

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
ANNUAL RETREAT AND REGULAR MEETING MINUTES
JUNE 25, 2024
7:00 PM**

I. Call to Order

Board President David Van Ginneken called the Workshop Meeting of the Hardyston Board of Education to order on June 25, 2024 at 7:00 p.m., from the Library of the Hardyston Middle School, 183 Wheatsworth Road, Hamburg, NJ 07419. President David Van Ginneken read the Open Public Meetings Act statement:

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present
Mrs. Jean Barrett	present
Mrs. Donna Carey	present
Mr. Nick Demsak	present
Mr. Brian Drelick	absent
Mr. Ron Hoffman	present
Mrs. Susan Lucarelli	present
Mr. Edward Reinle	absent
Mr. David Van Ginneken	present
Mr. Michael Ryder	present
Ms. Carolyn B. Joseph	present

Quorum confirmed: Yes No

Special Guest(s) Present: **Kathleen Helewa, Educational Consultant**

Staff Member(s) Present: None

Community Member(s) Present: None

Other: n/a

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all

grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Regular Agenda Items
2. Annual Retreat - Kathleen Helewa, Educational Consultant

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

None

VI. Executive Session *if needed*

None

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

- Mr. Michael Ryder _____
- Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

n/a

VIII. Old Business

O/B-1

- June 25 – Annual Retreat
- ~~July 9 – Regular Meeting~~ ***canceled***
- August 13 – Regular Meeting
- September 10 - Regular Meeting
- October 8 - Regular Meeting

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. June 11, 2024 – Regular Meeting

No voting took place.

HIB REPORT *Nothing to report*

FINANCE

F-1

Motion to approve the Treasurer of School Monies Comparison Report for May 2024.

F-2

Motion to approve the Board Secretary's Monthly Comparison Report for May 2024.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending April 30, 2024.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-3

Motion to approve Weatherproofing Technologies, Inc. for MS Asphalt Shingle Roof Repairs in the amount of \$23,488.65 and to transfer from Maintenance Reserve the monies needed.

F-4

Motion to approve the third year of a five-year contract agreement total cost of contract \$147,068.78 (renewable annually for one additional year) with Maschio's Food Services Inc., effective September 1, 2024 through June 30, 2025 with the terms and conditions in adherence to state mandates:

1) Management Fee(s)/Guarantees

1. Management Fee

The School Feed Authority shall pay Maschio's annual management fee in the amount of \$9,929.60.

The management fee shall be payable in monthly installments of \$992.96 per month commencing on September 1, 2024 and ending on June 30, 2025.

2) Guarantee Subsidy

Maschio's guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee), will be a loss no greater than \$5,000.

This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 60-days' notice.

ACTION ITEM(S): F-1 – F-4

Motion of adopt: R. Hoffman	Seconded By: A. Alfano			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

FACILITIES/OPERATIONS *Nothing to report*

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan as attached.

ACTION ITEM(S): C/P-1

Motion of adopt: D. Van Ginneken	Seconded By: R. Hoffman			
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to employ the following special education aides for the 2024-2025 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Step	Rate per
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		Hour
Amodio, Lina	2	18.00
Barone, Amie	6	20.00
Bell, Casey	1	17.50
Biddulph, Olivia	1	17.50
Braga, Victoria	5	19.50
Cammarata, Natalie	6	20.00
Cascone, Heather*	4	19.00
Centi, Carrieanne	2	18.00
Coltenback, Debbie	6	20.00
Demeter, Keri	5	19.50
Di Bari, Sandra	4	19.00
Ernst, Lynn	4	19.00
Flaherty, Maria	8	20.97
Kaliyaperumal, Agila	1	17.50
Kaprowski, Hailey	2	18.00
Kelly, Elizabeth	4	19.00
Korn, Anthony	3	18.50
Lewczuk, April	2	18.00
McLean, Ashley	2	18.00
Naprstek, Dana	2	18.00
Nelson, Sarah	3	18.50
Nicholson, Derek	2	18.00
Peterson, Lynn	2	18.00
Popovic, Sandra	2	18.00
Santos, Erika	3	18.50
Schmeal, Sandra	6	20.00

Schmitt, Deidre	2	18.00
Skowronski, Deborah	3	18.50
Smedley, Deborah	2	18.00
Wahad, Roula	6	20.00

Background: Hours per week will not exceed 29.75; exact hours per week will be determined once all schedules have been finalized. A total of 30 positions were budgeted.

**Mrs. Cascone will start after LTS leave replacement ends.*

P-2

Resolved, that the Board of Education hereby places Michelle Goodman on a Federal family medical leave of absence using accumulated sick days, with benefits, for the period on or about October 14, 2024 through December 16, 2024, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about March 19, 2025. Mrs. Goodman plans on returning to her current position on March 20, 2025.

P-3

Motion to approve Christine Larco as substitute nurse for the ESY/Summer Academy Programs.

P-4

Motion to accept, with regret, the resignation letter from Emma Carr, Special Education teacher, effective August 1, 2024.

Background: Ms. Carr accepted a teaching position in another school district.

P-5

Motion to accept, with regret, the resignation letter from Abigail Higgins, elementary teacher, effective June 30, 2024.

Background: Ms. Higgins is relocating to Boston.

P-6

Motion to approve Amanda DelGrosso as Kindergarten Teacher, for the period September 1, 2024 through June 30, 2025, BA, Step 1, \$59,151, as per the negotiated agreement.

P-7

Motion to accept, with regret, the resignation letter from Marina Veliz, elementary teacher, effective June 30, 2024.

Background: Miss Veliz is pursuing a career in healthcare.

P-8

Motion to accept the resignation of Erika Santos, paraprofessional, for the 2024 ESY program.

Background: Mrs. Santos' childcare coverage for the summer months changed.

P-9

Motion to approve the following individual for the 2024 Preschool Extended School Year (PK ESY), Resource Rooms, Emotional Regulation (ER), Learning and/or Language Disabilities (LLD), and the Multiple Disabled (MD) programs for the Extended School Year (ESY) for the period July 1, 2024 through August 1, 2024:

Olivia Biddulph, Paraprofessional, 3.5 hours per day @ \$15.13 per hour

Background: Miss Biddulph will replace Mrs. Santos.

P-10

Motion to rescind the offer of employment for Samantha Rusyniak, Registered Behavior Technician, for the elementary school.

ACTION ITEM(S): P-1 – P-10

Motion to adopt: N. Demsak	Seconded By: R. Hoffman			
MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Barrett	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Carey	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Demsak	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Drelick	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Hoffman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lucarelli	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Reinle	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Van Ginneken	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

POLICY *Nothing to report*

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session *if needed*

None

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mr. Anthony Alfano _____
 Mrs. Jean Barrett _____
 Mrs. Donna Carey _____
 Mr. Nick Demsak _____
 Mr. Brian Drelick _____
 Mr. Ron Hoffman _____
 Mrs. Susan Lucarelli _____
 Mr. Edward Reinle _____
 Mr. David Van Ginneken _____

Mr. Michael Ryder _____
 Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

None

Return to Workshop Session:

2. Annual Retreat

XV. Executive Session *if needed*

None

XVI. Return to Public Session

n/a

Action following Executive Session if needed:

n/a

XVII. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by D. Van Ginneken, and seconded by R. Hoffman, to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,



Interim Business Administrator/Board Secretary