

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 12, 2023
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda

2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report
4. District and Board Goals Presentation

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn Joseph _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2023- 2024:

- October 10 – Regular Meeting
- November 14 – Regular Meeting
- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting

IX. New Business

NB-1

Motion to adopt the District Goals as presented.

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

NB-2

Motion to adopt the Board Goals as presented.

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

X. Agenda Items:

MEETING MINUTES

1. August 8 – Regular Meeting

Motion of adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____

Maksymiuk _____
 Reinle _____
 Van Ginneken _____

HIB REPORT *All policies and procedures have been followed and met; There is nothing to report or approve this month.*

Motion of adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$108,155.51 in transfers for the month of August 2023.

F-2

Motion to approve the Bills List for the month of August 2023 in the amount of \$970,918.74.

F-3

Motion to approve the Treasurer of School Monies Report for July 2023.

F-4

Motion to approve the Board Secretary’s Monthly Report for July 2023.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve a shared services agreement for nursing services between Hardyston School District, Ogdensburg School District, Wallkill Valley High School, and Hamburg Borough School for the 2023-2024 school year. (agreement in Board folder)

F-6

Motion to approve Swing Education, which allows school representatives to post and manage requests for substitute teachers and related professionals (“SwingSubs”) on the Swing Education Website at www.swingeducation.com (“Website”). The cost per substitute is \$150.00 plus a 38% fee to Swing Education. Contract is located in the BOE folder.

F-7

Resolved, the Board approves the parent transportation contract for students #1567 and #1568 in accordance with the terms therein. A copy of the contract is on file in the office of the Business Administrator.

F-8

Change Order #3 for removal of uncovered old concrete slab (22’X25’ at 6-8” thick) in the amount of \$8,500. (Monies will be deducted from allowance)

ACTION ITEM(S): F-1 – F-8

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Kathy Gleason	Teacher / Paraprofessional	Sub Cert – Exp. 10/7/2027
Benjamin Mizeski	Teacher / Paraprofessional	Sub Cert – Exp. 08/2027
Samantha Bassolino	Custodian	N/A
Adrienne Cooper	Teacher / Paraprofessional	Teacher of the Handicapped
Sloan Toriello Reeves	Teacher / Paraprofessional	Sub Cert – Exp. 09/2027

P-2

Motion to approve Patrick Zemaitis as part time custodian at the elementary school, Step 1, \$25,535.63 (.625 FTE), pro-rated, for the period September 1, 2023 through June 30, 2024.

Background: Mr. Zemaitis is replacing an outgoing part time custodian.

P-3

Motion to accept, with regret, the resignation letter from Michael Raccioppi, middle school PE/Health teacher, subject to the terms as outlined in the negotiated agreement. Mr. Raccioppi is relocating to a district in New York State.

P-4

Motion to approve Jill Helmstetter as PE/Health teacher for the middle school, BA, Step 18, \$87,056, prorated. Mrs. Helmstetter will begin employment once she is released from her current district.

P-5

Motion to accept, with regret, the resignation letter from Amanda Bonney, middle school teacher, effective August 30, 2023. Ms. Bonney has been with our district for over 13 years and is relocating to Vermont.

P-6

Motion to approve Teresa Zinck as LTS – Grade 5 Math Teacher, BA, Step 1, \$58,016, prorated, beginning September 12, 2023, with an end date to be determined.

Background: Mrs. Zinck will be filling in until a replacement is hired.

P-7

Motion to approve the following job description:

Retired Police Officer (RPO)

P-8

Motion to approve the following certified staff members as mentors for the 2023-2024 school year:

Ashley McInerney Holly Romahn

P-9

Motion to approve the following certified staff members as buddies for the 2023-2024 school year:

Whitney Dugan Michelle Goodman
Kristen Meyer Chriss Reder

P-10

Motion to approve the following certified staff members as home instructors for the 2023-2024 school year:

Maria Flaherty

P-11

Motion to approve and adopt the Merit Goals for the 2023-2024 school year as presented by the Superintendent,

pending approval of the Executive County Superintendent of Schools.

