

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 12, 2024  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed:       Yes       No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda
2. Committee Reports:  
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)  
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)  
Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report – QSAC District Performance Review (DPR)
4. Student Recognition:

**September/October:**

Kindergarten	<b>Elliott Joustra</b>
Grade 1	<b>Zachary Lorenzo</b>
Grade 2	<b>Zhieliah Delfin</b>
Grade 3	<b>Trevor Sowden</b>
Grade 4	<b>Carson Keil</b>
Grade 5	<b>Avery Boyd</b>
Grade 6	<b>Kylie Washer</b>
Grade 7	<b>Logan Richter</b>
Grade 8	<b>David Garcia</b>

**V. Public Comment (Board Policy #0167)** (please limit comments to action agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**VI. Executive Session** *if needed*

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Mr. Edward Reinle \_\_\_\_\_

Mr. David Van Ginneken \_\_\_\_\_

Mr. Michael Ryder \_\_\_\_\_

Mrs. Susan Verso \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

- December 10 – Regular Meeting
- January 7 – Annual Reorganization Meeting
- January 21 – Budget Workshop
- February 11 – Regular Meeting
- February 25 – Budget Workshop

**IX. New Business**

**NB-1**

Motion to approve Hardyston School District – District Performance Review (DPR) as discussed in Workshop session.

*Background: The district will be monitored by the State this year; as part of the comprehensive review, this self-assessment tool measures the district’s compliance with weighted quality performance indicators in five identified areas of effectiveness. (Instruction and Program, Fiscal management, Governance, Operations, Personnel)*

**ACTION ITEM(S): NB-1**

Motion of adopt: \_\_\_\_\_ Secoded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**X. Agenda Items:**

**MEETING MINUTES**

1. October 8, 2024

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____

Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; the November report is based on the recommendation of the Superintendent.*

*Background: HIB report for 11-12-24 is located in the Executive Session folder and will be voted on at the December 10, 2024 BOE meeting (if necessary).*

Motion of adopt:	_____	Seconded By:	_____	
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$1,179.65 in transfers for the month of October 2024.

**F-2**

Motion to approve the Bills List for the month of October 2024 in the amount of \$1,545,605.46.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for September 2024.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for September 2024.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Carolyn B. Joseph, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Carolyn B. Joseph, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending September 30, 2024.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**ACTION ITEM(S): F-1 – F-4**

Motion of adopt: \_\_\_\_\_ Secoded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2024-2025 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Recreation TOP Soccer	MS Gym	April – June	5:30 – 6:30	Wednesdays
Wallkill Valley Girl Scouts Service Unit	ES Cafeteria	April 9, 2025 Unicorn Day	5-9 PM	Wednesday

**F/O-2**

**BE IT RESOLVED**, to approve the following resolution for submission of the Comprehensive Maintenance Plan (CMP) and M-1 Report for the 2025-2026 school year:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of Hardyston School District are consistent with these requirements; and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

**Now Therefore Be It Resolved**, that the Hardyston Public School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Hardyston School District in compliance with Department of Education requirements.

**F/O-3**

Motion to approve the following resolution:

**WHEREAS**, the Hardyston School District has equipment that is no longer needed to meet the operational requirements of the school district, and

**WHEREAS**, it is in the best interest of the District to dispose of such property through trade in, negotiated sale, donation, public auction or in refuse (destruction).

**Now, THEREFORE BE IT AGREED AND RESOLVED**, by the Board of Education of Hardyston Public School District, the equipment listed below:

Quantity: (1) Washer/Dryer Laundry Tower

**ACTION ITEM(S): F/O-1 – F/O-3**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

<b>EVENT</b>	<b>DATE</b>	<b>REGISTRATION FEE</b>	<b>MILEAGE &amp; OTHER EXPENSES</b>	<b>EMPLOYEE/BOARD MEMBER</b>	<b>BENEFIT</b>
President's Distinguished Lecture Series: Temple Grandin, Union	12/5/24	\$20.00	<i>carpooling</i>	A. Kopf	Speaker is an autistic individual seeking to educate those working with autistic population.

