

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
AUGUST 8, 2023  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mrs. Catherine Maksymiuk	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed:             Yes             No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda

- 2. Committee Reports:
  - Curriculum, Programs, Educational Technology & Community Relations (R. Hoffman)
  - Finance, Facilities and Operations & Technology Infrastructure (D. Carey)
  - Personnel, Negotiations, Grievance & Policy (N. Demsak)
- 4. Superintendent Report

**V. Public Comment (Board Policy #0167)** (please limit comments to action agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**VI. Executive Session if needed**

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
  
- Mr. Michael Ryder \_\_\_\_\_
- Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

Meeting Dates for 2023- 2024:

- September 12 – Regular Meeting
- October 10 – Regular Meeting
- November 14 – Regular Meeting
- December 12 – Regular Meeting
- January 2 – Annual Reorg and Regular Meeting

**IX. New Business**

1. School Security Update

**NB-1**

The Board of Education hereby approves the sidebar agreement between the Board and HTEA dated August 8, 2023, subject to the terms and conditions therein and which the Board Vice President and/or Superintendent is authorized to sign on behalf of the Board.

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**NB-2**

Be it resolved that the Hardyston Board of Education, upon the recommendation of the Superintendent, hereby approves the District’s 2023-2024 Preschool Expansion Aid District Enrollment and Budget Planning Workbook and authorizes submission of the District’s application for Preschool Expansion Aid to the New Jersey Department of Education as follows: Estimated Preschool Education Aid - \$654,795; Minimum Amount for Students w/Disabilities in General Ed Classrooms - \$218,265; Prior Year PEA Carryover - \$0 (if any) for a total amount of \$873,060.

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**X. Agenda Items:**

**MEETING MINUTES**

1. June 27 – Regular Meeting and Annual Retreat

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; There is nothing to report or approve this month.*

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FINANCE**

**F-1**  
Motion to approve \$191,329.83 in transfers for the month of June 2023.

**F-2**  
Motion to approve the Bills List for the month of June 2023 in the amount of \$1,323,205.82.

**F-4**  
Motion to approve the Bills List for the month of July 2023 in the amount of \$1,508,405.16.

**F-5**  
Motion to approve the Treasurer of School Monies Report for May 2023.

**F-6**  
Motion to approve the Treasurer of School Monies Report for June 2023.

**F-7**  
Motion to approve the Board Secretary’s Monthly Report for May 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

### **F-8**

Motion to approve the Board Secretary's Monthly Report for June 2023.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending June 30, 2023.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

### **F-9**

Motion to authorize payroll deductions, requested by staff, for a 457 Tax Sheltered Annuity through Equitable AXA.

### **F-10**

Motion to accept a new copier lease effective on or before 8/11/23 at a monthly rate of \$1,892.00.

*Background: Total annual savings from the current annual contract is \$5,477.11.*

### **F-11**

Motion to approve a shared bus route through Sussex County Regional Cooperative for twenty Hardyston students attending Pope John XIII, Reverend Brown, and Veritas, at a cost of \$20,765.

### **F-12**

Motion to accept \$234,956 in Extraordinary Aid from the 2022-2023 SY and apply those funds to the 2023-2024 school budget.

### **F-13**

Motion to accept the 2022-2023 Non-Public Transportation Reimbursement Aid in the amount of \$10,608.

### **F-14**

Motion to accept federal grant funding for the IDEA Program for 23-24 in the amount of \$159,464 for IDEA Basic and \$4,842 for IDEA Preschool. Appropriations as follows:

IDEA Basic

100-500 \$159,464 Out of District Placement Tuition

IDEA Preschool

200-300 \$4,842 Prof & Tech Services (PT)

**F-15**

Motion to approve the submission of 23-24 ESEA funding for Titles IA, IIA, III, & IVA as follows:

- Title IA: Total \$70,580
  - \$4,859 transferred from Title IV
  - 100-100 (\$43,060 partial salary), 200-200 (\$27,520 partial benefits) for one Intervention position
- Title IIA: Total \$17,287
  - \$5,141 transferred from Title IV
  - 200-300 \$15,200 Consultants, Professional Development
  - 200-600 \$2,087 Instructional Supplies
- Title III: Total \$368
  - The total available for this grant does not meet the \$10,000 minimum threshold for this grant program. Funds were refused.
- Title IV: Total \$10,000
  - Transferred to Title IA and Title IIA

