

**HARDYSTON TOWNSHIP BOARD OF EDUCATION  
 REGULAR MEETING AGENDA  
 FEBRUARY 11, 2025  
 7:00 PM – MIDDLE SCHOOL CAFETERIA**

**I. Call to Order**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, “Open Public Meetings Act,” Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district’s web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

**II. Pledge of Allegiance**

**III. Roll Call**

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Ms. Clarissa Marotta	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Dr. Michael Ryder	present	absent	arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed:     Yes             No

Special Guest(s) Present: \_\_\_\_\_  
 \_\_\_\_\_

Staff Member(s) Present: \_\_\_\_\_  
 \_\_\_\_\_

Community Member(s) Present: \_\_\_\_\_  
 Other: \_\_\_\_\_

**MISSION STATEMENT**

*The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21<sup>st</sup> Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.*

**IV. Workshop**

- 1. Updates to Agenda
- 2. Committee Reports:  
Curriculum, Programs, Educational Technology & Community Relations (B. Drelick)  
Finance, Facilities and Operations & Technology Infrastructure (R. Hoffman)  
Personnel, Negotiations, Grievance & Policy (N. Demsak)
- 3. Superintendent’s Report
- 4. **Staff Recognition:**

Educator of the Year: **Diane Lapinski**, Hardyston Elementary  
**Kaitlin Gregory**, Hardyston Middle

Educational Services Professional: **Maureen (Molly) Hubbard**, Hardyston Elementary  
**Caitlin Carrigan**, Hardyston Middle

**V. Public Comment (Board Policy #1200)** (please limit to agenda items only)

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and street address). The public comment section is for the board members to listen to the concerns of the public and take those concerns under advisement and be discussed during a committee meeting. Please note that the Board appreciates any and all comments made and welcomes the participation. (please provide name and street address).*

**VI. Executive Session** *if needed*

*Motion is presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**VII. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Ms. Clarissa Marotta \_\_\_\_\_
- Mr. Ed Reinle \_\_\_\_\_
  
- Dr. Michael Ryder \_\_\_\_\_
- Mrs. Susan Verso \_\_\_\_\_

Action following Executive Session if needed:

**VIII. Old Business**

**O/B-1**

- February 25 – Budget Workshop
- March 11 – Regular Meeting
- April 22 – Regular Meeting and Budget Public Hearing
- May 13 – Regular Meeting
- June 10 – Regular Meeting
- June 24 – Annual Evaluation / Retreat
- July 8 – Regular Meeting
- August 12 – Regular Meeting

**IX. New Business**

**N/B-1**

The Board of Education hereby approves the sidebar agreement between the Board and HTEA dated February 11, 2025, subject to the terms and conditions therein and which the Board President and/or Superintendent is authorized to sign on behalf of the board.

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**X. Agenda Items:**

**MEETING MINUTES**

1. January 7, 2025 – Annual Reorg and Regular Meeting
2. January 21, 2025 – Budget Workshop

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**HIB REPORT** All policies and procedures have been followed and met; the February report is based on the recommendation of the Superintendent.

*Background: HIB report for 2-11-25 is located in the Executive Session folder and will be voted on at the March 11, 2025 BOE meeting (if necessary).*

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**FINANCE**

**F-1**

Motion to approve \$34,960,95 in transfers for the month of January 2025.

**F-2**

Motion to approve the Bills List for the month of January 2025 in the amount of \$1,475,269.36.

**F-3**

Motion to approve the Treasurer of School Monies Comparison Report for December 2024.

**F-4**

Motion to approve the Board Secretary’s Monthly Comparison Report for December 2024.

*WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Susan Verso, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Susan Verso, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending December 31, 2024.*

*BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary’s and treasurer’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.*

**F-5**

Motion to approve application of the waiver of compliance for the district’s participation in Special Education Medicaid Initiative (SEMI):

**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2025-26SY, and

**Whereas**, the Hardyston Township Board of Education desires to apply for this waiver due to the fact that it projects having 40 or fewer Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2025-26 budget year (\$2,864.40) (31 students projected).

