

**HARDYSTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 8, 2026
7:00 PM – Middle School Cafeteria**

I. Call to Order

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Law 1975, entitled, "Open Public Meetings Act," Hardyston Township Board of Education posted a meeting notice setting forth the time, date, and location of this meeting at the Office of Hardyston Township Board of Education and on the district's web site and mailed to the New Jersey Herald and to the Office of the Municipal Clerk of Hardyston Township.

II. Pledge of Allegiance

III. Roll Call

Mrs. Donna Carey	present	absent	arrived at _____ p.m.
Mr. Nick Demsak	present	absent	arrived at _____ p.m.
Mr. Brian Drelick	present	absent	arrived at _____ p.m.
Mr. Ron Hoffman	present	absent	arrived at _____ p.m.
Ms. Dana Kalczuk	present	absent	arrived at _____ p.m.
Mrs. Susan Lucarelli	present	absent	arrived at _____ p.m.
Ms. Clarissa Marotta	present	absent	arrived at _____ p.m.
Mr. Edward Reinle	present	absent	arrived at _____ p.m.
Ms. Kelly Stoll	present	absent	arrived at _____ p.m.
Mrs. Jarlyn Veras	present	absent	arrived at _____ p.m.
Mrs. Susan Verso	present	absent	arrived at _____ p.m.

Quorum confirmed: ☐ Yes ☐ No

Special Guest(s) Present: _____

Staff Member(s) Present: _____

Community Member(s) Present: _____
Other: _____

MISSION STATEMENT

The Hardyston School District together with our parents, families and community is dedicated to preparing our students for the 21st Century by providing each student with a quality education, in a safe and caring environment, which allows all students to achieve the New Jersey Core Curriculum Content Standards and Common Core State Standards at all grade levels and includes the knowledge, confidence, and self-esteem to be successful life-long learners in a culturally diverse democracy.

IV. Workshop

1. Updates to Agenda
2. Committee Reports:
Curriculum, Programs, Educational Technology & Community Relations (Donna Carey)
Finance, Facilities and Operations & Technology Infrastructure (Ron Hoffman)
Personnel, Negotiations, Grievance & Policy (Nick Demsak)
3. Board President's Report
4. HTEA Report
5. Superintendent's Report- Update Regarding the Elementary School
[Fire and Security Drill Report](#)

V. Public Comment (Board Policy #0167)

"All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves" (please provide name and municipality of residence).

VI. Old Business

O/B-1

- October 13 – Regular Meeting
- November 10 – Regular Meeting
- December 8 – Regular Meeting
- January 5 – Annual Reorganization
- February 9 – Regular Meeting

Motion to adopt:	_____		Seconded By:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Kalczuk	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Marotta	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Stoll	_____	_____	_____	_____	

VII. Executive Session *if needed*

Motion is presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The

Board will reconvene in public session at the conclusion of the closed session.

VIII. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Ms. Dana Kalczuk	_____
Mrs. Susan Lucarelli	_____
Ms. Clarissa Marotta	_____
Mr. Ed Reinle	_____
Ms. Kelly Stoll	_____
Mrs. Jarlyn Veras	_____
Mrs. Susan Verso	_____

Action following Executive Session if needed:

IX. New Business

NB-1

Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Hardyston Township Education Association, dated as of June 8, 2026, for the contract period July 1, 2026 through June 30, 2029, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its Board President and/or Superintendent, or designee, as applicable, to execute an appropriate successor collective negotiations agreement upon finalization of same.

Motion of adopt:	_____	Seconded By:	_____	_____
MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

X. Agenda Items:

MEETING MINUTES

1. August 18 – Regular Meeting

Motion to adopt:	_____		Seconded By:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Kalczuk	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Marotta	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Stoll	_____	_____	_____	_____	

HIB REPORT *All policies and procedures have been followed and met; the current report is based on the recommendation of the Superintendent and will be voted on at the next Board meeting.*

Nothing to report.

Motion of adopt:	_____		Seconded By:	_____	
MOTION	YES	NO	ABSTAIN	ABSENT	
Carey	_____	_____	_____	_____	
Demsak	_____	_____	_____	_____	
Drelick	_____	_____	_____	_____	
Hoffman	_____	_____	_____	_____	
Kalczuk	_____	_____	_____	_____	
Lucarelli	_____	_____	_____	_____	
Marotta	_____	_____	_____	_____	
Reinle	_____	_____	_____	_____	
Stoll	_____	_____	_____	_____	

FINANCE

F-1

Motion to approve \$9,925.76 in transfers for the month of August 2026.

F-2

Motion to approve the Bills List for the month of August 2026 in the amount of \$828,286.88.

F-3

Motion to approve the Treasurer of School Monies Comparison Report for July 2026.

F-4

Motion to approve the Board Secretary's Monthly Comparison Report for July 2026.

