

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
OCTOBER 8, 2024
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Ms. Carolyn B. Joseph	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)
Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report - NJSLA Assessment Results Report
- District Goals Update
4. HIB Self-Assessment Report – Meg O’Mara
5. Staff Recognition: *nominated by Lori Wehmeyer, Youth Market-New Jersey*

Outstanding Kids Heart Challenge Coordinator Award: Ann Kasa

Outstanding Kids Heart Challenge Principal Award: Jennifer Cimaglia

“To date Hardyston Elementary has raised \$113,022.84. This year (2024) they had 160 students registered, 130 raising funds online and 97 students completing Finn’s Mission. The success of Hardyston Elementary’s Kids Heart Challenge is a direct result of the dedication of Ann Kasa, PE Teacher and Jennifer Cimaglia Principal.” *Lori Wehmeyer*

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Mr. Edward Reinle _____
- Mr. David Van Ginneken _____

Mr. Michael Ryder _____
Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

- November 12 – Regular Meeting
- December 10 – Regular Meeting
- January 7 – Annual Reorganization Meeting
- January 21 – Budget Workshop
- February 11 – Regular Meeting
- February 25 – Budget Workshop

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. September 10, 2024

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; the October report is based on the recommendation of the Superintendent.*

Background: HIB report for 10-8-24 is located in the Executive Session folder and will be voted on at the November 12, 2024 BOE meeting (if necessary).

FINANCE

F-1

Motion to approve \$6,377.22 in transfers for the month of September 2024.

F-2

Motion to approve the Bills List for the month of September 2024 in the amount of \$ 1,349,557.87.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for August 2024.

F-4

Motion to approve the Board Secretary’s Monthly Comparison Report for August 2024.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2024.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION ITEM(S): F-1 – F-4

Motion of adopt:	_____	Seconded By:	_____	_____	_____
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Alfano	_____	_____	_____	_____	
Barrett	_____	_____	_____	_____	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2024-2025 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girl Scout Senior Troop #96849	MS Room 204	Sept. – June	6:30 – 8 PM	Tuesdays
Wallkill Valley Girl Scout Service Unit Cookie Kick Off	MS Gym and Cafeteria	Jan. 10 <i>Snow date: Jan. 13</i>	5 – 9:30 PM	Friday <i>Monday</i>
Wallkill Valley Youth Basketball	MS Gym	Nov. – March	6 – 9 PM	Monday – Wednesday

Wallkill Valley Youth Basketball	ES Gym	Nov. – March	6 – 8 PM	Monday – Friday
The Railroad Club	MS Lobby ES Lobby	Nov. 19 Nov. 22	All day demonstration	Tuesday Friday

ACTION ITEM(S): F/O-1

Motion of adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE / BOARD MEMBER	BENEFIT
Sussex County School Counselors Association, Byram	9/26/24	- 0-	\$16.92	A. Demczak	Informs counselors on up-to-date trends and laws
Sussex County School Counselors Association, Byram	9/26/24	- 0-	\$13.16	L. Potosnak	Informs counselors on up-to-date trends and laws
NJ ASA Techspo, Atlantic City	1/29-31/2025	\$590.00	\$451.16 + tolls	D. Kornak	Annual conference; trainings and seminars on new products, etc.
NJ ASA Techspo, Atlantic City	1/29-31/2025	- 0 -	\$451.16 + tolls	M. Ryder	Annual conference; trainings and seminars on new products, etc.
NJTEEA Fall Conference, Rutgers, Piscataway	11/1/24	\$225.00	\$51.70	H. Romahn	Presenting on an elementary level computer science instruction; learn about

					engineering and tech topics
NJALC Fall Symposium 2024	10/25/24	\$205.00	\$80.84	G. Gibson	Updates on new assessments
Special Ed. Director's Toolkit, Monroe	11/15/24	\$149.00	- 0 - <i>carpooling</i>	G. Maffia	Addressing disruptive behavior in classrooms
Micro Bits Advanced Program, PRISM/MSU	11/1/24	-0-	\$34.78	R. Demeter	Continuation to provide further instruction on how to teach micro bits

C/P-3

Motion to approve the 2024-2025 Food Service Biosecurity Management Plan as attached and reviewed by committee.

