

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 10, 2023  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

- 1. Updates to Agenda
- 2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
- 3. Superintendent Report - NJSLA - Assessment Results Report
  - District Goals Update
- 4. HIB Self-Assessment Report – Meg O’Mara
- 5. Student Recognition:

**Students of the Month:**

- Kindergarten: **Kennah Arellano**
- Grade 1: **Eliana Thomasen**
- Grade 2: **Peyton Balagtas**
- Grade 3: **Wyatt Carrigan**
- Grade 4: **Angel Aponte**
- Grade 5: **Anthony Petronella**
- Grade 6: **Charli McClinton**
- Grade 7: **Caeley Arellano**
- Grade 8: **Derek Fleming**

**V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_

Mr. Michael Ryder \_\_\_\_\_  
Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2023- 2024:

- November 14 – Regular Meeting
- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting
- January 23 – Budget Workshop

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. September 12 – Regular Meeting

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; There is nothing to report or approve this month.*

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

Van Ginneken \_\_\_\_\_

**FINANCE**

**F-1**

Motion to approve \$127,113.96 in transfers for the month of September 2023.

**F-2**

Motion to approve the Bills List for the month of September 2023 in the amount of \$2,128,831.78.

**F-3**

Motion to approve the Treasurer of School Monies Report for August 2023.

**F-4**

Motion to approve the Board Secretary’s Monthly Report for August 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to accept the PreSchool Expansion Funds in the amount of \$654,795 for the 2023-24 School Year.

**F-6**

Motion to approve the Service Agreement between William Paterson University and Hardyston Township School’s PDS Network Membership from January 1, 2024-June 30, 2024. This agreement includes two Professor(s) in Residence (Preschool Intervention Referral Specialist & Preschool Instructional Coach) to serve 2 days per week each, for a total of 4 days. The total cost of the agreement (\$24,000) will be funded through the Preschool Expansion Aid.

**ACTION ITEM(S): F-1 – F-6**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Youth Basketball	MS Gym	Dec. 1 – March 15	6-8 PM	Monday - Friday
Girl Scout Troop #96849	MS Room 204	Oct. – May	6:30-8 PM	Tuesday
Girl Scout Troop #96849 Service Unit-Wide Game Night	MS Cafeteria	Dec. 1	6-9 PM	Friday
Girl Scout Troop #96849 Service Unit-Wide Cookie Kick Off	MS Cafeteria and Gym	Jan. 5 <i>Snow date 1/9</i>	5-9:30 PM	Friday <i>Tuesday</i>
Girl Scout Troop #97684	ES Room	Oct. – June	6-7 PM	Wednesday
Girl Scout Troop #98781	ES Room	Oct. – June	6-7 PM	Thursday <i>Once per month</i>
Girl Scout Troop #98514	ES Room	Oct. – June	6-7 PM	Wednesday <i>Twice per month</i>
Wallkill Valley Youth Basketball	ES Gym	Dec – March	6-9	Monday - Friday

**ACTION ITEM(S): F/O-1**

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>
NJ TEEA Fall Conference, Rutgers, Piscataway	10/27/2023	\$112.50	\$62.98	H. Romahn
Youth Mental Health First Aid	10/09/23	-0-	\$11.28	M. Petronella
Hands on Computer Science Devices/Hardware, Montclair State University	11/17, 12/8, 2/23, 3/1, 3/15	-0-	\$150.40	R. Demeter
Adapted PE Programming for Autism Population	Ongoing	\$99.00	VIRTUAL	A. Kasa
NJALC Fall Symposium 2023, Bridgewater	10/20/23	\$205.00	\$54.33	G. Gibson
Special Education Directors' Toolkit, Monroe	11/17/23	\$149.00	-0-	G. Maffia

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost Per Student</b>
Gifted & Talented	Junior Solar Sprints Competition, New Providence	5/21/24	Cost was budgeted
MS 6-8 Band/Choir	Sussex County Junior Honors Band/Choir Rehearsal, Vernon High School	11/14/23	TBD/sharing with 2 regional schools
MS 6-8 Band/Choir	Multi-District Rehearsal, Franklin School	1/30 & 1/31	TBD/sharing with 2 regional schools
3	Quiet Valley Historical Farm, Stroudsburg	11/3/23	\$ 29

**C/P-3**

Motion to approve the 2023-2024 Food Service Biosecurity Management Plan as attached and reviewed by committee.

