

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
OCTOBER 14, 2025
7:00 PM**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mr. Anthony Alfano	present	absent	arrived at _____ p.m.
Mrs. Jean Barrett	present	absent	arrived at _____ p.m.
Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Ms. Clarissa Marotta	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Dr. Michael Ryder	present	absent	arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed: Yes No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

- 1. Updates to Agenda
- 2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (J. Barrett)
Finance, Facilities and Operations & Technology Infrastructure (A. Alfano)
Personnel, Negotiations, Grievance & Policy (D. Carey)
- 3. Board President’s Report
- 4. Superintendent’s Report – STEM Trip Student Presentation

[Fire and Security Drill Report](#)

- 5. HIB Self-Assessment Report (Meg O’Mara)

V. Public Comment (Board Policy #0167) (please limit comments to action agenda items only)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also needs to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

VI. Executive Session if needed

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act.” Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

VII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____
- Mrs. Susan Lucarelli _____
- Ms. Clarissa Marotta _____
- Mr. Ed Reinle _____

- Dr. Michael Ryder _____
- Mrs. Susan Verso _____

Action following Executive Session if needed:

VIII. Old Business

O/B-1

- November 11 – Regular Meeting
- December 9 – Regular Meeting
- January 6 – Regular Meeting and Annual Reorg
- January 20 – Budget Workshop
- February 10 – Regular Meeting
- February 24 – Budget Workshop

IX. New Business

X. Agenda Items:

MEETING MINUTES

1. September 9 – Regular Meeting

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

HIB REPORT *All policies and procedures have been followed and met; the September report is based on the recommendation of the Superintendent.*

Background: HIB report for 10-14-25 is located in the Executive Session folder and will be voted on at the November 11, 2025 BOE meeting (if necessary).

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

FINANCE

F-1

Motion to approve \$76,728.69 in transfers for the month of September 2025.

F-2

Motion to approve the Bills List for the month of September 2025 in the amount of \$1,380,015.26.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for August 2025.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for August 2025.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Susan Verso, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Susan Verso, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending August 31, 2025.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Whereas, the Board of Education of Hardyston Township acknowledges the generous donation of \$22,148 from a Hardyston resident, and

Whereas, the donor's stated intent is for these funds to be used for the purchase of a digital sign for Hardyston Township Elementary School,

Be it resolved that the Board hereby formally accepts the donation of \$22,148, with sincere appreciation for this contribution to the school community, and

Be it further resolved that these funds shall be designated exclusively for the procurement of a digital sign at Hardyston Township Elementary School, in accordance with the wishes of the donor, and

Be it further resolved that a plaque recognizing the generosity of this donor shall be installed on the digital sign in his honor.

F-6

Motion to approve the submission of 25-26 ESEA funding for Titles IA, IIA, III, & IVA as follows:

- Title IA: Total \$90,644
 - \$12,758 transferred from Title II
 - \$3,910 transferred from Title IV
 - 100-300 \$39,408 Purchased Prof. & Tech. Services
 - 100-600 \$15,568 Supplies and Materials
 - 200-300 \$35,668 Purchased Prof. Tech Services

- Title IIA: Total \$0
 - \$12,758 transferred to Title IA

- Title III: Total \$0
 - The total available for this grant, \$3,876, does not meet the \$10,000 minimum threshold for this grant program. Funds were refused.

- Title IV: Total \$6,090
 - \$3,910 transferred to Title IA
 - 100-300 \$6,090 Purchased Prof. & Tech Services

F-7

Motion to approve the following resolution:

**Hardyston Board of Education
Resolution**

WHEREAS, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

WHEREAS, It is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective account balance or credited to surplus;

NOW, THEREFORE, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, that the following outstanding check balances within the following checking accounts be canceled:

General Fund Account

Check #	Check Date	Check Amount
39759	01/13/2025	\$60.00
39891	2/21/2025	\$50.00

F-8

Resolved, the Board approves the parent transportation contract for student #9285334838 in accordance with the terms therein. A copy of the contract is on file in the office of the Business Administrator.