**Now Therefore Be It Resolved** that the Hardyston Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2025-26 school year.

**F-6**  
Motion to approve the following resolution with the Sussex County Regional Transportation Cooperative for the 2025-2026 school year:

WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the Hardyston Board of Education for transportation along established routes to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the Hardyston Board of Education that pursuant hereto the President and Secretary of the Hardyston Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the Hardyston Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of students for the 25-26 school year.

**F-7**  
Motion to approve the following resolution:

**Hardyston Board of Education  
Resolution**

**WHEREAS**, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

**WHEREAS**, It is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective account balance or credited to surplus;

**NOW, THEREFORE**, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, that the following outstanding check balances within the following checking accounts be canceled or re-issued:

**General Fund Account**

<b>Check #</b>	<b>Check Date</b>	<b>Check Amount</b>
37430	01/30/2023	\$1022.00
38822	3/25/2024	\$129.00
*38866	4/9/2024	\$1167.00

*\*Replacement check issued.*

**Student Activities Account**

Check #	Check Date	Check Amount
*6623	06/14/2024	\$200.00
6627	06/14/2024	\$25.00
*6631	06/21/2024	\$48.00

*\*Replacement check issued.*

**F-8**

Motion to approve the following resolution:

**WHEREAS**, the Hardyston School District has equipment that is no longer needed to meet the operational requirements of the school district, and

**WHEREAS**, it is in the best interest of the District to dispose of such property through trade-in, negotiated sale, donation, public auction or in refuse (destruction).

**NOW, THEREFORE BE IT AGREED AND RESOLVED**, by the Board of Education of Hardyston Public School District, the equipment listed below:

Quantity:

- (2) Carpet Extractors
- (1) Pommel horse
- (1) Gymnastics floor mat
- (2) Wooden Picnic Tables
- (8) Student Chairs
- (6) Student Desks

**ACTION ITEM(S): F-1 – F-8**

Motion to adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**FACILITIES/OPERATIONS**

**F/O-1**

Motion to approve the following 2024-2025 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Hardyston Men's Softball League	ES Softball and Baseball Fields	Apr – Sept	9 AM – 1 PM	Sundays

**ACTION ITEM(S): F/O-1**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**CURRICULUM/PROGRAMS**

**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE/BOARD MEMBER	BENEFIT
Small Step to Learning: Food, Fitness, Fun, SCCC	3/20/25	- 0 -	\$9.40	D. Lapinski	Training on preschool nutrition, programs, activities
Best Practices for Addressing Mental Health Issues in Schools	Anytime	\$295.00	VIRTUAL	M. Petronella	Prepare for mental health issues; learn strategies to support students
NJASA/ERF and NJPSA/FEA Women's Leadership Conference, Somerset	4/7/25	\$279/ea.	\$28.00 <i>carpooling</i>	M. Ryder G. Maffia	Both are presenting for session: "Forms for Staff and Leaders Collaboration: Strengthen a Community of Care and Support".
Education Leadership	1/28/25	- 0 -	\$74.26	C. Carrigan	Representing Hardyston Schools as a

Network – SONJ					new developing district for Unified Sports
Pattern of Strengths or Weaknesses: Analyzing Difficulties	4/11/25	\$60.00	Virtual	J. Rosen	In-depth analysis of using the pattern of strengths and weaknesses made with more complex cases
NJSBGA Annual Conference/Expo, Atlantic City	3/23-26/2025	\$350.00	\$464.10 <i>(waiver provided for room)</i>	A. Tully	Trainings/informational sessions for facilities managers
Woodcock Johnson V (WJV) Learning Lab	2/27/25	\$75/ea.	VIRTUAL	J. Rosen G. Gibson	Initial training to learn how to use the technology for new WJV assessment and cognitive batteries

**C/P-2**

Resolved to approve the following parent-paid class trip(s) for the 2024-2025 school year:

Grade	Destination	Date	Cost Per Student
PK	TurtleBack Zoo, West Orange	5/19/25 <i>(RD: 5/27)</i>	Funded by PEA grant

**C/P-3**

Motion to approve the 2025-2026 school year calendar as attached.

