

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
DECEMBER 12, 2023  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed:       Yes       No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda
2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report – District Goals Update

**V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
  
- Mr. Michael Ryder \_\_\_\_\_
- Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2023- 2024:

- January 2 – Annual Reorg and Regular Meeting
- January 23 – Budget Workshop
- February 13 – Regular Meeting

- February 27 – Budget Workshop

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. November 14 – Regular Meeting

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; the December report is based on the recommendation of the Superintendent.*

*Background: HIB report for 12-12-23 is located in the Executive Session folder and will be voted on at the January 2, 2024 BOE meeting (if necessary).*

Motion to approve the HIB report as presented by the superintendent on 11-14-23.

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$34,394.55 in transfers for the month of November 2023.

**F-2**

Motion to approve the Bills List for the month of November 2023 in the amount of \$1,808,577.62.

**F-3**

Motion to approve the revised Bills List for October, 2023, in the amount of \$1,483,121.15.

**F-4**

Motion to approve the revised transfer amount of \$207,443.84 for the month of October 2023.

**F-5**

Motion to approve the Treasurer of School Monies Report for October 2023.

**F-6**

Motion to approve the Board Secretary’s Monthly Report for October 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending October 31, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 – F-6**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY

Vernon Soccer Club	ES Gym	Dec. 14 – March 14	6-9 PM	Thurs.
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**ACTION ITEM(S): F/O-1**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER
Autism: Deescalate Meltdowns	Virtual	-0-	Test: \$29.99	C. Carrigan
Updates in Assessment and Identification of SLD, Forsgate Country Club, Monroe	1/19/24	\$199.00	-0-	G. Maffia
Semi-Annual Delegates Meeting, Trenton	12/2/23	-0-	\$77.93	R. Hoffman

**C/P-2**

Motion to approve a revision to the 2023-2024 school year calendar to designate March 11, 2024 as an early dismissal day for elementary students only to make up the missed day on Friday, September 8, due to sewer issues.

**ACTION ITEM(S): C/P-1 – C/P-2**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____

Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the 2024 increase in the state minimum wage rate as indicated for substitute coverage effective January 1, 2024:

- 1. Substitute Secretary: \$15.13/hour (121.04 / 8 hour day)
- 2. Substitute Paraprofessional: \$15.13/hour (90.78 / 6 hour day)
- 3. Substitute Custodian: \$15.13/hour (60.52 / 4 hour day)

**P-2**

Motion to compensate the following two new full time preschool paraprofessionals for training prior to the start date of January 2, 2024, for the new preschool expansion.

Lynn Ernst                      Iman Ahmed

**P-3**

Motion to approve movement on the salary guide to MA for Whitney Dugan, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2024.

**P-4**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Lisa Garofano                      Board Game and Strategy Club                      \$526/15 hours

**P-5**

Motion to approve the following staff member for miscellaneous non-certified activities as needed for the 2023-2024 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Deborah Coltenback                      Anthony Korn                      Deborah Smedley                      Elizabeth Kelly

**P-6**

Motion to approve movement on the salary guide to MA for McKenzie Cuccia, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2024.

**P-7**

Motion to compensate the following full time preschool paraprofessionals for training on the January 15, 2024 teacher-in-service day.

Lynn Ernst    Marianne Monahan    Danielle Romeo    Iman Ahmed

**P-8**

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Ashley Williams	17.12

**ACTION ITEM(S): P-1 – P-8**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies and regulations:

- P 2270      Religion in the Schools
- P&R 5111    Eligibility of Resident/Nonresident Students

**ACTION ITEM(S): POL-1**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____

Reinle \_\_\_\_\_  
Van Ginneken \_\_\_\_\_

**XI. Written Communication**

**XII. Public Comment (Board Policy #0167)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

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**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
  
- Mr. Michael Ryder \_\_\_\_\_
- Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.