**F-16**

Motion to approve the following resolution:

**Hardyston Board of Education  
Resolution**

Whereas, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

Whereas, It is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus;

Now, Therefore, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, effective June 30, 2023, that the following outstanding check balances totaling \$21,522.66 within the following checking accounts be canceled:

**General Fund**

Check #	Check Date	Check Amount
33518	01/23/2020	\$ 500.00
33898	06/11/2020	\$ 334.00
34574	10/12/2020	\$11,914.00
34650	10/30/2020	\$ 369.36
34741	12/01/2020	\$ 99.00
35760	10/12/2021	\$ 148.50
36106	01/25/2022	\$ 411.11
34461	10/05/2022	\$ 105.00
36551	06/03/2022	\$ 6,100.00

36574	06/13/2022	\$ 195.00	
36602	06/22/2022	\$ 346.24	Total \$20,522.21

**Agency**

Check #	Check Date	Check Amount	
10501	11/19/2018	\$250.11	
10630	05/29/2019	\$375.17	
10649	06/19/2019	\$375.17	Total \$1,000.45

**ACTION ITEM(S): F-1 – F-16**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the attached substitute calling list for the 2023-2024 school year. All required paperwork has been completed and on file. All hired aides may be approved to substitute as needed. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

**P-2**

Motion to assign Megan O’Mara as Anti-Bullying Coordinator for the 2023-2024 school year.

**P-3**

Motion to assign Larissa Potosnak as Anti-Bullying Specialist for the middle school for the 2023-2024 school year.

**P-4**

Motion to assign Alizah Demczak as Anti-Bullying Specialist for the elementary school for the 2023-2024 school year.

**P-5**

Motion to approve Larissa Potosnak as 504 Coordinator for the Middle School for the 2023-2024 school year at a stipend of \$565.00.

**P-6**

Motion to approve Alizah Demczak as 504 Coordinator for the Elementary School for the 2023-2024 school year at a stipend of \$565.00.

**P-7**

Motion to approve Larissa Potosnak as RTI Coordinator for the Middle School for the 2023-2024 school year at a stipend of \$565.00.

**P-8**

Motion to approve Alizah Demczak as RTI Coordinator for the Elementary School for the 2023-2024 school year at a stipend of \$565.00.

**P-9**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2023/2024 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Kasey Kervatt	Head Coach-Field Hockey	Step 6	\$2,841
Kaitlin Gregory	Assistant Field Hockey Coach	Step 3	\$1,997
Josh Bennett	Head Coach-Soccer	Step 6	\$2,841
John Torppey	Assistant Coach-Soccer	Step 2	\$1,717
Emmaline Kempf	Chorus	Step 6	\$2,561
Stacey Luce	Cross Country	Step 5	\$2,700
Kasey Kervatt	Yearbook Advisor	Step 3	\$1,856
Kasey Kervatt	National Art Society-Advisor		\$526/15 hours
Tara Scognamiglio	National Junior Honor Society-Advisor		\$526/15 hours
Emmaline Kempf	Honors Music		\$300.00

**P-10**

Motion to re-appoint Robert Demeter as teacher, MA+30, Step 18, \$92,551, for the period September 1, 2023 through June 30, 2024.

*Background:* Mr. Demeter will replace the Media Specialist teacher who retired at the end of the 2022-2023 school year.

**P-11**

Motion to employ David Sasso, School Social Worker, for 4.5 additional days during the summer for general summer Child Study Team Office requirements. Mr. Sasso will be paid at his current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and Superintendent and BOE approval.

**P-12**

Motion to accept, with regret, the letter of resignation from Lisa Metzgar, Special Education teacher at the middle school, effective August 29, 2023.

