

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
NOVEMBER 14, 2023
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
 - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
 - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
 - Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn Joseph _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

Meeting Dates for 2023- 2024:

- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting
- January 23 – Budget Workshop

- February 13 – Regular Meeting
- February 27 – Budget Workshop

O/B-2 (primary motion)

Motion to abolish Policy 5756- TRANSGENDER STUDENTS.

O/B-3 (secondary motion, if the primary motion fails)

Motion to approve first reading of amended Policy 5756- as attached.

Motion to adopt O/B-2 or O/B-3: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. October 10 – Regular Meeting

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; the November report is based on the recommendation of the Superintendent.*

Background: HIB report for 11-14-23 is located in the Executive Session folder and will be voted on at the December 12, 2023 BOE meeting (if necessary).

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$168,008.00 in transfers for the month of October 2023.

F-2

Motion to approve the Bills List for the month of October 2023 in the amount of \$1,483,121.15.

F-3

Motion to approve the Treasurer of School Monies Report for September 2023.

F-4

Motion to approve the Board Secretary’s Monthly Report for September 2023.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to accept for the ROD Grant 2023 the Preliminary Cost Letter for the Unit Ventilator Replacement Project in the amount of \$1,078,000 with \$431,200 State Share and \$646,800 District Share.

F-6

Motion to accept a grant awarded to the district in the amount of \$1,500.00 from the 2023-2024 Special Olympics Unified Champion Schools of New Jersey.

F-7

Motion to approve Change Order #2 for the ES Paving Projects to have installation of concrete curb at rear of building in the amount of \$1,500.

F-8

Motion to approve Change Order #4 for the ES Paving Project for removal and replacement of unsuitable soil in the amount of \$416,603.00.

F-9

Motion to approve Change Order #1 for the ES Electrical Service Project for additional trenching and additional costs due to JCP&L delays in the amount of \$14,183.00

F-10

Motion to approve Change Order #2 for the ES Electrical Service Project to have Power with Prestige remove bollards instructed by JCP&L to install the ES Electrical Service equipment (transformer) in the amount of \$1,975.

ACTION ITEM(S): F-1 – F-10

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>	<u>DAY</u>
Wallkill Valley Girl Scout Service Unit – <i>Cupcake Wars – Girl Scout Style</i>	MS Cafeteria	1/4/24	5:15 – 7:30 PM	Thursday

F/O-2

BE IT RESOLVED, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP) and M-1 Report for the 2024-2025 school year:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now Therefore Be It Resolved, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

ACTION ITEM(S): F/O-1 – F/O-2

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Autism: De-Escalate Meltdowns and Diffuse Explosive Behaviors	- -	\$79.99	Digital Seminar	J. Rosen

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

Grade	Destination	Date	Cost Per Student
Select MS Band/Chorus	High Note Festival/Dorney Park, PA	6/6/24	TBD* <i>Waiting on bus quotes; this is an annual trip</i>

C/P-3

Motion to authorize submission of the FY25 projected Preschool Enrollment as follows: 26 3-year olds, 26 4-year olds, 23 IEP in general education classrooms.

C/P-4

Motion to approve the 3-year Preschool Program Operational Plan.

C/P-5

Motion to approve a waiver for preschool space requirements with the Department of Education.

ACTION ITEM(S): C/P-1 – C/P-5

Motion to adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Sarah Joyce	Nurse	Sub Cert – Exp. 11/30/2026
Eric B. Allen	Custodian	N/A
Robin Stoll	Paraprofessional	N/A
Rasheedah Michel	Teacher/Paraprofessional	Sub Cert – Exp. 10/2/2028
Gail Kopko	Teacher/Paraprofessional	Sub Cert. – Exp. 7/1/24