WHEREAS, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education acknowledges that Susan Verso, Board Secretary, certifies the following statement: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Susan Verso, Board Secretary, certify that no budgetary line items accounts are over-appropriated nor over-expended for the period ending July 31, 2026.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the board of Education certifies that as of after review of the board secretary's and treasurer's monthly financial reports and upon

consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-5

Motion to approve a professional services agreement between Hardyston Board of Education and Behavior Analysts of Oregon, LLC, for behavior analytic services in the district for the period September 1, 2026 through June 30, 2027 school year. Services will not exceed \$12,026 annually.

F-6

WHEREAS, the Hardyston Township Board of Education (the "Board") authorized the School Business Administrator/Board Secretary to publicly advertise for competitive bids for Student Transportation Services for the 2026-2027 school year pursuant to N.J.S.A. 18A:39-3 and N.J.A.C. 6A:27-9.1 et seq.; and

WHEREAS, the School Business Administrator duly noticed, advertised, and published the specifications for Bid Number HTSD-OD-PKG1-ECLC/CTC-26-27, entitled "Transportation Services for Out-of-District Students To and From Assigned Schools/Programs"; and

WHEREAS, on August 20, 2026, at the legally designated time, the School Business Administrator did publicly open, unseal, and read aloud the submitted proposals in strict compliance with the New Jersey Public School Contracts Law under N.J.S.A. 18A:18A-21(b); and

WHEREAS, D.W. Clark & Sons, Inc. submitted a sole bid for Route ECLC-OD-SPED, which serves one out-of-district student assigned to the ECLC program, and no bids were received for any other out-of-district student transportation routes; and

WHEREAS, the School Business Administrator has thoroughly reviewed the singular bid submission and certifies that D.W. Clark & Sons, Inc. is a responsive and responsible bidder meeting all mandatory criteria, vehicle safety parameters, insurance requirements, and educational specifications;

NOW, THEREFORE, BE IT RESOLVED, that the Hardyston Township Board of Education, upon the recommendation of the Superintendent of Schools, hereby awards the contract for Route ECLC-OD-SPED, serving one out-of-district student on the ECLC route, to D.W. Clark & Sons, Inc. for the 2026-2027 school year, at the following approved rates:

- Route Number: ECLC-OD-SPED
- Destination: ECLC of NJ, HoHoKus Campus
- Vehicle Specification: 7-Passenger Van with Bus Aide
- Per Diem Route Cost: \$289.00
- Per Diem Bus Aide Cost: \$75.00
- Increment/Decrement Per Mile Adjustment Rate: \$2.00
- Total Estimated Annual Contract Term Cost: Not to exceed \$65,520.

BE IT FURTHER RESOLVED, that the official affidavit of publication and the bid opening record executed by the School Business Administrator be permanently filed in the business office and incorporated into the official minutes of this meeting to satisfy state transparency requirements; and

BE IT FINALLY RESOLVED, that this single-bid award and the subsequent contract execution remain subject to final review and statutory approval by the Executive County Superintendent of Schools.

F-7

Motion to approve transportation for a McKinney-Vento student for the period September 4, 2026 through on or before June 15, 2027:

STUDENT SCHOOL TRANSPORTATION

Grade 6 Hardyston Middle School \$283 per diem

ACTION ITEM(S): F -1 – F-7

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

FACILITIES/OPERATIONS**F/O-1**

Motion to approve the following 2026-2027 school year requests for use of the district facilities for the dates and times as indicated. All required paperwork and insurance confirmation will be on file; the main office will coordinate all dates and times.

NAME	LOCATION	DATE	TIME	DAY
Wallkill Valley Girl Scout Troop#97931	HMS Room 204	Sept – May	4:00 – 5:30 PM	1 day/month
SEPAG Meeting/Workshop	HMS Media Center	10/15/26	6:30 – 8:15 PM	n/a
YMCA before and after care	HES Cafeteria	Sept-June	6:45-8:40 AM 3:30-6 PM	Mon-Fri
Wallkill Travel Basketball	HMS Gym	9/29, 10/1, 10/6, 10/8/26	6-8 PM	Tues.

ACTION ITEM(S): F/O-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____

Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

CURRICULUM/PROGRAMS

C/P-1

Motion to approve the listed travel events in agreement with Chapter 53, Public Law 2007, Title 18A, and Board Policy 9250:

EVENT	DATE	REGISTRATION FEE	MILEAGE & OTHER EXPENSES	EMPLOYEE / BOARD MEMBER	BENEFIT
Marzano iObservation	Online	\$398.00/total	-0-	J. Veras M. Sabol	Training for teacher evaluation system
STEM Education Articulation Day, SCCC	10/12/2 6	-0-	\$13.16	H. Romahn	Networking, resourcing with fellow STEM teachers

C/P-2

RESOLVED, that the Hardyston Township Board of Education hereby accepts the approval granted by the Sussex County Office of Education for an age range exception for the 2026–2027 school year, as permitted under applicable New Jersey special education regulations, for the identified special education class. The exception has been reviewed and approved based upon the determination that the placement will not interfere with the provision of a free appropriate public education (FAPE) to the student or to the other students within the class.

ACTION ITEM(S): C/P-1 – C/P-2

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

PERSONNEL

(All Personnel resolutions are based on the recommendation of the Superintendent.)