**P-13**

Motion to employ the following special education paraprofessional(s) for the 2023-2024 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
April Lewczuk	17.12
Deidre Schmitt	17.12
Lina Amodio	17.12
Deborah Smedley	17.12
Alexa Cunningham	17.12
Stephanie Suckey	17.12
Valerie Parada	17.12
Candace Ouellette	17.12
Ashley Miller	23.00

**P-14**

Motion to employ Gulay Maffia, Director of Special Education, for three additional days during the summer for general summer Child Study Team Office requirements. Dr. Maffia will be paid at her current per diem rate per 6 hour work day. Any additional days needed may only be granted upon subsequent request and Superintendent and BOE approval.

**P-15**

Motion to approve Francis Panny as LTS – 6<sup>th</sup> Grade Resource, for the period September 1, 2023 through on or about November 30, 2023 at a rate of \$175.00/day; on the 61<sup>st</sup> day, BA, Step 1, \$58,016 pro-rated, as outlined in the negotiated agreement.

**P-16**

Motion to approve Tara Kominiak as middle school LLD teacher, BA, Step 1, \$58,016, for the period September 1, 2023 through June 30, 2024.

**P-17**

Motion to assign Michael Ryder, Superintendent, as the district’s School Safety Specialist for the 2023-2024 school year.

**P-18**

Motion to approve payment to the following paraprofessionals, at their current hourly rate, for CPI refresher training on Tuesday, September 5, 2023:

Natalie Cammarata  
Abigail Groggaard  
Amie Barone

Deborah Coltenback  
Marianne Monahan  
Deborah Skowronski

Maria Flaherty  
Danielle Romeo  
Carriann Centi

*Background: Training typically lasts at least three hours.*

**P-19**

Motion to approve three paraprofessional positions as required by the Individualized Education plan for specified students.

**ACTION ITEM(S): P-1 – P-19**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>
CoPA – Speech, Trenton	Oct. 18, Dec. 13, Feb. 21, May 1	-0-	\$374.50 (for all 4 classes)	M. Hubbard
School Safety Specialist Training, Flemington	Aug. 14-17, 2023	-0-	\$225.60 (RT / 4 days)	M. Ryder
FUNDations Level One Workshop	Aug. 14 <b>or</b> Aug. 25	\$320.00	VIRTUAL	A. Garofalo

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2023-2024 school year:

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost Per Student</b>
Select MS 6-8 <sup>th</sup> Students	Anti-Bullying Summit, Sussex County Technical School, Sparta	10/18/2023	-0-
Grade 5	Buehler Science Center, Paramus	11/1/2023	\$40.00

**C/P-3**

Motion to approve the District’s updated LEA Guidance for Virtual or Remote Instruction Plan for the 2023-

2024 school year (copy attached).

**ACTION ITEM(S): C/P-1 – C/P-3**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a first reading of the following policy:

P 2419            School Threat Assessment Teams

**ACTION ITEM(S): POL-1**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2023-2024 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Sussex County Men’s Modified Softball League	ES Baseball & Softball Fields	Aug. 27 - Nov. 26 2023	9:00 - 2:00	Sunday

**F/O-2**

Motion to approve the withdrawal from Maintenance Reserve for the 2023-24 School Year in the amount of \$40,218.68 for the following:

1. Major repairs for two chillers at the Middle School. (30GT Condenser-\$19,396.42 and 30GXN Leak Check and Cond Fix-\$20,822.26)
2. Elementary School Fire Alarm Panel Replacement and Commercial Fire Alarm Monitoring-Radio (\$11,727.02)

**F/O-3**

Motion to approve Change Order #1 for the ES Paving Project in the amount of \$11,533.00 for the removal and replacement of 15 square yards of concrete pad and replacement of 20 square yards of HMA driveway with 6” concrete masonry.

*Note: This change order will be deducted from the allowance which is currently \$150,000 with a remaining balance of \$138,467.*

**ACTION ITEM(S): F/O-1 – F/O-3**

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Maksymiuk	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**XI. Written Communication**

**XII. Public Comment (Board Policy #0167)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mrs. Catherine Maksymiuk \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_
- Mr. David Van Ginneken \_\_\_\_\_
  
- Mr. Michael Ryder \_\_\_\_\_
- Ms. Carolyn Joseph \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.