C/P-4

Motion to approve the Nursing Services Plan 2023 for the middle and elementary schools (attached).

C/P-5

Motion to approve the HIB Self-Assessment Score for the 2023-2024 school year as previously presented.

C/P-6

Motion to approve the Hardyston School District Professional Development Plan for the 2024-2025 school year (attached).

C/P-7

Motion to approve the Chronic Absenteeism Corrective Action Plan for 24-25 school year (attached).

C/P-8

Motion to approve select middle school students to be a part of the Sussex County Junior Honors Band/Chorus for the 2024-2025 school year, under the direction of Emmaline Kempf, Music Teacher. Transportation costs for all day rehearsals will be divided among local districts. Hardyston's share is \$350.00.

C/P-9

Motion to approve select middle school students to attend an all-day rehearsal at Vernon High School on November 12 from 9 AM to 1 PM. Transportation cost will be divided among local school districts.

C/P-10

Resolved to approve the following parent-paid class trip(s) for the 2024-2025 school year:

Grade	Destination	Date	Cost Per Student
8	Bernard B. Jacobs Theater, New York City <i>(The Outsiders)</i>	4/17/25	\$160.00 <i>(includes ticket, lunch, charter bus)</i>

ACTION ITEM(S): C/P-1 – C/P-10

Motion of adopt: _____ Seconded By: _____

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2024-2025 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Jacqueline Bronstein	Teacher	CEAS K-6
Daryl Rodriguez	Custodian	N/A
Austin Caldwell	Teacher	Standard – Teacher of Health/PE
Lourdes Chacon	Teacher / Paraprofessional	Sub Cert in process
Linda Schiele	Teacher	CE – K-6

P-2

Motion to employ the following special education paraprofessional(s) for the 2024-2025 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Step	Rate per Hour
Trevor Washer	1	\$17.50

P-3

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2024/2025 school year (step amount as per negotiated agreement):

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with

N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kasey Kervatt	National Art Society Advisor	Stipend	\$526/15 hours
Kristina Luciano	National Junior Honor Society Adv.	Stipend	\$526/15 hours

P-4

Motion to approve Teresa Zinck on an as needed basis, for the 2024-2025 school year for miscellaneous hourly rate for certified and non-certified activities as outlined in the current negotiated agreement.

P-5

Motion to accept, with regret, the resignation letter from Sarah Nelson, part time paraprofessional at the elementary school, effective October 3, 2024. The Nelson family is relocating to Texas.

P-6

Motion to approve compensation to the following paraprofessionals who will be attending in-house CPI training on the October 14, 2024 In-Service Day (paraprofessionals are not required to work on this day).

Iman Ahmed	Olivia Biddulph	Carriann Centi	Dominic Kalczuk
Hailey Kaprowski	Dana Naprstek	Deidre Schmitt	Deborah Smedley
Erika Santos	Trevor Washer		

P-7

Motion to approve Susan Verso as Business Administrator/Board Secretary, pending approval from the County Office, for the period November 1, 2024 through June 30, 2025.

Background: Final contract to be approved at the November 12, 2024 meeting.

P-8

Resolved, that the Board of Education hereby places Dr. Jennifer Rosen on an intermittent Federal family medical leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, commencing on or about September 23, 2024. Dr. Rosen will provide dates with as much notice as practically possible.

ACTION ITEM(S): P-1 – P-8

Motion of adopt:	_____		Seconded By:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Alfano	_____	_____	_____	_____	
Barrett	_____	_____	_____	_____	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

POLICY

POL-1

Motion to approve a first reading of the following policies:

- [P3161](#) Examination for Cause
- [P4161](#) Examination for Cause
- [P3324](#) Right of Privacy
- [P4324](#) Right of Privacy

ACTION ITEM(S): POL-1

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

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XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mr. Anthony Alfano _____

Mrs. Jean Barrett _____
Mrs. Donna Carey _____
Mr. Nick Demsak _____
Mr. Brian Drelick _____
Mr. Ron Hoffman _____
Mrs. Susan Lucarelli _____
Mr. Edward Reinle _____
Mr. David Van Ginneken _____

Mr. Michael Ryder _____
Ms. Carolyn B. Joseph _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.