

# HARDYSTON TOWNSHIP BOARD OF EDUCATION

## BUDGET PUBLIC HEARING AND REGULAR MEETING MINUTES

April 25, 2023

7:00 PM

### I. Call to Order

Board President David Van Ginneken called the Budget Public Meeting and Regular Meeting of the Hardyston Board of Education to order on April 25, 2023 at 7:01 p.m. in the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

### II. Pledge of Allegiance

### III. Roll Call

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	absent	
Mrs. Donna Carey	present	
Mr. Nick Demsak	present	arrived at 7:17 p.m.
Mr. Ron Hoffman	present	
Mrs. Susan Lucarelli	present	arrived at 7:10 p.m.
Mrs. Catherine Maksymiuk	present	
Mr. Edward Reinle	absent	
Mr. David Van Ginneken	present	

Mr. Michael Ryder	present
Ms. Carolyn Joseph	present

Quorum confirmed:             Yes                             No

Special Guest(s) Present:            Mr. Joseph Roselle, Esq., Board Attorney

Staff Member(s) Present:            6

Community Member(s) Present:    5

Other:                                      n/a

## MISSION STATEMENT

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

### IV. Workshop

#### 1. PUBLIC HEARING – PROPOSED BUDGET 2023-2024

Presented by Michael Ryder, Chief School Administrator

Public Comments will follow Proposed Budget Presentation

**Public Comment (Board Policy #1200) – Proposed Budget Comments Only.**

None

**For Review and/or approval:** RESOLUTION FOR ADOPTION OF THE 2023-2024 BUDGET

Upon recommendation of the Superintendent, the Board approves the following resolution:

BE IT RESOLVED by the Hardyston Township Board of Education to approve the 2023-2024 school district budget.

<b>Appropriations</b>				<b>23-24</b>
	<b>Total General Current Expense</b>			\$12,902,945
				\$2,262,173
		<b>Total Capital Outlay</b>		<b>\$2,262,173</b>
	Charter School Tuition (Fund 10)			\$153,270
		<b>General Fund Total</b>		<b>\$15,319,188</b>
	Special Revenue Fund (Fund 20)			\$312,543
	Repayment of Debt (Fund 40)			\$766,219
			<b>Total Appropriations</b>	<b>\$16,397,950</b>
<b>Revenues</b>				<b>23-24</b>
	Local Tax Levy			\$10,858,744
	Misc. Revenue			\$16,500
	Interest on Main Reserve			\$301
	Interest on Cap Reserve			\$800
		<b>Total Revenue from Local Sources</b>		<b>\$10,876,345</b>
<b>State Sources</b>	School Choice			\$115,760
	Transportation Aid			\$452,207
	Special Ed Aid			\$461,106
	Security Aid			\$61,773
	Adjustment Aid			\$147,988
		<b>Revenue from State Sources</b>		<b>\$1,238,744</b>
<b>Other Sources</b>	Budgeted Fund Balance			\$947,599
	Withdrawal from Capital Reserve (10-307)			\$2,201,500
	Withdrawal from Maint Reserve (10-310)			\$55,000
		<b>TOTAL OPERATING BUDGET</b>		
		<b>Total Operating Budget (Fund 10 &amp; 11 &amp; 12)</b>		<b>\$15,319,188</b>
	Title 1	(Updated to actual 20-21 and 80% for Budget)		\$64,115
	Title II	(Updated to actual 20-21 and 80% for Budget)		\$7,686
	IDEA	(Updated to actual 20-21 and 80% for Budget)		\$122,149

	ESSER Evidence-Based		\$55,000
	ESSER		\$61,375
		<b>Special Revenue Funds (Fund 20)</b>	<b>\$310,319</b>
		<b>Debt Service / Bond Repayment (Fund 40)</b>	<b>\$766,219</b>
		<b>Total Revenues</b>	<b>\$16,397,950</b>

This budget incorporates the following revenue measures:

- \$ 947,599 of budgeted fund balance
- \$ 55,000 of budgeted Maintenance Reserve (including: maintaining roofing at schools)
- \$2,201,500 of budgeted Capital Reserve (includes paving, asphalt and walkway project at ES)

Motion to adopt: R. Hoffman	Seconded By: N. Demsak			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	<u>X</u> _____	_____	_____
Barrett	_____	_____	_____	<u>X</u> _____
Carey	<u>X</u> _____	_____	_____	_____
Demsak	<u>X</u> _____	_____	_____	_____
Hoffman	<u>X</u> _____	_____	_____	_____
Lucarelli	<u>X</u> _____	_____	_____	_____
Maksymiuk	<u>X</u> _____	_____	_____	_____
Reinle	_____	_____	_____	<u>X</u> _____
Van Ginneken	<u>X</u> _____	_____	_____	_____

**Return to Workshop**

1. Updates to Agenda
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations
  - Finance, Facilities and Operations & Technology Infrastructure
  - Personnel, Negotiations, Grievance & Policy
3. CSA Report

**V. Public Comment (Board Policy #1200)** (please limit to agenda items only)

Resident addressed the Board.

