

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
 BUDGET WORKSHOP MINUTES
 JANUARY 23, 2024
 7:00 PM – MIDDLE SCHOOL MEDIA CENTER**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	present	
Mrs. Donna Carey	present	
Mr. Nick Demsak	present	arrived at 7:12 p.m.
Mr. Brian Drelick	present	
Mr. Ron Hoffman	present	
Mrs. Susan Lucarelli	present	
Mr. Edward Reinle	absent	
Mr. David Van Ginneken	present	
Mr. Michael Ryder	present	
Ms. Carolyn B. Joseph	present	

Quorum confirmed: Yes No

Special Guest(s) Present: Heidi Wohlleb, Nisivoccia

Staff Member(s) Present: 2

Community Member(s) Present: 1

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Presentation: 2022-23 Audit - Heidi Wohlleb

V. Public Comment (Board Policy #1200) (please limit to agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation. (please provide name and street address).

VI. Agenda Items:

FINANCE

F-1

Motion to approve \$60,784.76 in transfers for the month of December 2023.

F-2

Motion to approve the Bills List for the month of December 2023 in the amount of \$1,296,065.45.

F-3

Motion to approve the Treasurer of School Monies Report for November 2023.

F-4

Motion to approve the Board Secretary’s Monthly Report for November 2023.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending November 30, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve Change Order #5 for the ES Paving Project with a credit in the amount of \$4,673.96 for emergency repairs paid by the BOE from other contractors caused by Your Way Construction.

F-6 - TABLED

Motion to approve Change Order #3 for installation of six (6) bollards at utility Transformer Pad and (1) Exterior MDP Pad in the amount of \$8,750.

Motion was made by A. Alfano to table F-6. No second.

Discussion followed.

Motion made by A. Alfano and seconded by D. Carey to table F-6.

Motion passed with 7 votes in favor and 1 abstention.

F-7

Motion to renew (ratifies previous motion) the three (3) Interlocal Agreements with the Township of Hardyston for shared services of the following:

- a. Park Maintenance for the period January 1, 2024 through December 31, 2024, at a cost of \$18,000 (Municipal fiscal year is the calendar year).
- b. Solid Waste and Recycling for the period January 1, 2024 through December 31, 2024, at a cost of \$11,730.00 (Municipal fiscal year is the calendar year), and
- c. to approve the continuation of the three year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$3.05 for gasoline and \$4.03 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2024 through December 31, 2024. (Municipal fiscal year is the calendar year).

F-8

Motion to accept and approve the Comprehensive Annual Financial Report and the Auditor’s Management Report for the fiscal year ending June 30, 2023, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ, as presented at the public meeting today, January 23, 2024.

F-9

Motion to accept and approve the Corrective Action Plan to address Recommendation #1 in the Comprehensive Annual Financial Report and Auditor’s Management Report for the fiscal year ending June 30, 2023 as follows:

Recommendation #	Corrective Action Required by Board	Method of Implementation	Person Responsible for Implementation	Planned Completion Date for Implementation
1	District to obtain a detailed additions/deletions listing from fixed assets appraisal company and ensure there is a reconciliation between the current year and prior years’ appraisal reports.	Contact appraisal company review inventory/values	Business Administrator	May, 2024

ACTION ITEM(S): F-1 – F-9

Motion to adopt: R. Hoffman	Seconded By: B. Drelick			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> F-2 </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

Workshop

1. 2024-2025 Budget Overview and Discussion

VII. Public Comment (Board Policy #1200) (please limit to agenda items only)

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VIII. Executive Session *if needed*

None

VIX. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

n/a

X. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by D. Van Ginneken, and seconded by J. Barrett, to adjourn the meeting at 9:09 p.m.

All in favor.

Respectfully Submitted,

Carolyn B. Joseph

Carolyn B. Joseph
Board Secretary