

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AND ANNUAL RETREAT AGENDA
JULY 9, 2026
7:00 PM – Middle School Cafeteria**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Ms. Dana Kalczuk	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Ms. Clarissa Marotta	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Ms. Kelly Stoll	present	absent	arrived at _____ p.m.
 Ms. Monica Rowland	 present	 absent	 arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed: ☐ Yes ☐ No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
Finance, Facilities and Operations & Technology Infrastructure (Ron Hoffman)
Personnel, Negotiations, Grievance & Policy (Nick Demsak)
3. Board President's Report
4. Superintendent's Report
[Fire and Security Drill Report](#)
5. Annual Goal Setting (Kathy Helewa) *To be done after Executive Session*

V. Public Comment (Board Policy #0167)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and municipality of residence).

VI. Old Business

O/B-1

- August 18 – Regular Meeting
- September 8 – Regular Meeting
- October 13 – Regular Meeting
- November 10 – Regular Meeting
- December 8 – Regular Meeting

Motion to adopt:	_____		Seconded By:	_____	
<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Kalczuk	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Marotta	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Stoll	_____	_____	_____	_____	

VII. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The

Board will reconvene in public session at the conclusion of the closed session.

VIII. Return to Public Session

Motion to the Board of Education will return to public session at _____p.m.

Roll Call

Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Ms. Dana Kalczuk	_____
Mrs. Susan Lucarelli	_____
Ms. Clarissa Marotta	_____
Mr. Ed Reinle	_____
Ms. Kelly Stoll	_____
Ms. Monica Rowland	_____
Mrs. Susan Verso	_____

Action following Executive Session if needed:

IX. New Business

X. Agenda Items:

MEETING MINUTES

- 1. June 9 – Regular Meeting and Annual Reorganization

Motion to adopt:	_____	Seconded By:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

HIB REPORT All policies and procedures have been followed and met; the June report is based on the recommendation of the Superintendent and will be voted on at the July 9 meeting..

The HIB report that was presented at the 6-9-26 is located in the Executive Session folder and will be voted on at this July 9, 2026 meeting (if necessary).

Motion of adopt:	_____	Seconded By:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT

Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

FINANCE

F-1

Motion to approve the Treasurer of School Monies Comparison Report for May 2026.

F-2

Motion to approve the Board Secretary's Monthly Comparison Report for May 2026.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Susan Verso, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Susan Verso, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending May 31, 2026.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-3

Motion to approve the fifth year of a five-year contract agreement, total cost of contract \$169,770.78 with Maschio's Food Services Inc., effective September 1, 2026 through June 30, 2027 with the terms and conditions in adherence to state mandates:

1. Management Fee(s)/Guarantees

Management Fee

The School Food Authority shall pay Maschio's annual management fee in the amount of \$10,440.00

The management fee shall be payable in monthly installments of \$1,044 per month commencing on September 1, 2026 and ending on June 30, 2027.

2. Guarantee Subsidy

Maschio's guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee), will be a guaranteed loss.

This agreement is compliant with all guidelines and regulations of the New Jersey Department of Agriculture. This agreement can be terminated by either party with 60-days' notice.

F-4

Motion to approve quoted contract QHTPS-02 with D.W. Clark & Sons, Inc. for the ESY transportation of one (1) out-of-district student for the period of July 6, 2026, through July 31, 2026 at the total cost of \$7,400.

F-5

WHEREAS, the Hardyston Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2026 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2026, and ending July 1, 2029 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Susan Verso, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

F-6

Motion to approve the following resolution:

Hardyston Board of Education Resolution

WHEREAS, Certain Accounts within the Hardyston Board of Education, with outstanding check balances from checks not returned or unclaimed; and

WHEREAS, It is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective account balance or credited to surplus;

NOW, THEREFORE, be it resolved, by the Business Administrator/Board Secretary of the Hardyston Board of Education, that the following outstanding check balances within the following checking accounts be canceled:

General Fund Account

Check #	Check Date	Check Amount
40419	8/11/2025	\$5,000.00
40540	9/22/2025	\$200.00

ACTION ITEM(S): F-1 – F-6

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

FACILITIES/OPERATIONS**F/O-1**

Resolved, that the Hardyston Board of Education and the Sussex County Community College enter into an Emergency Evacuation Use Agreement as set forth in the attached agreement, as directed by the Sussex County Department of Education.