P-12

Motion to accept, with regret, the resignation of Adrienne Cooper, paraprofessional, effective immediately.

Background: Ms. Cooper is caring for a family member.

P-13

Motion to rescind employment of Alexa Cunningham, paraprofessional, effective immediately.

Background: Ms. Cunningham did not complete the employment requirements after several attempts to contact her and did not report to work.

P-14

Motion to accept, with regret, the resignation of Stacey Blasdell, ERI teacher at the middle school, effective November 3, 2023, as outlined in the negotiated agreement.

P-15

Motion to approve two Retired Police Officer positions and a substitute pool, for the purpose of improving school security.

P-16

Motion to approve Kelly Bansemer as part time LPN for an identified student, .55 FTE, \$31,909.00, prorated, for the period September 13, 2023 through June 30, 2024.

ACTION ITEM(S): P-1 – P-16

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER

Training - Buehler Challenger Science Center, Paramus	9/20/2023	- 0 -	\$40.42	K. Luciano
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C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

Grade	Destination	Date	Cost Per Student
PreK	Pochuck Valley Farms, Glenwood	10/3/23	\$20.00 +/- <i>(waiting for bus quotes)</i>
2	TurtleBack Zoo, West Orange, NJ	10/26/23 10/27 <i>rain date</i>	\$35.00

C/P-3

Motion to approve the following out of district student for the 2023-2024 school year:

# STUDENTS	SCHOOL	TUITION
1	Northern Hills Academy 10 Gail Court Sparta, NJ (180 days/2023-2024 school year)	\$53,945 +transportation 1:1 Nurse <i>provided by District</i> \$2,117 Extra Therapy

C/P-4

Motion to approve the following out of district student for the 2023-2024SY:

# STUDENTS	SCHOOL	COST
1	Bonnie Brae 3415 Valley Road P.O. Box 825 Liberty Corner, NJ	\$430.00/day (August 31, 2023 – June 30, 2024)

Note: Student may return to district before June 30, 2024.

C/P-5

Motion to approve two students to attend Sussex Technical School for select classes for the 2023-2024 SY. All required paperwork, including insurance guarantees, has been provided.

# STUDENTS	SCHOOL	COST
2	Sussex County Vocational School 105 North Church Road Sparta, NJ 07871	\$312.50/per pupil/per month + Transportation

C/P-6

Motion to approve the Mentoring Plan for the 2023-2024 school year, as reviewed by the Curriculum and Programs Committee.

ACTION ITEM(S): C/P-1 – C/P-6

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a first reading of the following policies and regulations:

- P&R 2419 School Threat Assessment Teams
- P&R 1642.01 Sick Leave

ACTION ITEM(S): POL-1

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY

Wallkill Valley Youth Football and Cheer	MS Gym	Sept. – Nov. 2023	6-8 PM	Tues. – Fri. as needed
Girl Scout Troop #98487	ES Cafeteria	Sept. 2023 – June 2024	6-7 PM	Monday 2x/month
Girl Scout Troop #97317	MS Room 204	Sept. – June	6-7:15 PM	Thurs.
Wallkill Valley Coalition Meetings	MS Media Center	October – June	6-7 PM	2 nd Wednesday of the month
Wallkill Valley Coalition Youth Group	MS Gym	October – June	3-4:30 PM	2 nd Wednesday of the month
Girl Scout Troop #98685	ES Cafeteria	Oct. 2023 – June 2024	3:45-6 PM	Wednesday 1x/month

F/O-2

Motion to approve the Memorandum of Understanding between the Township of Hardyston and the Hardyston Township Board of Education for the 2023-2024 school year. The MOU provides \$50,000 from the Township to the BOE for the sole purpose of employing a retired police officer for the Township’s public schools. The MOU is in the BOE folder.

ACTION ITEM(S): F/O-1 – F/O-2

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

1. Thank you note – Hardyston Township

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session *if needed*

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn Joseph _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.