**VI. Executive Session** *if needed*

None

**VII. Return to Public Session**

n/a

Action following Executive Session if needed:

n/a

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2022- 2023:

- May 9 – Regular Meeting
- June 13 – Regular Meeting and Annual Reorganization
- June 27 – Annual Retreat
- July 11 – Regular Meeting
- August 8 – Regular Meeting

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. March 14 - Regular Meeting

Motion of adopt: N. Demsak                      Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**HIB REPORT** *All policies and procedures have been followed and met; the April report is based on the recommendation of the CSA.*

*Background: HIB report for 4-25-23 is located in the Executive Session folder and will be voted on at the May 9, 2023 BOE meeting (if necessary).*

Motion of adopt: A. Alfano                      Seconded By: S. Lucarelli

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**FINANCE**

**F-1**

Motion to approve \$44,091.32 in transfers for the month of March 2023.

**F-2**

Motion to approve the Bills List for the month of March 2023 in the amount of \$1,355,653.87.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for February 2023.

**F-4**

Motion to approve the Board Secretary's Monthly Comparison Report for February 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Richard Rennie, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending February 28, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

**F-5**

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 23-24 school year.

**F-6**

Motion to approve the Withdrawal of Funds from the Capital Reserve Account.

RESOLVED, that the Hardyston Board of Education, per N.J.A.C. 6A:23A-14-1, approves the withdrawal of funds in the amount of \$1,057,140 from the Capital Reserve Account for the purpose of paying various projects to include ES On-Site Water Connection, Architect fees for site projects, ES Electrical Upgrades and Conservation Application for ROD Grant.

**F-7**

Motion to approve the Withdrawal of Funds from the Maintenance Reserve Account.

RESOLVED, that the Hardyston Board of Education per N.J.A.C. 6A:23A-14.1, approves the withdrawal of funds in the amount of \$161,500 from the Maintenance Account for the purpose of paying for the ES roofing project, Area 5.

**F-8**

BE IT RESOLVED, by the School Board of Hardyston Township, County of Sussex , State of New Jersey, that it hereby appoints Carolyn Joseph as the School Alliance Insurance Fund Commissioner.  
and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. Carolyn Joseph
2. School Alliance Insurance Fund

**F-9**

Motion to submit an application to the New Jersey Department of Education for supplemental Stabilization Aid in the 2022-2023 SY in the amount of \$50,044, to be used for security upgrades.

**ACTION ITEM(S): F-1 to F-9**

Motion to adopt: D. Carey    Seconded By: R. Hoffman

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2022-2023 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Jason Rinaldi	Teacher / Paraprofessional	Sub Cert – in process
Kevin Naser	Teacher / Paraprofessional	Sub Cert – in process
Ralph Zisa	Teacher / Paraprofessional	Sub Cert – Exp. 8/2026
Laurie Knies	Nurse	Sub Cert – Exp. 4/30/27

**P-2**

Motion to approve a part time paraprofessional position for an identified student as required through the IEP.

**P-3**

Motion to accept, with regret, the resignation letter from Eric Sonnenwald, middle school Science teacher, effective June 30, 2023. Mr. Sonnenwald has been with the district for 14 years.

**P-4**

Motion to approve the following staff members for miscellaneous non-certified activities as needed for the 2022-2023 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Roula Wahad                      Riley Cunniffe

**P-5**

Motion to employ the following special education paraprofessional(s) for the 2022-2023 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Dana Naprstek	16.77

**P-6**

Motion to accept, with regret, the notice of retirement from Janice Wilborn, paraprofessional, effective April 30, 2023.

**P-7**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2022/2023 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the CSA, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Kasey Kervatt	Cooking Club	Stipend	\$526/15 hours
Teresa Zinck	Tutoring Club	Stipend	\$526/15 hours
Rebecca Schick	Tutoring Club	Stipend	\$526/15 hours
Tammy Peek	Tutoring Club	Stipend	\$526/15 hours

**P-8**

Motion to approve the following new positions as approved in the 2023-2024 school year budget:

Full Time Interventionist – ES  
 Certified Occupational Therapist Assistant  
 Full Time Emotional Regulation Impairment Teacher – ES  
 Full Time Custodian – ES  
 Full Time Custodian – MS