**ACTION ITEM(S): C/P-1 –C/P-3**

Motion of adopt: \_\_\_\_\_ Seconded By: \_\_\_\_\_

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**PERSONNEL**

(All Personnel resolutions are based on the recommendation of the Superintendent.)

**P-1**

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2024-2025 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

<b>NAME</b>	<b>POSITION</b>	<b>CERTIFICATION</b>
Kathleen Eichvalds	Teacher / Paraprofessional	Sub Cert – Exp. 7/1/2026
Alexandra Kahlau	Teacher / Paraprofessional	Sub Cert – Exp. 2/24/2029
Sabrina Carra	Custodian	N/A

**P-2**

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2024/2025 school year (step amount as per negotiated agreement):

*The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.*

Joshua Bennett	Assistant Boys Basketball Coach	Step 6	\$2,700.00
Whitney Dugan	Assistant Girls Basketball Coach	Step 6	\$2,700.00

**P-3**

Resolved, that the Board of Education hereby places Juan Hurtado on an intermittent Federal family medical leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, commencing on or about February 24, 2025 and ending on or about March 7, 2025. Mr. Hurtado will provide dates with as much notice as practically possible.

**P-4**

Motion to accept, with regret, the letter of retirement from Patricia Rosendale, Grade 6 Language Arts Teacher, effective February 28, 2025. Mrs. Rosendale has been with the district for over 36 years.

**P-5**

Motion to approve Taylor Gambert as Grade 6 – Language Arts Teacher for the period March 3, 2025 through June 30, 2025, BA, Step 5, \$60,951, prorated, as per negotiated agreement.

**P-6**

Motion to approve reimbursement to the following paraprofessionals, at their current hourly rate, for a 6-hour CPI in-house training session on Monday, March 10, 2025 (teacher in-service day):

- Elizabeth Kelly
- Erika Santos
- Roula Wahad

**ACTION ITEM(S): P-1 – P-6**

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**POLICY**

**POL-1**

Motion to approve a [first reading](#) of the following policies and/or regulations:

- 0174            Legal Services
- 5516P&R      Use of Electronic Communication Devices
- 5111            Eligibility of Resident/Nonresident Students
- 5512            Harassment, Intimidation, or Bullying
- 5533P&R      Student Smoking
- 5701            Academic Integrity
- 5710            Student Grievance

**ACTION ITEM(S): POL-1**

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

**XI. Written Communication**

1. Thank you note – Project Self-Sufficiency for Stuff the Stocking

**XII. Public Comment (Board Policy #0167)**

*“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.*

*The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).*

**XIII. Executive Session** *if needed*

*A motion was presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Hardyston Township Board of Education enters private session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act". Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.*

**XIV. Return to Public Session**

*Motion to the Board of Education will return to public session at \_\_\_\_\_ p.m.*

**Roll Call**

- Mr. Anthony Alfano \_\_\_\_\_
- Mrs. Jean Barrett \_\_\_\_\_
- Mrs. Donna Carey \_\_\_\_\_
- Mr. Nick Demsak \_\_\_\_\_
- Mr. Brian Drelick \_\_\_\_\_
- Mr. Ron Hoffman \_\_\_\_\_
- Mrs. Susan Lucarelli \_\_\_\_\_
- Ms. Clarissa Marotta \_\_\_\_\_
- Mr. Ed Reinle \_\_\_\_\_
  
- Dr. Michael Ryder \_\_\_\_\_
- Mrs. Susan Verso \_\_\_\_\_

Action following Executive Session if needed:

**XV. Adjournment**

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.