P-2

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	Student Council Advisor	Step 6	\$2,841
Josh Bennett	Assistant Boys Basketball Coach	Step 6	\$2,700
Whitney Dugan	Assistant Girls Basketball Coach	Step 6	\$2,700
Tara Kominiak	Assistant Cheerleading Coach	Step 1	\$1,717
Caitlin Carrigan	Special Olympics Unified Club	\$526/15 hours	
Alyssa Kopf	Special Olympics Unified Club	\$526/15 hours	
Aliena Hull	Crochet Club	\$526/15 hours	
Aliena Hull	National Math Club	\$526/15 hours	
Patricia Rosendale	Academic Challenges	\$526/15 hours	
McKenzie Cuccia	Junior Painters Club	\$263/7.5 hours	
Marina Veliz	Junior Painters Club	\$263/7.5 hours	
Chriss Reder	Knitting and Crocheting Club	\$526/15 hours	
Michelle Newsome	The Lab Rats	\$526/15 hours	

P-3

Motion to approve the following certified staff members as tutors for the 2023-2024 school year:

Kaitlin Gregory	Robert Demeter	Tammy Peek	Whitney Dugan
Justine Maris	Holly Romahn	Chriss Reder	

P-4

Motion to approve the following certified staff members as before or after school detention monitors for the 2023-2024 school year:

Kaitlin Gregory	Maria Flaherty	Stacey Luce	Robert Demeter
Whitney Dugan	Justine Maris	Nancy Brennan	

P-5

Motion to approve the following staff member for miscellaneous non-certified activities as needed for the 2023-2024 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Deena Russell	Tammy Peek	Peggy Van Ginneken	Ashley McInerney
Marianne Petronella	Amie Barone	Lisa Garofano	Hailey Kaprowski
Stacey Luce	Teresa Zinck	Stephaine Suckey	Kelly Bansemer
Deidre Schmitt	Milenko Popovic	Roula Wahad	Robert Demeter
Jill Helmstetter	John Torppey		

P-6

Resolved, that the Hardyston Board of Education hereby places Amanda Sanders on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period October 16, 2023 through on or

about December 11, 2023. Mrs. Sanders plans on returning to her current position December 12, 2023.

P-7

Motion to accept, with regret, the resignation of Shannon Hill, part time paraprofessional, effective November 8, 2023.

P-8

Motion to approve Kamryn Polowy as full time preschool teacher, BA, Step 1, \$58,016, prorated, for the period December 19, 2023 through June 30, 2024.

P-9

Motion to approve Eleanor Dippold Kielty as full time preschool teacher, BA, Step 6, \$60,814, prorated, for the period December 19, 2023 through June 30, 2024.

P-10

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Sandra Popovic	17.12
Derek Nicholson	17.12
Anthony Korn	17.62

P-11

Motion to employ the following individuals as full time paraprofessionals beginning January 2, 2024 through June 30, 2024, in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists. This is funded through the preschool expansion aid (PEA).

Name	Rate per Hour
Marianne Monahan	19.12
Danielle Romeo	19.12
Lynn Ernst	18.12
Iman Ahmed	18.12

P-11

Motion to approve an unpaid leave of absence for Candace Ouellette beginning November 15, 2023 through January 2024.

ACTION ITEM(S): P-1 – P-11

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies and regulations:

- P&R 1642.01 Sick Leave
- P&R 3212 Attendance
- P&R 4212 Attendance
- P&R 5116 Education of Homeless Children and Youths
- P 8500 Food Services

ACTION ITEM(S): POL-1

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POL-2

Motion to approve a first reading of the following policies and regulations:

- P 2270 Religion in the Schools
- P&R 5111 Eligibility of Resident/Nonresident Students

ACTION ITEM(S): POL-2

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

POL-3

Motion to abolish the following policies:

- P 3432 Sick Leave
- R 3432 Sick Leave
- P 4432 Sick Leave
- R 4432 Sick Leave
- P 8540 School Nutrition Programs
- P 8550 Meal Charges/Outstanding Food Service Bill

ACTION ITEM(S): POL-3

Motion to adopt: _____ Seconded By: _____

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session *if needed*

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mrs. Catherine Maksymiuk _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn Joseph _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.