

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
ANNUAL REORGANIZATION AND REGULAR MEETING MINUTES
JUNE 11, 2024
7:00 PM**

I. Call to Order

Board Vice President Ronald Hoffman called the Workshop Meeting of the Hardyston Board of Education to order on June 11, 2024 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	
Mrs. Jean Barrett	present	
Mrs. Donna Carey	present	
Mr. Nick Demsak	present	
Mr. Brian Drelick	present	
Mr. Ron Hoffman	present	
Mrs. Susan Lucarelli	present	
Mr. Edward Reinle	present	arrived at 7:21 p.m.
Mr. David Van Ginneken	absent	
Mr. Michael Ryder	present	
Ms. Carolyn B. Joseph	present	

Quorum confirmed: Yes No

Special Guest(s) Present: Mr. Joseph Roselle, Esq. Schenck, Price, Smith & King

Staff Member(s) Present: Mrs. Jennifer Cimaglia, ES Principal
 Ms. Megan O’Mara, MS Principal
 Dr. Gulay Maffia, Director of Special Education

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Community Member(s) Present: 60

Other: none

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)
Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report
4. Recognition:

Angela Garofalo - *Wilson Facilitator Certification*

Preschool Program – *Hardyston Preschool will be represented at an upcoming William Paterson University exhibit entitled “What Works! An Exhibit Celebrating Strength through Professional Development School Partnership”*

Students of the Month - May/June

Kindergarten: **Xavier Felix**
Grade 1: **Nicholas Drelick**
Grade 2: **Aine Demsak** and **Tristan Foster**
Grade 3: **Lianna Mehmedi**
Grade 4: **Schamma Museau**
Grade 5: **Bradley Maloney**
Grade 6: **Courtney Mogavero**
Grade 7: **Logan Quinn**
Grade 8: **Gavin Jensen**

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

None

VI. Executive Session *if needed*

None

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

None

Action following Executive Session if needed:

n/a

VIII. Old Business

O/B-1

- June 25 – Annual Retreat
- ~~July 9 – Regular Meeting~~ *canceled*
- August 13 – Regular Meeting

IX. New Business

Board Member Donna Carey received a recognition award from New Jersey School Boards for 10 years of service to the Hardyston School District.

Board Member Donna Carey discussed the results of her ethics violations.

X. Agenda Items:

MEETING MINUTES

1. May 14, 2024 – Regular Meeting

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

HIB REPORT *All policies and procedures have been followed and met; the May report is based on the recommendation of the Superintendent.*

Background: HIB report for 6-11-24 is located in the Executive Session folder and will be voted on at the June 27, 2024 BOE meeting (if necessary).

Motion of adopt: R. Hoffman Seconded By: B. Drelick

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

FINANCE

F-1

Motion to approve \$ 77,796.62 in transfers for the month of May 2024.

F-2

Motion to approve the Bills List for the month of May 2024 in the amount of \$1,203,660.04.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for April 2024.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for April 2024.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending April 30, 2024.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F-5

Motion to approve the following fiscal year organizational items (1 - 58) reorganization agenda for approval, as required by statute:

1. Motion to approve the Code of Ethics for School Board members subject to Statute 12-24.1, Chapter 178, Public Law 2001, Robert’s Rules of Order, and Parliamentary Procedures for all meetings of the Hardyston Township Board of Education.
2. Motion to reaffirm all past resolutions and motions previously approved by the Board of Education through January, 2025.
3. Motion to re-adopt all existing Board of Education policy manuals, by-laws, regulations, handbooks, contractual agreements, and other legislative or regulatory action of this board hereby continued in force through June 30, 2025.
4. Motion to recognize the Hardyston Township Education Association as the official organized bargaining unit representing all non-administrative contractual staff.
5. Motion to approve all curriculum, curriculum guides, 5-year curriculum review schedule through June 30, 2025, educational programs, and existing approved textbooks for the 2024-2025 school year.

6. Motion to approve the New Jersey Herald as the official newspaper and the Star Ledger and Advertiser News as the official (alternate) newspapers of the Board of Education for advertising purposes.
7. Motion to designate the Provident Bank, New Jersey Cash Management Fund, and New Jersey Asset Rebate Management Fund as the official depositories of the Board of Education for all funds.
8. Motion to authorize a petty cash fund for each school building the amount of \$250.00. The custodian of funds will be the principal of each school. Individual warrants eligible for reimbursement may not exceed \$50 per receipt. Sales tax will not be approved for reimbursement.
9. Motion to approve the chart of accounts for the budgetary process and authorizes the Superintendent of Schools and the School Business Administrator to implement the 2024-2025 school budget pursuant to applicable local and state policies and regulations.
10. Motion to authorize the School Business Administrator and Board Secretary as:
 - a. Custodian of Board of Education Records for OPRA compliance
 - b. Chief Financial Officer and Investment Officer with approved depositories
 - c. Public Agency Compliance Officer (PACO)
 - d. Qualified Purchasing Agent - quote threshold \$6,000; transportation contract threshold \$22,400; all other bids threshold \$44,000
11. Motion to appoint the Superintendent of Schools as custodian of School Personnel Records for the 2024-2025 school year.
12. Motion to authorize the School Business Administrator and Board Secretary to:
 - a. Maintain appropriate bonding as required by state statutes
 - b. Make telephone, wire, and electronic transactions of board funds
 - c. Invest board funds at the most advantageous rate in compliance with all state laws and regulations.
 - d. Issue advance payment and/or partial payment to facilitate district requisitions, on an as needed basis.
 - e. Audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSIA 18A:19-4.1.
13. RESOLVED, that the Board of Education approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency for the 2024-2025 school year:

