

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
BUDGET PUBLIC HEARING AND REGULAR MEETING AGENDA**

April 25, 2023

7:00 PM

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

| | | | |
|--------------------------|---------|--------|-----------------------|
| Mr. Anthony Alfano | present | absent | arrived at _____ p.m. |
| Mrs. Jean Barrett | present | absent | arrived at _____ p.m. |
| Mrs. Donna Carey | present | absent | arrived at _____ p.m. |
| Mr. Nick Demsak | present | absent | arrived at _____ p.m. |
| Mr. Ron Hoffman | present | absent | arrived at _____ p.m. |
| Mrs. Susan Lucarelli | present | absent | arrived at _____ p.m. |
| Mrs. Catherine Maksymiuk | present | absent | arrived at _____ p.m. |
| Mr. Edward Reinle | present | absent | arrived at _____ p.m. |
| Mr. David Van Ginneken | present | absent | arrived at _____ p.m. |
| | | | |
| Mr. Michael Ryder | present | absent | arrived at _____ p.m. |
| Ms. Carolyn Joseph | present | absent | arrived at _____ p.m. |

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. PUBLIC HEARING – PROPOSED BUDGET 2023-2024

Presented by Michael Ryder, Chief School Administrator

Public Comments will follow Proposed Budget Presentation

Public Comment (Board Policy #1200) – Proposed Budget Comments Only.

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address).

For Review and/or approval: RESOLUTION FOR ADOPTION OF THE 2023-2024 BUDGET

Upon recommendation of the Superintendent, the Board approves the following resolution:

BE IT RESOLVED by the Hardyston Township Board of Education to approve the 2023-2024 school district budget.

| | | | | |
|-----------------------|--|---|--|---------------------|
| Appropriations | | | | 23-24 |
| | Total General Current Expense | | | \$12,902,945 |
| | | | | \$2,262,173 |
| | | Total Capital Outlay | | \$2,262,173 |
| | Charter School Tuition (Fund 10) | | | \$153,270 |
| | | General Fund Total | | \$15,319,188 |
| | Special Revenue Fund (Fund 20) | | | \$312,543 |
| | Repayment of Debt (Fund 40) | | | \$766,219 |
| | | Total Appropriations | | \$16,397,950 |
| | | | | |
| | | | | |
| | | | | |
| Revenues | | | | 23-24 |
| | Local Tax Levy | | | \$10,858,744 |
| | Misc. Revenue | | | \$16,500 |
| | Interest on Main Reserve | | | \$301 |
| | Interest on Cap Reserve | | | \$800 |
| | | Total Revenue from Local Sources | | \$10,876,345 |
| State Sources | School Choice | | | \$115,760 |
| | Transportation Aid | | | \$452,207 |
| | Special Ed Aid | | | \$461,106 |
| | Security Aid | | | \$61,773 |
| | Adjustment Aid | | | \$147,988 |
| | | Revenue from State Sources | | \$1,238,744 |
| Other Sources | Budgeted Fund Balance | | | \$947,599 |
| | Withdrawal from Capital Reserve (10-307) | | | \$2,201,500 |
| | Withdrawal from Maint Reserve (10-310) | | | \$55,000 |
| | TOTAL OPERATING BUDGET | | | |
| | | Total Operating Budget (Fund 10 & 11 & 12) | | \$15,319,188 |
| | Title I | (Updated to actual 20-21 and 80% for Budget) | | \$64,115 |
| | Title II | (Updated to actual 20-21 and 80% for Budget) | | \$7,686 |
| | IDEA | (Updated to actual 20-21 and 80% for Budget) | | \$122,149 |
| | ESSER Evidence-Based | | | \$55,000 |
| | ESSER | | | \$61,375 |
| | | Special Revenue Funds (Fund 20) | | \$310,319 |
| | | Debt Service / Bond Repayment (Fund 40) | | \$766,219 |
| | | Total Revenues | | \$16,397,950 |

This budget incorporates the following revenue measures:

- \$ 947,599 of budgeted fund balance
- \$ 55,000 of budgeted Maintenance Reserve
(including: maintaining roofing at schools)
- \$2,201,500 of budgeted Capital Reserve
(includes paving, asphalt and walkway project at ES)

| MOTION | YES | NO | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

Return to Workshop

1. Updates to Agenda
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations
 - Finance, Facilities and Operations & Technology Infrastructure
 - Personnel, Negotiations, Grievance & Policy
3. CSA Report

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation. (please provide name and street address).