**ACTION ITEM(S): P-1 - P-8**

Motion to adopt: N. Demsak                      Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 6471:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>
“Is This Autism” Recognizing and Understanding the Less Obvious Presentations of Autism,” Hackettstown	5/22/23	\$90.00	\$19.55	F. Benvenuto
Understanding HIB Characteristics, New Brunswick	5/1/23	-0-	\$42.30	A. Demczak
Understanding HIB Characteristics, New Brunswick	5/1/23	-0-	\$69.56	L. Potosnak
NJASBO Annual Conference, Atlantic City	6/5-6/9/23	\$0 <i>Retirees are free</i>	\$543.32	C. Joseph
NJPSA Fall Conference, Atlantic City	10/11-12/23	\$347.00	\$153.22 <i>mileage</i> + <i>Tolls</i> + <i>Accommodations</i>	R. Demeter
2023 NJPSA/FEA/NJASCD Fall Conference, Atlantic City	10/12-13/23	\$347.00	\$262.00	J. Cimaglia

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2022-2023 school year:

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost Per Student</b>
6	Medieval Times, Lyndhurst	4/19/23	\$60.00 <i>Corrected Cost</i>
7	Fairview Lake YMCA, Newton	5/8/23	\$60.00 <i>Corrected Cost</i>



**C/P-3**

Motion to approve the amended 2022/2023 school calendar for the remainder of this school year as follows:

- Last day of school for students Monday, June 19, 2023
- Eighth Grade Graduation Monday, June 19, 2023
- Last day of school for teachers Monday, June 19, 2023
- Early dismissal days for all students Thurs., June 15, Fri., June 16, Mon. June 19
- Early dismissal days for teachers Thurs., June 15 and Fri., June 16

**C/P-4**

Motion to approve a Cooking Club at the middle school. Students will learn food safety and handling, along with safely using kitchen tools and appliances. This will be a stipend position as outlined in the current negotiated agreement.

**ACTION ITEM(S): C/P-1 - C/P-4**

Motion to adopt: R. Hoffman      Seconded By: N. Demsak

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Reinle	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Van Ginneken	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**POLICY**

**POL-1**

Motion to approve a first reading of the following policies and/or regulations:

- P 0144                      Board Member Orientation and Training
- P & R 2520                Instructional Supplies
- P 3217                      Use of Corporal Punishment
- P 4217                      Use of Corporal Punishment
- P 5305                      Health Services Personnel
- P & R 5308                Student Health Records
- P & R 5310                Health Services

**ACTION ITEM(S): POL-1**

Motion to adopt: N. Demsak      Seconded By: A. Alfano

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Barrett	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Carey	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Demsak	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Hoffman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Lucarelli	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Maksymiuk	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Reinle	_____	_____	_____	<u>  X  </u>
Van Ginneken	<u>  X  </u>	_____	_____	_____

**FACILITIES/OPERATIONS** *Nothing to report*

**X. Written Communication**

**XI. Public Comment (Board Policy #1200)**

None

**XII. Executive Session**

*A motion was presented by D. Van Ginneken and seconded by R. Hoffman that the Hardyston Township Board of Education enters private session at 7:54 p.m. to discuss negotiations and legal and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIII. Return to Public Session – if needed**

*Motion to the Board of Education will return to public session at **8:55 p.m.***

**Roll Call**

Mr. Anthony Alfano	<u>  X  </u>
Mrs. Jean Barrett	_____
Mrs. Donna Carey	<u>  X  </u>
Mr. Nick Demsak	<u>  X  </u>
Mr. Ron Hoffman	<u>  X  </u>
Mrs. Susan Lucarelli	<u>  X  </u>
Mrs. Catherine Maksymiuk	<u>  X  </u>
Mr. Edward Reinle	_____
Mr. David Van Ginneken	<u>  X  </u>
Mr. Michael Ryder	<u>  X  </u>
Ms. Carolyn Joseph	<u>  X  </u>

Action following Executive Session if needed:

**RESOLUTION**

Resolved, based upon the disciplinary charges in the letter dated March 28, 2023, sent to the student’s parents, which the Board finds to be substantiated, that the Board hereby continues the out-of-school suspension of Pupil #514 through the end of the current school year, and

Be it further resolved, that the student shall continue on his current home instruction program during the suspension period.

MOTION	Motion to adopt: R. Hoffman      Seconded By: N. Demsak			
	YES	NO	ABSTAIN	ABSENT
Alfano	<u>X</u>	_____	_____	_____
Barrett	_____	_____	_____	<u>X</u>
Carey	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Maksymiuk	<u>X</u>	_____	_____	_____
Reinle	_____	_____	_____	<u>X</u>
Van Ginneken	<u>X</u>	_____	_____	_____

**XIV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education at this time, a motion was presented by D. Van Ginneken, and seconded by Catherine Maksymiuk, to adjourn the meeting at 8:57p.m.

Respectfully Submitted,

*Carolyn B. Joseph*  
Board Secretary