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Hardyston School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Hardyston Board of Education desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Hardyston Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

14. Motion to authorize the School Business Administrator, in consultation and agreement with the Superintendent of Schools, to process line item transfers in compliance with state law and regulations.
15. Motion to authorize the School Business Administrator, in consultation and agreement with the Superintendent of Schools, to declare miscellaneous items no longer needed as surplus and to dispose of these items in compliance with state law and regulations.
16. Motion to approve the official signatures of the Board President, School Treasurer, and Board Secretary to sign warrants for all board funds in agreement with the signature cards approved by the Board of Education except as below:
 - a. Student Activities: IAW Board Policy 6660, the Superintendent and/or his designee may be authorized as sole signer of the checks drawn against the Student Activities Account.
 - b. Cafeteria Account: IAW Board Policy 6640, the Board President and Secretary signatures are both required for checks drawn against the Cafeteria Account.
17. Motion to authorize use of a signature stamp for the Board President, Treasurer, and Board Secretary.
18. Motion to authorize the Board President or designee to act as Board Secretary when appropriate.
19. Motion to approve the appropriate bonding of the School Business Administrator (\$250,000) and Treasurer of School Monies (\$200,000) as required by Statute.
20. Motion to approve appointment of Schenck, Price, Smith, & King as general counsel from July 1, 2024 through June 30, 2025 at the hourly rate of \$180.00 for partners and counsel, \$170.00 for associates, law clerks and paralegals at \$115.00 per hour, and adopt the following resolution:

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Schenck, Price, Smith, & King be contracted as general legal counsels for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

21. Motion to re-appoint Nisivoccia & Company LLP as professional auditors for the Board of Education through June 30, 2025 at a cost of \$29,500 and

WHEREAS, there exists a need for auditing services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Nisivoccia & Company LLP be contracted as auditors for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

22. Motion to appoint Integrity Consulting Group as designated Insurance Agent (broker of record) for Health, Prescription, and Dental benefits through June 30, 2025 and

WHEREAS, there exists a need for health insurance brokerage services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Integrity Consulting Group be contracted as health insurance broker of record for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

23. Motion to appoint The Morville Agency doing business with Arthur J. Gallagher, Inc. as the Risk Management Consultant the School Alliance Insurance Fund (S.A.I.F.) for the purchase of property, casualty, liability, auto, workers compensation, and other required bonds & insurance through June 30, 2025, and

WHEREAS, there exists a need for insurance/risk management services; and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Morville Agency be contracted as Risk Management Consultant for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

24. Motion to approve renewal of the contractual agreement with J & B Occupational Therapy, LLC, of Augusta NJ, for physical therapy at the rate of \$94.50 per hour and evaluations at a flat rate of \$435.00, effective July 1, 2024 through June 30, 2025. Partial funding will be provided through the IDEIA grant.

WHEREAS, there exists a need for professional therapy services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that J & B Occupational Therapy, LLC be contracted as official therapists of record for the Hardyston

Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

25. Motion to approve the appointment of Dr. Nadira Fernandez, Premier Health Associates, as School Physician through June 30, 2025, at the annual amount of \$7,500, not to exceed \$8,000 and

WHEREAS, there exists a need for medical services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Dr. Nadira Fernandez, Premier Health Associates, be contracted as School Physician for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

26. Motion to re-appoint Bollinger Insurance Inc. for student accident insurance through June 30, 2025, and

WHEREAS, there exists a need for insurance services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that The Bollinger Insurance Inc. be contracted as Insurance Agent for student accident insurance for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

27. Motion to approve a contract with Tracey Talmadge to provide services to fulfill the Treasurer of School Monies responsibilities for a yearly fee of \$7,000.
28. Motion to approve and accept electronic signatures for the requisition process for the Superintendent of Schools and the Business Administrator. The district uses a requisitioning software product provided by CDK Systems, Inc.
29. Motion to approve the Premium Payment Plan (consisting of the Section 125 Plan document, and component Benefit Plans and Policies) that complies with Section 125 of the Internal Revenue Code to enable its employees to elect to pay for their share of the group health insurance on a pre-tax salary reduction basis and that the School Business Administrator of the Board is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.
30. Motion to re-confirm membership with School Health Insurance Fund for the cooperative purchase of liability and health/medical insurance through June 30, 2025 and to authorize the School Business Administrator to serve as agent of the Board.