ACTION ITEM(S): F-1 – F-8

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

FACILITIES/OPERATIONS

F/O-1

Motion to approve the following 2025-2026 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Cheer	MS Gym	10/15 – 11/14	5:50 – 8:00 PM	Mon., Tues., Thurs., Fri.
Wallkill Valley Rec Basketball	MS Gym	11/22 – 3/19	6:30 – 8:00 PM	Mon – Fri.
Wallkill Youth Basketball	ES Gym	11/3 – 3/20	6:00 – 8:00 PM	Mon – Fri.
Girl Scout Troop #98487	HES Cafeteria	9/22 – 6/30	6:00 – 7:15 PM	Monday 1x per month
Girl Scout Troop #98514	HES Cafeteria	9/22 – 6/30	6:00 – 7:30 PM	Every other Thursday
Girl Scout Troop #98781	HES Cafeteria	9/22 – 6/30	6:00 – 7:30 PM	Every other Thursday
Girls on the Run	HES Library and in front of school	10/20 - 11/20 3/2 - 5/28	3:45 - 5 PM	Mon, Wed

ACTION ITEM(S): F/O-1

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE / BOARD MEMBER	BENEFIT
13 th Annual County-wide In-Service Day, Frankford	10/13/25	- 0 -	\$11.28	D. Kornak	Bringing back new EdTech ideas, STEM connections, and real world learning for students
NJSBA Conference, Atlantic City	10/20-24 /25	\$2,300 <i>total</i>	\$488.00 \$152.28 <i>Per person</i>	R. Hoffman M. Ryder S. Verso E. Reinle	Annual conference for workshops related to board members
Integrated Pest Management Course, Warren County Tech	9/26/25	- 0 -	\$41.73	A. Tully	Updated laws requirements for pest management
Indoor Air Quality Course, Warren County Tech	9/19/25	- 0 -	\$41.73	A. Tully	Updated laws requirements for air quality
2025 NJ Science Convention Recognition Dinner, Princeton Marriott	10/21/25	- 0 -	\$108/total \$69.56	G. Maffia J. Cimaglia	Holly Romahn is getting recognized at the dinner
New Jersey Science Convention, Princeton	10/21-22 /25	- 0 -	\$69.56	H. Romahn	Receiving an award and attending Science workshops
NJTEEA Conference, Bell Labs, Holmdel	11/14/25	\$225.00	\$69.56	H. Romahn	Presenting and attending workshops on STEM instruction
Special Education Director's Toolkit, Monroe Township	11/14/25	\$195.00	-0-	G. Maffia	Tier I strategies, strengthening support and information
Warren County Vocational School, Phillipsburg	10/13/25	-0-	\$75.12	J. Rosen	Provide training on using the new WJV
Warren County Vocational School, Phillipsburg	10/13/25	-0-	\$47.00	G. Gibson	Provide training on using the new WJV

C/P-2

Resolved to approve the following parent-paid class trip(s) for the 2025-2026 school year:

Grade	Destination	Date	Cost Per Student
Select HMS STEM students	Telecom Trailblazers Event, RF Industries, Parsippany	9/29/25	All costs paid by RF Industries
Select HMS students	Anti-Bullying Summit, Sussex Tech, Sparta	10/15/25	Cost for Transportation is included in the current school year budget

C/P-3

Motion to approve the 2025-2026 Food Service Biosecurity Management Plan as reviewed by committee.

C/P-4

Motion to approve the Nursing Services Plan 2025 for both the Hardyston Middle School and the Hardyston Elementary school.

C/P-5

Motion to approve the HIB Self-Assessment Score for the 2024-2025 school year as previously presented.

C/P-6

Motion to approve the Hardyston School District Professional Development Plan for the 2025-2026 school year.

C/P-7

Motion to approve the Hardyston School District Mentor Plan for the 2025-2026 school year.