VI. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mr. Anthony Alfano _____
 Mrs. Jean Barrett _____
 Mrs. Donna Carey _____
 Mr. Nick Demsak _____
 Mr. Ron Hoffman _____
 Mrs. Susan Lucarelli _____
 Mrs. Catherine Maksymiuk _____
 Mr. Edward Reinle _____
 Mr. David Van Ginneken _____

Mr. Michael Ryder _____
 Ms. Carolyn Joseph _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2022- 2023:

- May 9 – Regular Meeting
- June 13 – Regular Meeting and Annual Reorganization
- June 27 – Annual Retreat
- July 11 – Regular Meeting
- August 8 – Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. March 14 - Regular Meeting

Motion of adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

HIB REPORT *All policies and procedures have been followed and met; the April report is based on the recommendation of the CSA.*

Background: HIB report for 4-25-23 is located in the Executive Session folder and will be voted on at the May 9, 2023 BOE meeting (if necessary).

| MOTION | YES | NO | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

FINANCE

F-1

Motion to approve \$44,091.32 in transfers for the month of March 2023.

F-2

Motion to approve the Bills List for the month of March 2023 in the amount of \$1,355,653.87.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for February 2023.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for February 2023.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Richard Rennie, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 28, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 23-24 school year.

F-6

Motion to approve the Withdrawal of Funds from the Capital Reserve Account.

RESOLVED, that the Hardyston Board of Education, per N.J.A.C. 6A:23A-14-1, approves the withdrawal of funds in the amount of \$1,057,140 from the Capital Reserve Account for the purpose of paying various projects to include ES On-Site Water Connection, Architect fees for site projects, ES Electrical Upgrades and Conservation Application for ROD Grant.

F-7

Motion to approve the Withdrawal of Funds from the Maintenance Reserve Account.

RESOLVED, that the Hardyston Board of Education per N.J.A.C. 6A:23A-14.1, approves the withdrawal of funds in the amount of \$161,500 from the Maintenance Account for the purpose of paying for the ES roofing project, Area 5.

F-8

BE IT RESOLVED, by the School Board of Hardyston Township, County of Sussex , State of New Jersey, that it hereby appoints Carolyn Joseph as the School Alliance Insurance Fund Commissioner.

and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. Carolyn Joseph
2. School Alliance Insurance Fund

F-9

Motion to submit an application to the New Jersey Department of Education for supplemental Stabilization Aid in the 2022-2023 SY in the amount of \$50,044, to be used for security upgrades.

ACTION ITEM(S): F-1 to F-9

Motion to adopt: _____ Seconded By: _____

| MOTION | YES | NO | ABSTAIN | ABSENT |
|--------------|-------|-------|---------|--------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

| NAME | POSITION | CERTIFICATION |
|---------------|----------------------------|-------------------------|
| Jason Rinaldi | Teacher / Paraprofessional | Sub Cert – in process |
| Kevin Naser | Teacher / Paraprofessional | Sub Cert – in process |
| Ralph Zisa | Teacher / Paraprofessional | Sub Cert – Exp. 8/2026 |
| Laurie Knies | Nurse | Sub Cert – Exp. 4/30/27 |

P-2
 Motion to approve a part time paraprofessional position for an identified student as required through the IEP.

P-3
 Motion to accept, with regret, the resignation letter from Eric Sonnenwald, middle school Science teacher, effective June 30, 2023. Mr. Sonnenwald has been with the district for 14 years.

P-4
 Motion to approve the following staff members for miscellaneous non-certified activities as needed for the 2022-2023 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Roula Wahad Riley Cunniffe

P-5
 Motion to employ the following special education paraprofessional(s) for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

| Name | Rate per Hour |
|---------------|---------------|
| Dana Naprstek | 16.77 |

P-6
 Motion to accept, with regret, the notice of retirement from Janice Wilborn, paraprofessional, effective April 30, 2023.