31. Motion to approve the substitute calling service, Frontline, for the 2024-2025 school year at a cost of \$6,451.
32. Motion to approve PaySchools as the online merchant account processing platform for the 2024-2025 school year at a cost of \$1,400.
33. Motion to approve renewal of the software support agreement with CDK Computer Solutions for the district's personnel and budgetary accounting through June 30, 2025 at the rate of \$6,700 for the personnel program (\$300 for up to two additional users) and \$6,200 for the accounting program, (\$300 for two additional users) and \$3,300 for the requisition program.
34. Motion to authorize payroll deductions for Tax Sheltered Annuities, Custodial Accounts, Disability Income Protection Plans, and other depositories requested by staff with Visions Credit Union (Tri-Co Federal Credit Union), Equitable, N.Y. Life, Vanguard Group, Unum, Provident Bank, Colonial Life, Prudential and Aflac.
35. Motion to approve renewal of the Elementary School and the Middle School as Red Cross Emergency Shelters, if needed, for the 2024-2025 school year. This agreement may be terminated with 30 days' written notice by either party.
36. Motion to approve renewal of the agreement with Sussex County Regional Cooperative effective July 1, 2024 through June 30, 2025, for transportation services for special education requirements and to seek quotes for student field trips and any other transportation as needed. The contract will be extended according to the payment schedule stated in the agreement for administrative fees and payment schedule.
37. Motion to approve membership with Sussex County Educational Services Commission, Bergen County Educational Services Commission, and Cerebral Palsy of New Jersey for services to our students as needed and identified by appropriate school administration.
38. Motion to approve the District's Comprehensive Equity Plan for the 2024-2025 school year as previously approved and submitted to the NJ Department of Education Sussex County Office. (copy on file)
39. Motion to approve the renewal of the following maintenance contracts:

All amounts listed are NTE 5% (NTE =Not To Exceed). Quoted estimates exceeding 5% will be re-approved from the Board

Vendor	Dates	Purpose	Amount
Agra	7/1/24 – 6/30/25	Drinking water/testing compliance	\$ 5,800
Arrow Elevator	7/1/24 – 6/30/25	Elevator	\$ 2,730
Automated Logic	7/1/24 – 6/30/25	Computer controls heat and A/C	\$ 11,525
Automatic Temperature Control	7/1/24 – 6/30/25	Pneumatic controls	\$ 7,270
Butler Water	7/1/24 – 6/30/25	Boiler and A/C chemicals monitoring	\$ 2,660
Carrier	7/1/24 – 6/30/25	Chiller maintenance, winterization, and restart	\$ 10,920
Complete Security Systems	7/1/24 – 6/30/25	Burglar, fire and freezer alarms, including state mandated inspections	\$ 6,800

East Coast Combustion	7/1/24 – 6/30/25	Aerco boiler annual maintenance	\$ 5,685
Franklin Public Works	7/1/24 – 6/30/25	Sewer and water	\$28,000
Kraft Power	7/1/24 – 6/30/25	Emergency backup generator	\$ 850
Protective Measures Security and Fire Systems	7/1/24 – 6/30/25	Sprinkler system certification	\$ 4,100
McGowan	7/1/24 – 6/30/25	Drinking water management compliance	\$ 2,550
Natural Systems Utilities	7/1/24 – 6/30/25	Septic maintenance	\$11,050
On-Tech Consulting	7/1/24 – 6/30/25	E-rate application process	\$ 2,000
Rullo & Juillet Associates, Inc.	7/1/24 – 6/30/25	Right to Know/AHERA PEOSH/Asbestos monitoring/training	\$ 6,400
Sussex County Fire Sales & Service	7/1/24 – 6/30/25	Fire extinguishers and suppression system	\$ 1,800

40. Motion to renew (ratifies previous motion) the three (3) Interlocal Agreements with the Township of Hardyston for shared services of the following:

- a. Park Maintenance for the period January 1, 2024 through December 31, 2024, at a cost of \$18,570 (Municipal fiscal year is the calendar year).
- b. Solid Waste and Recycling for the period January 1, 2024 through December 31, 2024, at a cost of \$12,100 (Municipal fiscal year is the calendar year), and
- c. to approve the continuation of the three year Commodity Resale Agreement with the Township of Hardyston for the cost of fuel at the rates authorized by the Morris County Cooperative Pricing Council, currently at the following rates: \$3.05 for gasoline and \$4.03 for diesel, plus an additional \$0.10 per gallon administrative fee, billed monthly per actual usage for the period January 1, 2024 through December 31, 2024. (Municipal fiscal year is the calendar year).

