Dates for 2022- 2023:

- February 28 – Budget Workshop
- March 14 – Regular Meeting
- April 25 – Regular Meeting and Public Hearing and Adoption of 2023-2024 Budget
- May 9 – Regular Meeting
- June 13 – Regular Meeting and Annual Reorganization

VIII. New Business

IX. Agenda Items:

MEETING MINUTES

1. January 3, 2023 – Annual Reorganization and Regular Meeting
2. January 24, 2023 – Budget Workshop

Motion of adopt: D. Van Ginneken Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

HIB REPORT *All policies and procedures have been followed and met; the February report is based on the recommendation of the CSA.*

Background: HIB report for 2-14-23 is located in the Executive Session folder and will be voted on at the March 14, 2023 BOE meeting (if necessary).

No vote needed at this time

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Maksymiuk	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> </u>

FINANCE

F-1

Motion to approve \$72,551.34 in transfers for the month of January 2023.

F-2

Motion to approve the Bills List for the month of January 2023 in the amount of \$1,597,213.35.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for December 2022.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for December 2022.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 31, 2022.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to approve application of the waiver of compliance for the district's participation in Special Education Medicaid Initiative (SEMI):

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-24SY, and

Whereas, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having 40 or fewer Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2023-24 budget year (\$20,259) (39 students projected).

Now Therefore Be It Resolved that the Hardyston Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2023-24 school year.

F-6

Motion to graciously accept an anonymous donation of \$100.00 to help Hardyston families in need.

ACTION ITEM(S): F-1 to F-6

Motion to adopt: D. Carey Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1 TABLED

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Rebecca Tooker Wilson	Teacher	Standard K-5
Amber Gall	Teacher	Sub Cert. – Exp. 7/1/24
Joseph Ionta	Teacher / Paraprofessional	Sub Cert. – Exp. 1/28
Tara Codner	Teacher / Paraprofessional	In process

P-2

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Girls Track Coach	Step 6	\$2,741.00
Josh Bennett	Boys Track Coach	Step 6	\$2,741.00
Michael Raccioppi	Assistant Track Coach	Step 1	\$1,477.00
Edith MacMillan	Co-advisor –Jewelry Club - ES	½ Stipend	\$263.00
Mackenzie Cuccia	Co-advisor –Jewelry Club - ES	½ Stipend	\$263.00

P-3

Resolved, that the Board of Education hereby places Kaitlin Gregory on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period April 17, 2023 through on or about June 7, 2023, returning June 8, 2023 to her current position. The employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, beginning September 1, 2023 and ending on or about November 24, 2023, and returning to her current position on November 27, 2023.

P-4

Motion to approve movement on the salary guide to BA+30 for Ashley McInerney, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2023.

P-5

Motion to approve movement on the salary guide to BA+30 for Kasey Kervatt, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2023.

P-6

Motion to approve Carolyn B. Joseph as Interim Business Administrator/Board Secretary, for the period April 1, 2023 through June 30, 2023. Agreement has been reviewed and approved by the Executive County Superintendent of Schools. (letter attached)

P-7

Motion to mutually terminate, with regret, the shared business services contract with Ogdensburg School District effective April 30, 2023.

P-8
 Motion to employ the following special education paraprofessional(s) for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Kathleen Calandra	16.77
Shannon Hill	16.77

Background: These paraprofessionals are filling two vacated positions.

P-9
 Motion to approve two part time paraprofessional positions as outlined in identified student Individual Education Plan.

P-10
 Motion to accept, with regret, the retirement letter from Carl Platvoet, Supervisor of Building and Grounds, effective July 1, 2023. Mr. Platvoet has been with the district for 20 years.

ACTION ITEM(S): P-2 - P-10

Motion to adopt: N. Demsak	Seconded By: A. Alfano			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	_____	_____	_____
Barrett	<u> X </u>	_____	_____	_____
Carey	<u> X </u>	_____	_____	_____
Demsak	<u> X </u>	_____	_____	_____
Hoffman	<u> X </u>	_____	_____	_____
Lucarelli	_____	_____	_____	<u> X </u>
Maksymiuk	<u> X </u>	_____	_____	_____
Reinle	_____	_____	_____	<u> X </u>
Van Ginneken	<u> X </u>	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1
 Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 6471:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Using the Patterns of Strengths and Weaknesses	3/3/2023 3/10/2023	\$140/ea.	-0-	G. Maffia J. Rosen