F/O-2

Motion to approve the following 2026-2027 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>	<u>DAY</u>
Top Soccer	HMS gym	9/9 – 11/4	5:30-6:30 PM	Wed.

ACTION ITEM(S): F/O-1

<u>MOTION</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

CURRICULUM/PROGRAMS**C/P-1**

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE / BOARD MEMBER	BENEFIT
New Jersey Science Convention, Princeton	10/20 & 10/21	-0-	\$69.37	H. Romahn	Presenter-paid for by STEM Pioneers Program
2026 NJPSA/FEA/NJASCD Fall Conference	10/15 & 10/16	\$415.00	\$312.58	J. Cimaglia	Various workshops on best practices
2026 Assistive Technology & Education Summit, TCNJ	10/6/26	\$59.00	\$79.15	M. Hubbard	Workshops for AAC devices for implementation and planning
2026 Assistive Technology & Education Summit, TCNJ	10/6/26	\$59.00	\$53.58	F. Benvenuto	Workshops for AAC devices for implementation and planning

C/P-2

Motion to approve the District's updated LEA Guidance for Virtual or Remote Instruction Plan for the 2026-2027 school year.

ACTION ITEM(S): C/P-1 – C/P-2

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to renew the employment of Susan Verso, School Business Administrator/Board Secretary, for the period July 1, 2026 through June 30, 2027, with an annual salary of \$126,039, as reviewed and approved by the Executive County Superintendent.

P-2

Motion to approve Melissa Sabol as Director of Special Education, at an annual salary of \$128,000, prorated, for the period July 13, 2026 through June 30, 2027. This is a 12 month, tenure track position.

P-3

Motion to employ the following full time paraprofessional for the 2026-2027 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists. *Step/rate to be determined once contract is ratified.

Name	Step*	Rate Per Hour*
Emily Minter		

P-4

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2026-2027 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
William Greenwald	Custodian	N/A

P-5

Motion to approve Luis Moscoso as Long Term Substitute – STEM/Spanish facilitator, for the 2026-2027 school year, at a rate of \$175.00 per day, with no benefits.

P-6

Motion to approve Robert Eilert as part time custodian (0.625 FTE), July 10, 2026 through June 30, 2027. *Step/rate to be determined once contract is ratified.

ACTION ITEM(S): P-1 – P-6

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policies/regulations:

- [P 1230](#)

Superintendent’s Duties
- [P 2200](#)

Curriculum

P 2411	Career Education and Academic Counseling
P 0162	Notice of Board Meetings
P 0162.01	Legal Notices
P 1643	Family Leave
P 5111.13	Eligibility of Resident/Nonresident Students – Choice School District
R 5111.13	Eligibility of Resident/Nonresident Students – Choice School District
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 8561	Procurement Procedures for School Nutrition Programs

ACTION ITEM(S): POL-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

POL-2

Motion to approve a first reading of the following policy:

P 2260	Equity in School and Classroom Practices
------------------------	--

ACTION ITEM(S): POL-2

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

POL-3

Motion to abolish the following regulations:

R 2200	Curriculum Content
R 2411	Guidance Counseling
R 2460.30	Additional/Compensatory Special Education and Related Services

ACTION ITEM(S): POL-1 - POL-3

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Ms. Dana Kalczuk	_____
Mrs. Susan Lucarelli	_____
Ms. Clarissa Marotta	_____
Mr. Ed Reinle	_____
Ms. Kelly Stoll	_____
Ms. Monica Rowland	_____
Mrs. Susan Verso	_____

Action following Executive Session if needed:

XV. Annual Goal Setting - Conducted by Kathleen Helewa

XVI. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.