41. Motion to appoint Michael Ryder as the district’s Affirmative Action Officer, Homeless Liaison, Gender Equity Officer, and Attendance Officer, with no additional stipend, through June 30, 2025.

42. Motion to appoint David Lenz as Safety Compliance Officer, IPM Coordinator, AHERA Designee, Air Quality Designee, Chemical Hygiene Officer, and Right to Know Officer through June 30, 2025.

43. Motion to approve the third year of a five-year contract agreement (renewable annually for one additional year) with Maschio’s Food Services Inc., effective September 1, 2024 through June 30, 2025 with the terms and conditions in adherence to state mandates:

1) Management Fee(s)/Guarantees

1. Management Fee

The School Feed Authority shall pay Maschio’s annual management fee in the amount of \$9,929.60.

The management fee shall be payable in monthly installments of \$992.96 per month commencing on September 1, 2024 and ending on June 30, 2025.

2) Guarantee Subsidy

Maschio’s guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee), will be a loss no greater than \$5,000.

This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 60-days’ notice.

44. Motion to ratify a previous renewal of the Article 16 Memorandum of Agreement Annual Addendum, effective July 1, 2024 through June 30, 2025:

The Hardyston Township Board of Education at the June 9, 2015 public meeting wishing to recognize and maintain the value of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials hereby re-adopts the Memorandum of Agreement as originally approved by this Board, without modification and authorizes the submission to the County Superintendent of Schools, the County Prosecutor, and to Law Enforcement for signatures.

45. Motion to approve the annual tuition rates for any out of district student accepted by Hardyston Township Public Schools as follows:

Program	Annual Tuition
Preschool Handicapped PT	\$29,660
Preschool Handicapped FT	\$43,696
Multiple Disabled	\$61,518
Special Education, LLD	\$33,956
Kindergarten, full-day	\$17,328
Regular Education, Grades 1-5	\$18,939
Regular Education, Grades 6-8	\$18,983
Emotional Regulation Impairment	\$47,039

46. Motion to approve the 2024-2025 payroll rates for substitute coverage as indicated:

- a. Substitute Teacher \$150.00 per day
- b. Substitute School Nurse \$250.00 per day
- c. Substitute Secretary \$ 15.13 per hour
- d. Substitute Custodian \$ 15.13 per hour (reg. school year only)
- e. Substitute Paraprofessional \$ 15.13 per hour
- f. Bedside/Tutor/Home Instruction \$ 38.00 per hour
- g. LPN Aide Upon recommendation of Superintendent

47. Motion to appoint Phoenix Advisors as Continuing Disclosure Agent at an annual fee of \$1,200 and adopt the following resolution:

WHEREAS, there exists a need for a Continuing Disclosure Agent, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that Phoenix Advisors be contracted as Continuing Disclosure Agent for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

- 48. Motion to appoint McManimon, Scotland & Baumann, LLC as Bond Attorney for the 2024-2025 school year and adopt the following resolution:

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of "Professional Services" without competitive bids be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Hardyston Township that McManimon, Scotland & Baumann, LLC be contracted as bond attorney for the Hardyston Board of Education for the 2024-2025 school year without competitive bidding as a "Professional Service" in accordance with 18A:18A-5 of the Public School Contracts Law and Chapter 271 political contribution disclosure form is on file with district.

- 49. Motion to approve Hardyston Township Board of Education’s District maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year.

NOW, THEREFORE, BE IT RESOLVED that the Hardyston Township Board of Education hereby establishes the school district Professional Development travel maximum for the 2024-2025 school and budget year, in the amount not to exceed \$40,000; all approved travel reimbursements paid at the prevailing OMB rate of \$.47 per mile; Regular Business travel will not exceed \$1,500 per employee per year;

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- 50. Motion to approve Jennifer Cimaglia as the district’s ESEA Coordinator and Title I Representative for the 2024-2025 school year with no additional compensation.

- 51. Motion to appoint Dr. Gulay Maffia, as the Federal IDEIA and the N.J. State Extraordinary Aid program coordinator with no additional compensation effective through June 30, 2025.

- 52. Motion to approve the 2024-2025 monthly regular and workshop meeting schedule at 7:00 p.m. at the Hardyston Middle School, 183 Wheatsworth Road, to be held on the second (regular) and fourth (workshop) Tuesday of each month (except as noted). The next successive Tuesday will be the alternate date if needed.