**C/P-4**

Motion to approve the Nursing Services Plan 2023 for the middle and elementary schools as attached.

**C/P-5**

Motion to approve the HIB Self-Assessment Score for the 2022-2023 school year as previously presented.

**C/P-6**

Motion to approve the Hardyston School District Professional Development Plan for the 2023-2024 school year as attached.

**ACTION ITEM(S): C/P-1 – C/P-6**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve movement on the salary guide to MA for Ashley McInerney, as per Article XXXIII of the negotiated HTEA contract, upon submission of completion of course work and submission of official transcripts to the School Business Administrator, effective September 1, 2024.

**P-2**

Motion to approve the following individuals for the newly approved RPO (Retired Police Officer) positions for the period beginning October 16, 2023 through June 30, 2024 at a rate indicated below:

<u>NAME</u>	<u>RATE</u>
Robert R. Codner	\$35 per hour, 7 hours per day, 180 days per year
Donald Peter	\$35 per hour, 7 hours per day, 180 days per year

**P-3**

Spec. Ed Teacher

**P-4**

Motion to approve William Zschack as middle school math teacher, BA, Step 5, \$59,816, prorated, for the period November 29, 2023 through June 30, 2024.

*Background: Mr. Zschack is filling a position that was vacated.*

**P-5**

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the

condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Hailey Kaprowski	17.12

Background: This paraprofessional is filling a position that was vacated.

**P-6**

Motion to approve a part time paraprofessional position for an incoming identified student as outlined in the IEP program.

**P-7**

Motion to approve the following individuals for temporary custodial work over weekend hours, at an hourly rate of \$14.13, for the purpose of preparing classrooms for the new preschool expansion, funded by PEA:

Kyle Tully    Eric Allen    Ryan Scussel

**P-8**

Motion to approve the following individuals as TREP\$ volunteer advisors for the 2023-2024 school year:

Kelly Bansemer                      Melissa Leon

**P-9**

Motion to approve the following individuals as substitute RPOs for the 2023-2024 school year:

Anthony Korn                      Joseph Natale

**P-10**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2023-2024 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Kevin Naser	Teacher / Paraprofessional	Sub Cert – Exp. 10/7/2028

**P-11**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Kasey Kervatt                      Head Girls Coach-Track                      Step 6                      \$2,841

Josh Bennett	Head Boys Coach-Track	Step 6	\$2,841
Kaitlin Gregory	Assistant Track Coach	Step 1	\$1,577
Whitney Dugan	Head Girls Basketball Coach	Step 6	\$2,980
Mackenzie Hickey	Head Cheer Coach	Step 2	\$1,997
Josh Bennett	Head Boys Basketball Coach	Step 6	\$2,980
Kaitlin Gregory	Head Gymnastics Coach	Step 6	\$2,980
Kristen Meyer	Heart of a Hornet Advisor	\$526/15 hours	

**P-12**

Motion to approve the following staff member for miscellaneous non-certified activities as needed for the 2023-2024 school year, at an hourly rate of \$25.00, as per the negotiated agreement:

Maria Flaherty

**ACTION ITEM(S): P-1 – P-12**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies and regulations:

P&R 2419	School Threat Assessment Teams
P&R 1642.01	Sick Leave

**ACTION ITEM(S): POL-1**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POL-2**

Motion to approve a first reading of the following policies and regulations:

- P 2270 Religion in the Schools
- P 3161 Examination for Cause
- P&R 3212 Attendance
- P 4161 Examination for Cause
- P&R 4212 Attendance
- P 4324 Right of Privacy
- P&R 5116 Education of Homeless Children and Youths
- P 8500 Food Services

**ACTION ITEM(S): POL-2**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**XI. Written Communication**

**XII. Public Comment (Board Policy #0167)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**XIII. Executive Session *if needed***

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

Mr. Anthony Alfano \_\_\_\_\_  
Mrs. Jean Barrett \_\_\_\_\_  
Mrs. Donna Carey \_\_\_\_\_  
Mr. Nick Demsak \_\_\_\_\_  
Mr. Ron Hoffman \_\_\_\_\_  
Mrs. Susan Lucarelli \_\_\_\_\_  
Mrs. Catherine Maksymiuk \_\_\_\_\_  
Mr. Edward Reinle \_\_\_\_\_  
Mr. David Van Ginneken \_\_\_\_\_  
  
Mr. Michael Ryder \_\_\_\_\_  
Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.