P-1

Motion to approve the substitutes listed below to be placed on our substitute calling list for the 2026-2027 school year. Employment is on an emergent basis, if necessary, and contingent upon criminal history background clearance as required by P.O. 1986, C.116.

NAME	POSITION	CERTIFICATION
Michael Balunis	Paraprofessional	N/A
Lindsey Kopf	Teacher / Paraprofessional	Sub Cert – Exp. 11/7/2030

P-2

Motion to employ the following part time paraprofessionals for the 2026-2027 school year in accordance with the needs of the classified students and in conjunction with the ratified HTEA and with the condition that employment is terminated when the need for assigned services no longer exists. *Step/rate to be determined once the contract is ratified.

Name	Step *	Rate Hour*	Per
Tabitha Munoz	2		

P-3

Motion to appoint/re-appoint the extra-curricular coaches and advisors for the 2026/2027 school year (step amount as per negotiated agreement): *\$ to be determined upon ratification of HTEA Agreement*

The Board of Education shall determine the requirements of and qualifications for all extracurricular positions in the district as dictated by the nature of the activity in accordance with N.J.S.A. 34:13A-23. Upon recommendation of the Superintendent, the Board shall appoint to all extracurricular assignments, those individuals who have the proper qualifications for the position and can meet the requirements of the position. In the event a qualified candidate cannot be found within the district, the Board may employ a qualified person from outside the district.

Kaitlin Gregory Assistant Field Hockey Coach
Emmaline Ipolysagi Chorus Advisor

Step 5* adjusted from 8/18/BOE Meeting
Step 6

P-4

Motion to approve the following mentor/buddy for the new staff members for the 2026-2027 school year:

Buddy: Michelle Goodman

P-5

Motion to approve reimbursement to Marianne Petronella, at her current per diem rate, to attend a virtual free training session for Behavioral Threat Assessment and Management. Mrs. Petronella will be part of the Behavioral Threat Assessment Team for the middle elementary schools and must take the required training course which was held on August 26, 2026.

P-6

Motion to approve Jennifer Schipper as elementary Physical Education teacher, BA, Step 7, salary rate to be determined upon ratification of the negotiated agreement.

P-7

Resolved, that the Hardyston Board of Education hereby Pamela Tancredi on a Federal family medical leave of absence using accumulated sick leave, for the period beginning on or about December 29, 2026 through on or about March 8, 2027, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending June 8, 2027. Mrs. Tancredi plans on returning to her current position June 9, 2027.

P-8

Motion to accept, with regret, the resignation of Sandra Popovic, part time paraprofessional, effective August 31, 2026.

Background: Mrs. Popovic is relocating out of state.

ACTION ITEM(S): P-1 – P-8

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____
Stoll	_____	_____	_____	_____

POLICY

POL-1

Motion to approve a second reading and adopt the following policy:

[9128.01](#) School Culture Surveys

POL-2

Motion to reapprove the Code of Conduct - District Progressive Discipline Guidelines.

Background: Minor revisions made to wording.

ACTION ITEM(S): POL-1

MOTION	YES	NO	ABSTAIN	ABSENT
Carey	_____	_____	_____	_____
Demsak	_____	_____	_____	_____
Drelick	_____	_____	_____	_____
Hoffman	_____	_____	_____	_____
Kalczuk	_____	_____	_____	_____
Lucarelli	_____	_____	_____	_____
Marotta	_____	_____	_____	_____
Reinle	_____	_____	_____	_____

Stoll _____

XI. Written Communication

XII. Public Comment (Board Policy #0167)

“All regular and special meetings of the Hardyston Township Board of Education shall be open to the public. Because the Board desires to hear the viewpoints of citizens throughout the district, and also need to conduct its business in an orderly and efficient manner, it shall schedule one or more periods during each meeting for public participation. Each speaker will be given a maximum of three (3) minutes per subject with a maximum of fifteen (15) minutes for all speakers on that subject. Additional segments in two-minute increments must be approved by a majority vote of the Board quorum present.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves” (please provide name and municipality of residence).

XIII. Executive Session if needed

A motion was presented by _____ and seconded by _____ that the Hardyston Township Board of Education enters private session at _____ p.m. to discuss _____ and, which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, “Open Public Meetings Act”. Any discussion held by the Board which need not remain confidential will be made public when appropriate. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session.

XIV. Return to Public Session

Motion to the Board of Education will return to public session at _____ p.m.

Roll Call

Mrs. Donna Carey	_____
Mr. Nick Demsak	_____
Mr. Brian Drelick	_____
Mr. Ron Hoffman	_____
Ms. Dana Kalczuk	_____
Mrs. Susan Lucarelli	_____
Ms. Clarissa Marotta	_____
Mr. Ed Reinle	_____
Ms. Kelly Stoll	_____
 Mrs. Jarlyn Veras	 _____
Mrs. Susan Verso	_____

Action following Executive Session if needed:

XV. Adjournment

With no further action or discussion required of the Hardyston Township Board of Education as this time, a motion was presented by _____, and seconded by _____, to adjourn the meeting at _____ p.m.