P-7
 Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

| | | | |
|----------------|---------------|---------|----------------|
| Kasey Kervatt | Cooking Club | Stipend | \$526/15 hours |
| Teresa Zinck | Tutoring Club | Stipend | \$526/15 hours |
| Rebecca Schick | Tutoring Club | Stipend | \$526/15 hours |
| Tammy Peek | Tutoring Club | Stipend | \$526/15 hours |

P-8

Motion to approve the following new positions as approved in the 2023-2024 school year budget:

- Full Time Interventionist – ES
- Certified Occupational Therapist Assistant
- Full Time Emotional Regulation Impairment Teacher – ES
- Full Time Custodian – ES
- Full Time Custodian – MS

ACTION ITEM(S): P-1 - P-8

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 6471:

| EVENT | DATE | REGISTRATION FEE | MILEAGE & OTHER EXPENSES | EMPLOYEE/BOARD MEMBER |
|--|-------------|---------------------------------|--|------------------------------|
| “Is This Autism” Recognizing and Understanding the Less Obvious Presentations of Autism,” Hackettstown | 5/22/23 | \$90.00 | \$19.55 | F. Benvenuto |
| Understanding HIB Characteristics, New Brunswick | 5/1/23 | -0- | \$42.30 | A. Demczak |
| Understanding HIB Characteristics, New Brunswick | 5/1/23 | -0- | \$69.56 | L. Potosnak |
| NJASBO Annual Conference, Atlantic City | 6/5-6/9/23 | \$0 <i>Retirees are free</i> | \$543.32 | C. Joseph |
| NJPSA Fall Conference, Atlantic City | 10/11-12/23 | \$347.00 | \$153.22 <i>mileage</i> + <i>Tolls</i> + <i>Accommodations</i> | R. Demeter |
| 2023 NJPSA/FEA/NJASCD Fall Conference, Atlantic City | 10/12-13/23 | \$347.00 | \$262.00 | J. Cimaglia |

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

| Grade | Destination | Date | Cost Per Student |
|--------------|----------------------------|-------------|----------------------------------|
| 6 | Medieval Times, Lyndhurst | 4/19/23 | \$60.00 <i>Corrected Cost</i> |
| 7 | Fairview Lake YMCA, Newton | 5/8/23 | \$60.00 <i>Corrected Cost</i> |

C/P-3

Motion to approve the amended 2022/2023 school calendar for the remainder of this school year as follows:

- Last day of school for students Monday, June 19, 2023
- Eighth Grade Graduation Monday, June 19, 2023
- Last day of school for teachers Monday, June 19, 2023
- Early dismissal days for all students Thurs., June 15, Fri., June 16, Mon. June 19
- Early dismissal days for teachers Thurs., June 15 and Fri., June 16

C/P-4

Motion to approve a Cooking Club at the middle school. Students will learn food safety and handling, along with safely using kitchen tools and appliances. This will be a stipend position as outlined in the current negotiated agreement.

ACTION ITEM(S): C/P-1 - C/P-4

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

POLICY

POL-1

Motion to approve a first reading of the following policies and/or regulations:

- P 0144 Board Member Orientation and Training
- P & R 2520 Instructional Supplies
- P 3217 Use of Corporal Punishment
- P 4217 Use of Corporal Punishment
- P 5305 Health Services Personnel

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

| <u>MOTION</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|-----------|----------------|---------------|
| Alfano | _____ | _____ | _____ | _____ |
| Barrett | _____ | _____ | _____ | _____ |
| Carey | _____ | _____ | _____ | _____ |
| Demsak | _____ | _____ | _____ | _____ |
| Hoffman | _____ | _____ | _____ | _____ |
| Lucarelli | _____ | _____ | _____ | _____ |
| Maksymiuk | _____ | _____ | _____ | _____ |
| Reinle | _____ | _____ | _____ | _____ |
| Van Ginneken | _____ | _____ | _____ | _____ |

FACILITIES/OPERATIONS *Nothing to report*

X. Written Communication

XI. Public Comment (Board Policy #1200)

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XII. Executive Session

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIII. Return to Public Session – if needed

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____

Mrs. Catherine Maksymiuk _____

Mr. Edward Reinle _____

Mr. David Van Ginneken _____

Mr. Michael Ryder _____

Ms. Carolyn Joseph _____

Action following Executive Session if needed:

XIV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.