

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
DECEMBER 10, 2024  
7:00 PM**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Mr. David Van Ginneken	present	absent	arrived at _____ p.m.
Mr. Michael Ryder	present	absent	arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed:       Yes       No

Special Guest(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
\_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

1. Updates to Agenda
2. Committee Reports:  
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)  
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)  
Personnel, Negotiations, Grievance & Policy (N. Demsak)
3. Superintendent Report – District Goals Update
4. School Safety Data System Report – Meg O’Mara
5. Presentation: 2023-24 Audit - Heidi Wohlleb, Nisivoccia & Company LLP
6. Board Member Recognition – **David Van Ginneken**

*WHEREAS, Mr. David Van Ginneken has served as a member of the Hardyston Township Board of Education since February 2015 through December 2024, and has served as the President, Vice President, Committee Chair, and Committee Member of Curriculum, Programs, Educational Technology & Community Relations, Personnel, Negotiations, Grievance & Policy, and Finance, Facilities and Operations & Technology Infrastructure , and*

*WHEREAS, Mr. David Van Ginneken has served the students and residents of Hardyston Township with dedication, commitment, and integrity.*

**NOW, THEREFORE BE IT RESOLVED**, *that the Hardyston Township Board of Education extends its sincerest thanks and deepest appreciation for his contributions and unwavering leadership, and wishes him the best of health and happiness in his future endeavors.*

**V. Public Comment (Board Policy #0167)** (please limit comments to action agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**VI. Executive Session** *if needed*

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_

Mrs. Susan Lucarelli \_\_\_\_\_  
 Mr. Edward Reinle \_\_\_\_\_  
 Mr. David Van Ginneken \_\_\_\_\_  
  
 Mr. Michael Ryder \_\_\_\_\_  
 Mrs. Susan Verso \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

- January 7 – Annual Reorganization Meeting
- January 21 – Budget Workshop
- February 11 – Regular Meeting
- February 25 – Budget Workshop

**IX. New Business**

**X. Agenda Items:**

**MEETING MINUTES**

1. November 12, 2024

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**HIB REPORT** *All policies and procedures have been followed and met; the December report is based on the recommendation of the Superintendent.*

*Background: HIB report for 12-10-24 is located in the Executive Session folder and will be voted on at the January 7, 2025 BOE meeting (if necessary).*

Motion of adopt: \_\_\_\_\_ Secoded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____

Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$5,000.84 in transfers for the month of November 2024.

**F-2**

Motion to approve the Bills List for the month of November 2024 in the amount of \$1,292,724.04.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for October 2024.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for October 2024.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Susan Verso, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Susan Verso, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending October 31, 2024.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to accept and approve the Comprehensive Annual Financial Report and Auditors’ Management Report for the fiscal year ending June 30, 2024, as submitted by the school auditor, Heidi Wohlleb of Nisivoccia & Company, LLP, Newton, NJ, as presented at the public meeting today, December 10, 2024.

**ACTION ITEM(S): F-1 – F-5**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
**MOTION                      YES                      NO                      ABSTAIN                      ABSENT**

Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2024-2025 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Sussex County Stars Softball League	ES Gym	Dec – Feb	6 – 9 PM	Fridays

**ACTION ITEM(S): F/O-1 – F/O-**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Be it resolved that the Hardyston Board of Education, upon the recommendation of the Superintendent, hereby approves the District’s Preschool Expansion Plan for the 2025-2026 school year.

**ACTION ITEM(S): C/P-1**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2024-2025 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Glenn Eisenecker	Custodian	N/A

**P-2**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2024/2025 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Amanda Sanders	Adventure Theater Advisor	Step 3	\$1,997.00
Christine Reder	Knitting Club – ES	Stipend	\$526/15 hours
Katrina Vinkman	Band Lessons - ES	Stipend	\$526/15 hours
Jake Lombardo	Reading Club – MS	Stipend	\$526/15 hours

**P-3**

Motion to approve the 2025 increase in the state minimum wage rate as indicated for substitute coverage effective January 1, 2025:

- 1. Substitute Secretary: \$15.49/hour (123.92 / 8 hour day)
- 2. Substitute Paraprofessional: \$15.49/hour (92.94 / 6 hour day)
- 3. Substitute Custodian: \$15.49/hour (61.96 / 4 hour day)

**P-4**

Motion to employ the following special education paraprofessional(s) for the 2024-2025 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Rate per Hour
Kayla Gundersen	17.50

**P-5**

Motion to approve Madison Civitan as LTS – Interventionist, BA, Step 1, \$59,151, prorated, beginning January 16, 2025 through on or about March 20, 2025, as per negotiated agreement.

**ACTION ITEM(S): P-1 – P-5**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Van Ginneken	_____	_____	_____	_____

**POLICY** *Nothing to Report*

**XI. Written Communication**

**XII. Public Comment (Board Policy #0167)**

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*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**XIII. Executive Session *if needed***

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_

Mr. Ron Hoffman \_\_\_\_\_  
Mrs. Susan Lucarelli \_\_\_\_\_  
Mr. Edward Reinle \_\_\_\_\_  
Mr. David Van Ginneken \_\_\_\_\_

Mr. Michael Ryder \_\_\_\_\_  
Mrs. Susan Verso \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.