Month	2nd Tuesday -	4th Tuesday - Workshop
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	Regular	
July	9	23 No workshop scheduled
August	13	27 No workshop scheduled
September	10	24 No workshop scheduled
October	8	22 No workshop scheduled
November	12	26 No workshop scheduled
December	10	24 No workshop scheduled
January	7	21 Budget workshop
February	11	25 Budget workshop
March	11	25 No workshop scheduled
April	--	22 Regular Meeting and Public Hearing and Adoption of Budget (<i>subject to NJ State Elections</i>)
May	13	27 No workshop scheduled
June	10	24 Annual Evaluation Workshop and Retreat
July	8	22 No workshop scheduled
August	12	26 No workshop scheduled

53. WHEREAS, pursuant to law, District employees may generally not be hired or appointed except by a majority vote of the full membership of the Board after recommendation by the Superintendent of Schools, except in situations where the Board provides otherwise; and

WHEREAS, the Board recognizes that there may be certain instances in which the Superintendent of Schools may be required to hire staff in order to fill unforeseen vacancies or on an emergent basis to address student and District needs prior to the next scheduled Board meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to recommend and appoint a person to fill a sudden vacancy which occurs by reason of unforeseen circumstances or due to emerging District needs, when such vacancy or need arises between scheduled Board meetings, subject to notification of such action to the Board President and ratification of that action by the Board at the next Board meeting; and be it further

RESOLVED, that the Board of Education also authorizes the Superintendent of Schools to appoint, at his discretion, substitute teachers as necessary to achieve these goals, subject to the above requirements; and be it further

RESOLVED, that this authority shall remain in effect until the end of the 2024-2025 school year and shall be approved on an annual basis by the full board.

54. Motion to approve iObservation evaluation program through Learning Sciences as the district’s evaluation instrument for the school year 2024-2025.

55. Motion to appoint Michael Ryder as the district’s Title IX Coordinator, with no additional stipend, through June 30, 2025.

56. Motion to appoint Gulay Maffia as the district’s Title IX Investigator, with no additional stipend, through June 30, 2025.

57. Motion to appoint Jennifer Cimaglia as the district’s Title IX Decision Maker, with no additional stipend, through June 30, 2025.

58. RESOLVED that the Hardyston Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

59. Motion to approve membership with Education Services Commission of New Jersey, Hunterdon ESC, and Sourcewell for all purchasing without district bidding.

F-6 MAINTENANCE RESERVE TRANSFER

Motion to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of Education to establish and/or deposit into a certain reserve account at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

WHEREAS, the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Maintenance Reserve account at the year-end; and

WHEREAS, the Hardyston Township Board of Education has determined that an amount up to \$100,000, subject to available balances upon completion of fiscal audit;

NOW, THEREFORE, BE IT RESOLVED by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations as recommended by the Superintendent of Schools.

F-7 CAPITAL RESERVE TRANSFER

Motion to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and 18A:7F-41 permits a Board of Education to establish and/or deposit into a certain reserve account at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current review or unexpended appropriations into reserve accounts during the months of June by board resolution; and

WHEREAS the Hardyston Township Board of Education wishes to transfer unanticipated excess current year revenue or unexplained appropriations from the general fund into a Capital Reserve account at the year-end; and

WHEREAS, the Hardyston Township Board of Education has determined that an amount up to \$650,000, subject to available balances upon completion of fiscal audit;

NOW, THEREFORE, BE IT RESOLVED by the Hardyston Township Board of Education that it hereby authorizes the District's School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

**F-8
SCHOOL ALLIANCE INSURANCE FUND (SAIF) RESOLUTION APPOINTING A RISK
MANAGEMENT CONSULTANT 2024-2025:**

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Hardyston Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment.
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying

membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

F-9

SCHOOLS HEALTH INSURANCE FUND - INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 1st day of July, 2021, in the County of Sussex, State of New Jersey, by and Between the **SCHOOLS HEALTH INSURANCE FUND** referred to as "SHIF" and the governing body of the Hardyston Board of Education a duly constituted Board of Education, hereinafter referred to as "SCHOOL BOARD".

WITNESSETH:

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD's resolution to join.
3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverage offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on July 1, 2024 and ending on June 30, 2025 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.
4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.

6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.

7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.

8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

F-10

Motion to approve the following resolution:

Hardyston Board of Education Resolution

WHEREAS, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

WHEREAS, It is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective account balance or credited to surplus;

NOW, THEREFORE, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, that the following outstanding check balances within the following checking accounts be canceled:

General Fund Account

Check #	Check Date	Check Amount
*37430	01/23/2023	\$1,022.00
37763	05/12/2023	\$408.32
*37886	06/21/2023	\$360.00

*Replacement checks issued.

Cafeteria Account

Check #	Check Date	Check Amount
578	09/06/2022	\$9.40
581	09/06/2022	\$14.30
609	09/15/2023	\$7.15

Student Activities Account

Check #	Check Date	Check Amount
6371	02/07/2023	\$90.00
6468	06/14/2023	\$25.00
6469	06/14/2023	\$25.00
6478	06/16/2023	\$25.00

ACTION ITEM(S): F-1 – F-10

Motion of adopt: R. Hoffman

Seconded By: B. Drelick

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

FACILITIES/OPERATIONS

F/O-1

Motion to approve the renewal of the following Transportation Contracts for the 2024/2025 school year. Increases are based on the maximum negotiated Consumer Price Index (CPI) of 5.81% as calculated by the State of New Jersey for 2024/2025.