Model to Identify Specific Learning Disabilities and Other Learning Problems: Part 1 & 2, WEBINAR				
NJAPSA: Winter Academy Conference, Monroe, NJ	1/13/23	-0-	\$36.19	J. Rosen
2023 NJSBGA Expo and Conference, Atlantic City	3/19-22, 2023	\$500.00	\$453.22 + tolls	A. Tully
Women's Leadership Conference, Somerset	3/27/2023	\$249.00	\$56.40	J. Cimaglia
Psychotherapy Networker	3/16-17/2023	\$299.99	VIRTUAL	D. Sasso
Developing & Using Models in the NGSS Classroom Gr. 5-12, Bloomfield	3/31/23	\$175.00	\$27.26	S. Luce
Techspo '23, Atlantic City	1/25-27/2023	\$565.00	\$405.53	D. Kornak
NJECC Educational Technology Conference, Montclair State University	3/7/2023	\$115.00	-0-	T. Scognamiglio

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

Grade	Destination	Date	Cost Per Student
Select 7/8 grade	Teen Arts Festival, SCCC, Newton	3/14/23	Budgeted Item
PreK/PSD	TurtleBack Zoo, West Orange	6/6/23	\$35.00
Kindergarten	NJ Agricultural Learning Center, Sussex County Fairgrounds	5/26/23	\$17.50
Grade 1	NJ Agricultural Learning Center, Sussex County Fairgrounds	4/26/23	\$15.00
Grade 4	Liberty Hall Museum, Union	5/22/23	\$29.50
Grade 3	NJ Agricultural Learning Center, Sussex County Fairgrounds	5/18/23	\$15.50

C/P-3

Motion to approve the 2023-2024 school year calendar as attached.

ACTION ITEM(S): C/P-1 - C/P-3

Motion to adopt: R. Hoffman Seconded By: A. Alfano

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY

POL-1

Motion to approve a first reading of the following policies and/or regulations:

- 2423 Bilingual and ESL Education
- R2423** Bilingual and ESL Education
- 2425 Emergency Virtual or Remote Instruction Program
- R2425** Emergency Virtual or Remote Instruction Program
- 5200 Attendance
- R5200** Attendance
- 8140 Student Enrollments
- R8140** Enrollment Accounting
- 8330 Student Records
- R8330** Student Records
- R8420.2** Bomb Threats
- R8420.7** Lockdown Procedures
- R8420.10** Active Shooter

ACTION ITEM(S): POL-1

Motion to adopt: N. Demsak Seconded By: R, Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POL-2

Motion to abolish the following policies:

ACTION ITEM(S): POL-2

Motion to adopt: N. Demsak Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2022-2023 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>	<u>DAY</u>
Hardyston Men’s Softball League	ES Baseball and Softball Fields	April 1 – Se pt. 30	9 AM – 1 PM	Sundays
Sussex County Stars Softball	ES Softball Field	March 1 – June 30	4:30 PM – 7:30 PM	Mon. – Fri.
Wallkill Valley Little League	ES Baseball Fields	March 1 – June 30	5 PM – 7 PM 9 AM – 7 PM	Mon. – Fri. Saturdays

ACTION ITEM(S): F/O-1

Motion to adopt: D. Carey Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

X. Written Communication

1. Project Self-Sufficiency – Thank you – Stuff the Stocking

XI. Public Comment (Board Policy #1200)

None

XII. Executive Session

A motion was presented by D. Van Ginneken and seconded by N. Demsak that the Hardyston Township Board of Education enters private session at 7:44 p.m. to discuss **negotiations and P-1** and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIII. Return to Public Session – if needed

Motion to the Board of Education will return to public session at 8:04 p.m.

Roll Call

Mr. Anthony Alfano	<u> X </u>
Mrs. Jean Barrett	<u> X </u>
Mrs. Donna Carey	<u> X </u>
Mr. Nick Demsak	<u> X </u>
Mr. Ron Hoffman	<u> X </u>
Mrs. Susan Lucarelli	<u> </u>
Mrs. Catherine Maksymiuk	<u> X </u>
Mr. Edward Reinle	<u> </u>
Mr. David Van Ginneken	<u> X </u>
Mr. Michael Ryder	<u> X </u>
Mr. Rich Rennie	<u> </u>

Action following Executive Session if needed:

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Rebecca Tooker Wilson	Teacher	Standard K-5
Amber Gall	Teacher	Sub Cert. – Exp. 7/1/24
Joseph Ionta	Teacher / Paraprofessional	Sub Cert. – Exp. 1/28
Tara Codner	Teacher / Paraprofessional	In process

Motion to adopt: N. Demsak	Seconded By: A. Alfano
<u>MOTION</u>	<u>YES</u> <u>NO</u> <u>ABSTAIN</u> <u>ABSENT</u>

Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Maksymiuk	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

XIV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Van Ginneken, and seconded by C. Maksymiuk, to adjourn the meeting at 8:13 p.m.