C/P-8

Motion to approve select middle school students to be a part of the Sussex County Junior Honors Band/Chorus for the 2025-2026 school year, under the direction of Emmaline Kempf, Music Teacher. Transportation costs for all day rehearsals will be divided among local districts. Hardyston’s share is \$125.00.

ACTION ITEM(S): C/P-1 – C/P-8

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2025-2026 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Sally Rinker	Teacher / Paraprofessional	Sub Cert – Exp. 9/2030
Scott Nickerson	Teacher	Sub Cert – in process
Camille Jadotte	Nurse	Sub Cert – Exp. 9/2030
Patricia Lucas	Teacher / Paraprofessional	Sub Cert – Exp. 7/2028
Janine Kerrison	Nurse	Sub Cert – Exp. 10/2030
Robert Eilert	Custodian	n/a

P-2

Motion to employ the following part time special education paraprofessional(s) for the 2025-2026 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists.

Name	Step	Rate per Hour
Catherine Finnegan	1	\$17.92
Denise Kelly	1	\$17.92
Laura Komnath	8	\$21.39
Lindsey Nutter	8	\$21.39

P-3

Motion to approve Teresa Zinck on an as needed basis, for the 2025-2026 school year for miscellaneous hourly rate for certified and non-certified activities as outlined in the current negotiated agreement.

P-4

Motion to approve compensation to the following paraprofessionals who will be attending in-house CPI training on the October 13, 2025 In-Service Day (paraprofessionals are not required to work on this day).

- | | |
|----------------|------------------|
| Iman Ahmed | Emily Minter |
| Lina Amodio | Marianne Monahan |
| Victoria Braga | Derek Nicholson |
| Ashley McLean | Sandra Popovic |
| Erika Santos | Sandra Schmeal |
| Ela Gonzales | Mary Sardella |

Denise Kelly	Charlotte Gough
Elizabeth Kelly	Deborah Smedley
Mariela Vargas	Trevor Washer
Amanda Matz	Jenice Camarena
Laura Komnath	

P-5

Motion to rescind employment of Sandra DiBari, part time paraprofessional, for the 2025-2026 school year. Ms. DiBari has relocated out of the area.

P-6

Motion to rescind employment of Maria Testa, part time paraprofessional, for the 2025-2026 school year. Mrs. Testa has decided on another career opportunity.

P-7

Motion to approve movement on the guide for Justine Maris, Middle School teacher, from MA+15 to MA+45, effective September 1, 2026, upon successful completion of courses as outlined in the current negotiated agreement.

ACTION ITEM(S): P-1 – P-7

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies/regulations:

- [0143P Board Member Election and Appointment](#)
- [0173P Duties of Public School Accountant](#)
- [0174P Legal Services](#)
- [0177P Professional Services](#)
- [1570P Internal Controls](#)
- [1570R Internal Controls](#)
- [1620P Administrative Employment Contracts](#)
- [1636.01P Notification of Promotion, New Job, and Transfer Opportunities](#)
- [2422P Statutory Curricular Requirements](#)
- [5117P Interdistrict Public School Choice](#)
- [5117R Interdistrict Public School Choice](#)
- [5339.01P Student Sun Protection](#)
- [6111P Special Education Medicaid Initiative \(SEMI\) Program](#)

ACTION ITEM(S): POL-1

MOTION	YES	NO	ABSTAIN	ABSENT
Alfano	_____	_____	_____	_____
Barrett	_____	_____	_____	_____
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

- Mr. Anthony Alfano _____
- Mrs. Jean Barrett _____
- Mrs. Donna Carey _____
- Mr. Nick Demsak _____
- Mr. Brian Drelick _____
- Mr. Ron Hoffman _____

Mrs. Susan Lucarelli _____
Ms. Clarissa Marotta _____
Mr. Ed Reinle _____

Dr. Michael Ryder _____
Mrs. Susan Verso _____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.