A) Krapf School Bus Company - Multi-Contract #1 (ME202, ME204, ME205)

Route	Previous Year Per Diem	# of Days	Inc/Dec	Extension Per Diem	Renewal Cost
ME20	513.60	180	2.00/.50	29.84 543.44	\$97,819.23

2						
ME204	321.70	180	2.00/.50	18.69	340.39	\$61,270.34
ME205	511.66	180	2.00/.50	29.73	541.39	\$97,449.74

Total Annual Cost: \$256,539.31

B) D.W. Clark - Multi-Contract #2 (Routes E210, E211, ME201, ME203, ME206)

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost	
E210	273.22	180	1.90	15.87 289.09	\$52,036.93
E211	276.71	180	1.90	16.08 292.79	\$52,701.63
ME201	464.58	180	1.90	26.99 491.57	\$88,482.98
ME203	426.76	180	1.90	24.79 451.55	\$81,279.86
ME206	500.10	180	1.90	29.06 529.16	\$95,248.05

Total Annual Cost: \$369,749.45

C) D.W. Clark - Single Routes

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost	
M207	281.79	180	2.50	298.16	\$53,669.16

Route	Previous Year Per Diem	# of Days Inc/Dec	Extension Per Diem	Renewal Cost	
E208D	291.01	180	2.50	307.92	\$55,425.18

Route	Previous Year Annual Contract	# of Days Inc/Dec	Extension Per Diem	Renewal Cost	
86	\$3,632.13	180	n/a	211.03	\$3,843.16

F/O-2

Motion to approve the following 2024-2025 school year requests for use of the district facilities for the dates

and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Youth Football and Cheer	MS Gym	Sept. – Nov.	6 – 9 PM	Mon, Tues, Thurs, Fri
Top Soccer	MS Gym	Sept. – Nov.	5:30 – 6:30 PM	Wednesdays

ACTION ITEM(S): F/O-1 – F/O-2

Motion of adopt: R. Hoffman Seconded By: A. Alfano

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u> X </u>

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the following out of district student for the 2024-2025 school year:

# STUDENTS	SCHOOL	TUITION
1	Northern Hills Academy 10 Gail Court Sparta, NJ Aveana Nursing Services	\$55,025 \$ 2,160 (1 additional Therapy) \$85/per hour

C/P-2

Motion to approve identified children of staff members to attend Hardyston School District as outlined in board approved Policy 5111 - Eligibility of Resident/Nonresident Students, for the period September 1, 2024 through June 30, 2025.

Student ID#	Grade (24-25SY)
104	2
2049	4
1477	6
1476	8

C/P-3

Motion to approve the six-month update to the American Rescue Plan – Safe Return Plan as required.

ACTION ITEM(S): C/P-1 – C/P-3

Motion of adopt: B. Drelick Seconded By: D. Carey

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Hoffman	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Van Ginneken	<u> </u>	<u> </u>	<u> </u>	<u>X</u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Olivia Biddulph	Teacher / Paraprofessional	In process

P-2

Motion to approve the following individuals for the 2024 Preschool Extended School Year (PK ESY), Resource Rooms, Emotional Regulation (ER), Learning and/or Language Disabilities (LLD), and the Multiple Disabled (MD) programs for the Extended School Year (ESY) for the period July 1, 2024 through August 1, 2024:

- Diane Lapinski, Teacher, 3 hours per day @current per diem rate/per hour
- Lisa Napovier, Teacher, 3 hours per day @current per diem rate/per hour
- Lynn Ernst, Paraprofessional, 2.5 hours per day @\$15.13 per hour
- Iman Ahmed, Paraprofessional, 2.5 hours per day @\$15.13 per hour
- Ashley Williams, Paraprofessional, 2.5 hours per day @\$15.13 per hour
- Tara Kominiak, Teacher, 4 hours per day @current per diem rate/per hour
- Erika Santos, Paraprofessional, 3.5 hours per day @ \$15.13 per hour
- Sienna Hernandez, Paraprofessional, 3.5 hours per day @ \$15.13 per hour
- Aveanna Nursing Services, LPN, 3.5 hours per day + transport

P-3

Motion to approve the following individuals for the 2024 ESY Multiple Disabled/Emotional Regulation

Impairment Programs for the period July 1, 2024 through August 1, 2024:

Cortney Ryan, Teacher, 4 hours per day @current per diem rate/per hour
Emma Carr, Teacher, 4 hours per day @current per diem rate/per hour
Ryan Neal, Teacher, 4 hours per day @current per diem rate/per hour
Elizabeth Kelly, Paraprofessional, 3.5 hours per day @\$15.13 per hour
Abigail Groggaard, Paraprofessional, 3.5 hours per day @\$15.13 per hour
Lynn Peterson, Paraprofessional, 3.5 hours per day @\$15.13 per hour
Dominic Kalczuk, Paraprofessional, 3.5 hours per day @\$15.13 per hour
Deborah Coltenback, Paraprofessional, 3.5 hours per day @ \$15.13 per hour
Maria Flaherty, Paraprofessional, 3.5 hours per day @ \$15.13 per hour
Dana Naprstek, Paraprofessional, 3.5 hours per day @ \$15.13 per hour
Anthony Korn, Paraprofessional, 3.5 hours per day @\$15.13 per hour
Agila Kaliyaperumal, Paraprofessional, 3.5 hours per day
Bayada Nursing Services, LPN, 3.5 hours per day + transport

P-4

Motion to approve the following individuals for the 2023 ESY Resource Room Program for the period July 1, 2024 through August 1, 2024:

Edith MacMillan, Teacher, 3 hours per day @current per diem rate/per hour
John Torppey, Teacher, 3 hours per day @current per diem rate/per hour
Holly Romahn, Teacher, 3 hours per day @current per diem rate/per hour
Kirsten MacMillan, Paraprofessional, 2.5 hours per day @\$15.13 per hour
Deborah Smedley, Paraprofessional, 2.5 hours per day @\$15.13 per hour
Deborah Skowronski, Paraprofessional, 2.5 hours per day @\$15.13 per hour
Hailey Kaprowski, Paraprofessional, 2.5 hours per day @\$15.13 per hour

P-5

Motion to approve the following individuals for the 2024 Extended School Year programs beginning July 1, 2024 through August 1, 2024.

Maureen Hubbard, Speech Language Specialist @ current per diem rate/per hour
Michelle Goodman, Reading Specialist @ current per diem rate/per hour
Tammy Peek, Wilson Reading Specialist @current per diem rate/per hour
Caitlin Carrigan, Occupational Therapist @ current per diem rate/per hour
Alyssa Kopf, COTA, @ current per diem rate/per hour
Jeanna Snyder, Behaviorist @ current per diem rate/per hour
J&B Physical Therapy Services @\$94.50/per hour

P-6

Motion to approve the following individual for the 2024 Kindergarten Summer Academy for the period July 1, 2024 through August 1, 2024 at their current per diem rate:

Mackenzie Cuccia

P-7

Motion to approve the following individuals as nurses for the 2024 Extended School Year and Summer Academy Programs beginning July 1, 2024 through August 1, 2024:

Marianne Petronella, 3.5 hours per day @ current per diem rate/per hour

P-8

Motion to approve the following individuals for summer 2024 custodial help, 40 hour work week, at an hourly rate as indicated:

\$15.63 – returning help

Kyle Tully	Brian Hall	Michael Gibson	Christopher Peterson
Eric Allen	Madison Gunderman		

\$15.13 – new hire

Zachary Vierzchalek

Background: Mr. Peterson will be an alternate to cover custodial help when not in.

P-9

Motion to approve an agreement for shared services of Band teacher (SID#97486229) with the Hamburg Borough School. This shared services agreement would include instruction for Hamburg Borough [1 day] and Hardyston Township [4 days] at a rate of \$62,946 (Step 7). This position does include health benefits to be shared between the two districts [Hamburg = 1/5 and Hardyston = 4/5 responsibility].

P-10

Resolved, that the Board of Education hereby places Kamryn Polowy on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period on or about August 24, 2024 through October 5, 2024, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about January 4, 2025. Ms. Polowy plans on returning to her current position on January 6, 2025.

P-11

Resolved, that the Board of Education hereby places Jeanna Snyder on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period October 30, 2024 through December 14, 2024, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about March 19, 2025. Mrs. Snyder plans on returning to her current position March 20, 2025.

P-12

Motion to approve the following individuals as substitutes for the 2024 ESY and Summer Academy programs:

Laura Komnath	Roger DeGroat	Amie Barone	Olivia Biddulph
Abigail Higgins	Kamryn Polowy	Arielle Stampone	Wendy Stoffels

Background: Substitute teachers will be paid at the miscellaneous certified hourly rate; current employees acting as substitute teachers will be paid at their current per diem per hour rate; any substitute paraprofessionals will be paid at the current substitute hourly rate of \$15.13.

P-13

Motion to approve up to 4 days during the summer for Wendy Stoffels to work a 6 hour work day at a per diem rate, for the purpose of preparing for the 2024-2025 school year. Any additional days needed may only be granted upon subsequent request and superintendent and BOE approval.

P-14

Motion to approve up to 4 days during the summer for Marianne Petronella to work a 6 hour work day at a per diem rate, for the purpose of preparing for the 2024-2025 school year. Any additional days needed may only be granted upon subsequent request and superintendent and BOE approval.

P-15

Motion to approve Jake Lombardo as Middle School Language Arts Teacher, for the period September 1, 2024 through June 30, 2025, BA, Step 1, \$59,151, as per the negotiated agreement.