President's Distinguished Lecture Series: Temple Grandin, Union	12/5/24	\$20.00	\$45.12	C. Carrigan	Speaker is an autistic individual seeking to educate those working with autistic population.
Community Parent Involvement Specialists (CPIS), Trenton	11/20/24 and 1/14/25	- 0 -	\$93.62	N. Pirrello	Learn about the role of CPIS and how to support children and families in preschool program  (PEA)

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2024-2025 school year:

Grade	Destination	Date	Cost Per Student
5-8 Choir	WSUS Radio Station and Elementary School, Franklin	12/13/24	N/A <i>Budgeted item</i>
6-8 Band/Choir	Multi-District Rehearsal, Wallkill Valley Regional High School	1/28 and 1/29	N/A <i>Bus cost shared with regional schools; student activities account</i>
3	Sussex County Fairgrounds, The Plant Program, Augusta	6/5/25	\$17.00

**ACTION ITEM(S): C/P-1 – C/P-2**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2024-2025

school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Shakeel Danwatta	Teacher / Paraprofessional	Sub Cert. - Exp. 9/3/2029
Alexa Rivera	Teacher / Paraprofessional	Sub Cert. – Exp. 10/1/29
Erin Vreeland	Teacher / Paraprofessional	Sub Cert. – Exp. 9/5/28

**P-2**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2024/2025 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Aliena Hull	Math Club Advisor	Stipend: \$526/15 hours
Caitlin Carrigan	Ski Club Advisor	Stipend: \$526/15 hours
Kristen Meyer	Heart of a Hornet Club Advisor	Stipend: \$526/15 hours

**P-3**

Motion to approve Susan Verso as Business Administrator/Board Secretary, at an annual salary of \$118,000, prorated, for the period November 1, 2024 through June 30, 2025, as per contract approved by the County Office.

**P-4**

Motion to accept, with regret, the resignation letter from Madison Trent, part time ESL teacher, effective on or about December 13, 2024.

*Background: Ms. Trent accepted a full time position in another school district.*

**P-5**

Motion to approve James Hamill, student with Seton Hall School Counseling program, as a school counselor intern with the district. Mr. Hamill will complete 150 hours this semester with our school counselor, Alizah Demczak.

**P-6**

Motion to accept, with regret, the resignation letter from Dana Naprstek, part time paraprofessional, effective November 15, 2024.

*Background: Mrs. Naprstek accepted another position within the district.*

**P-7**

Motion to approve Dana Naprstek as Assistant to the Business Administrator/Accounts Payable Clerk, for the period November 18, 2024 through June 30, 2025, at an annual salary of \$47,500, prorated.

**P-8**

Motion to accept, with regret, the resignation letter from Kamyrn Polowy, PK Teacher, effective January 6, 2025.

*Background: Ms. Polowy has chosen not to return after her leave of absence to assume home duties.*

**P-9**

Motion to approve Heather Cascone as preschool teacher, for the period November 18, 2024 through June 30, 2025, BA, Step 1, \$59, 151, prorated.

*Background: Mrs. Cascone has been the long term substitute teacher in this position since September.*

**P-10**

Motion to approve Julia Feldman, student at Centenary University, as a student teacher at the elementary school with Kristen Meyer as Cooperating Teacher, for the Spring 2025 and Fall 2025 semesters.

**P-11**

Motion to approve Patricia Hess as part time RBT (Registered Behavior Technician) at the elementary school, at an hourly rate of \$23.00, pending receiving RBT certification within 60 days.

**ACTION ITEM(S): P-1 – P-11**

Motion of adopt:	_____		Seconded By:	_____	
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Alfano	_____	_____	_____	_____	
Barrett	_____	_____	_____	_____	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Van Ginneken	_____	_____	_____	_____	

**POLICY**

**POL-1**

Motion to approve a second reading and adopt the following policies:

- [P3161](#) Examination for Cause
- [P4161](#) Examination for Cause
- [P3324](#) Right of Privacy
- [P4324](#) Right of Privacy

**ACTION ITEM(S): POL-1**

Motion of adopt:	_____		Seconded By:	_____	
<b>MOTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	
Alfano	_____	_____	_____	_____	
Barrett	_____	_____	_____	_____	

Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**XI. Written Communication**

1. Parent Letter – Thank you

**XII. Public Comment (Board Policy #0167)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**XIII. Executive Session if needed**

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

Mr. Anthony Alfano	_____
Mrs. Jean Barrett	_____
Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Mrs. Susan Lucarelli	_____
Mr. Edward Reinle	_____
Mr. David Van Ginneken	_____
Mr. Michael Ryder	_____
Mrs. Susan Verso	_____

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.