P-16

Motion to approve the following certified teacher to conduct Dial 4 screening, hours not to exceed 7.25, during the summer months.

Michelle Newsome @ current per diem/per hour rate

P-17

Motion to approve Heather Cascone as Leave Replacement Teacher – Preschool, for the period September 1, 2024 through on or about January 6, 2025, at a rate of \$175/day, as outlined in the negotiated agreement.

P-18

Motion to approve Samantha Brady as Preschool Teacher, for the period September 1, 2024 through June 30, 2025, BA, Step 1, \$59,151, as per the negotiated agreement.

P-19

Motion to approve Jennifer Dugan as Preschool Teacher, for the period September 1, 2024 through June 30, 2025, MA, Step 9, \$70,076, as per the negotiated agreement.

P-20

Motion to approve Emily Putnam as Kindergarten Teacher, for the period September 1, 2024 through June 30, 2025, BA, Step 1, \$59,151, as per the negotiated agreement.

P-21

Motion to approve the following certified teacher for K – 2 Science curriculum writing, hours not to exceed 30, during the summer months.

Lisa Healy @ miscellaneous certified hourly rate

P-22

Motion to employ the following full time preschool paraprofessional(s) for the 2024-2025 school year in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Step	Rate per Hour
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Iman Ahmed	4	19.00
Amanda Matz	1	17.50
Marianne Monahan	6	20.00
Danielle Romeo	6	20.00
Ashley Williams Koeber	2	18.00

Background: Positions are PEA funded.

P-23

Motion to approve Samantha Rusyniak as part time RBT at the elementary school, \$25.00 per hour, hours not to exceed 29.9 per week.

P-24

Motion to Katrina Vinkman for summer band lessons from July 1, 2024 – August 1, 2024, not to exceed 12 hours per week, at her current per diem, per hour rate.

P-25

Motion to approve John Torppey as Math tutor from July 1, 2024 through August 1, 2024, on an as needed basis and the miscellaneous certified hourly rate.

ACTION ITEM(S): P-1 – P-25

Motion of adopt: N. Demsak	Seconded By: S. Lucarelli			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u>X</u>	_____	_____	_____
Barrett	<u>X</u>	_____	_____	_____
Carey	<u>X</u>	_____	_____	_____
Demsak	<u>X</u>	_____	_____	_____
Drelick	<u>X</u>	_____	_____	_____
Hoffman	<u>X</u>	_____	_____	_____
Lucarelli	<u>X</u>	_____	_____	_____
Reinle	<u>X</u>	_____	_____	_____
Van Ginneken	_____	_____	_____	<u>X</u>

POLICY

POL-1

Motion to approve a second reading and adopt the following policies and/or regulations:

- [R 2200](#) Curriculum Content
- [P 2260](#) Equity in School and Classroom Practices
- [R 2260](#) Equity in School and Classroom Practices Complaint Procedure
- [P 2411](#) Guidance Counseling
- [P 2423](#) Bilingual Education
- [R 2423](#) Bilingual Education

P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
P 3211	Code of Ethics
P 7610	Vandalism
R 7610	Vandalism
P 9323	Notification of Juvenile Offender Case Disposition

ACTION ITEM(S): POL-1

Motion of adopt: N. Demsak	Seconded By: B. Drelick			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>X</u>			
Barrett	<u>X</u>	2411	2423	
Carey	<u>X</u>	R2200		
Demsak	<u>X</u>			
Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli	<u>X</u>			
Reinle	<u>X</u>			
Van Ginneken				<u>X</u>

A. Alfano made a motion to move P2260 and R2260 to Ad Hoc Committee.

N. Demsak made a motion to amend the previous motion made by A. Alfano, and exclude P2260 and R2260 from the agenda. Motion carried.

POL-2

Motion to approve a first reading of the following policies and/or regulations:

P 1140	Educational Equity Policies/Affirmative Action
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedure
P 1550	Equal Employment/Anti-Discrimination Practices

ACTION ITEM(S): POL-2

Motion of adopt: N. Demsak	Seconded By: B. Drelick			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u>X</u>			
Barrett	<u>X</u>			
Carey	<u>X</u>			
Demsak	<u>X</u>			
Drelick	<u>X</u>			
Hoffman	<u>X</u>			
Lucarelli	<u>X</u>			
Reinle	<u>X</u>			
Van Ginneken				<u>X</u>

XI. Written Communication

None

XII. Public Comment (Board Policy #0167)

None

XIII. Executive Session *if needed*

A motion was presented by R. Hoffman and seconded by J. Barrett that the Hardyston Township Board of Education enters private session at 8:14 p.m. to discuss Personnel and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

All in favor.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

No action is anticipated.

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by R. Hoffman , and seconded by J. Barrett, to adjourn the meeting at 8:14 p.m.

Respectfully Submitted,

Carolyn B. Joseph

Interim Business Administrator/Board Secretary